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| **Memorandum** | **Thursday 11 June 2020** |

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| To: | **The Clerk, National Assembly, Parliament Buildings P. O. Box 41842 — 00100, Nairobi, Kenya.** |
| From: | **Mzalendo Trust, ACK Garden House, 2nd Floor, Wing A, 1st Ngong Avenue, P.O. Box 21765 — 00500, Nairobi, Kenya. [e] info@mzalendo.com, [t] +254 (0)726 464 063** |
| Subject: | **Memorandum on the** |

**1. Summary**

This is a summary of the above. Insert your own words here.

**2. Background**

This is the background. Insert your own words here.

**3. Recommendations**

|  |  |  |
| --- | --- | --- |
| **Bill Section** | **Proposed Change to the Section** | **Rationale** |
| \*Highlight section of the Bill\* | \*Make a proposed change\* | \*Provide the rationale around your proposed change\* |
| \*Add rows as needed\* |  |  |
|  |  |  |

**4. Conclusions**

These are the conclusions. Insert your own words here.

Kind regards,

**Mzalendo Trust.**

**5. Appendices  
Annotations**

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| --- | --- | --- | --- | --- |
| **Date** | **Annotated text** | **Comment** | **Type of Comment** | **From** |

**References**