

# Monthly Availability Comparison Report

**Warning!** N-compass 3.1 SP 1 Hotfix 1 (3.1.1.128) will disable the ETL package for this report. The script to restart the ETL package is found in this folder with a .BAT extension.

Right-click the .BAT file and **Run as administrator** on your N-compass server to enable the ETL process.

## Description

This report provides month-to-month availability comparison across selected services for the last n months.

## Report Parameters

- Customer
- Services
- Device Class
- Number of last (n) months

## Requirements

This report requires the following: Report Builder 2.0, N-compass 3.1 SP1, and Microsoft SQL Server 2008.

## Loading the Report into N-compass

The RDL file included in this package is ready to be uploaded to the N-compass Reports Console. After it has been uploaded, the report can be accessed through the Custom Reports section of the N-compass Reports Console.

1. In the N-central navigation pane, click **Administration > N-compass > Administration Console**.
2. Click **Custom Report Management**.  
*The Custom Report Management screen appears.*
3. Click **Add Custom Report**.
4. For **RDL File**, click **Browse** to navigate to the file you want to upload.

### To upload a report

- a. Select a file and click **Open**.
- b. Click **Upload**.

- c. Specify a **Report Description**. This description of the report will appear for users to see in the Reports Console. Include all the details you would like to give a user about this report.
- d. Under the **Parameter Type** heading, select a Reports Console field type appropriate for each parameter. The parameter will be displayed in the format that you select during report generation.

For example, "Customer List" will display the customers in a drop-down list.

- e. Click **Save Report Parameters**.

*The Custom Report Management screen appears with the new custom report.*

### **To upload a subreport**

- a. Select the **Upload as a Subreport** check box.
- b. Click **Upload**.

*The Custom Report Management screen appears with the new custom subreport.*

## **Modifying the Report in Report Builder**

You can modify the attached report definition file (RDL) using Report Builder.

### **To modify the report in Report Builder**

1. In the N-central navigation pane, click **Administration > N-compass > Administration Console**.
2. Click **Custom Report Management**.  
*The Custom Report Management screen appears.*
3. Click **Report Builder**.  
*The Application Run – Security Warning dialog box appears*
4. Click **Run**.
5. If prompted, provide the credentials that N-compass uses to access Reporting Services. If you are using Firefox as your browser, select **Remember my password**.
6. If there is no prompt, and you are unable to open Report Builder, please refer to the procedure, **Unable to open Report Builder**, below.
7. On the menu bar, click **File > Open**.
8. For further instructions to modify the report in Report Builder, please refer to the document *Custom Report Creation Guidelines*. You can find this document in the N-able Resource Center, located in the Custom Reports folder of the Community section.

## Unable to open Report Builder?

If you are unable to run Report Builder and there is no prompt for credentials, use the following procedure:

1. On the N-compass server, click **Start>Run**.
2. Type `control userpasswords2`.
3. Click **OK**.
4. In the User Accounts dialog, select the **Advanced** tab.
5. Click **Manage Passwords**.
6. Click **Add**.
7. In the **Logon Information Properties** dialog, provide the N-compass server name and its credentials using an appropriate format, for example: `<IP\username>` or `<domain\username>`.
8. Click **Close**.
9. Sign back into the N-compass Administration Console and start the procedure again.

