# **Shared Folders Overview**

# **Description**

This report lists all shared folders on all devices on the customer's network.

### **Report Parameters**

Customer

### Requirements

The minimum N-compass release to run this report: N-compass 3.0 Service Pack 1.

# **Loading the Report into N-compass**

The RDL file included in this package is ready to be uploaded to the N-compass Reports Console. After it has been uploaded, the report can be accessed through the Custom Reports section of the N-compass Reports Console.

## To load the report

1. Sign in to the N-compass Administration Console.

The Administration Console appears.

2. Click Custom Report Management.

The Custom Report Management screen appears.

- 3. Click Add Custom Report.
- 4. Click Browse to navigate to the file you want to upload.
- 5. From the dialog that appears, select an RDL file and click Open.

The file path appears in the Custom Report field.

6. Click Upload Report.

The screen with the N-compass UI parameters for the report appears.

- 7. Specify a Report Description. This description will appear in the Reports Console. Include all the details you would like to give a user about this report.
- 8. Select a Parameter Type to associate to each parameter. The parameter type determines how the user will enter report parameter information in the N-compass UI.
  - Customer ID, select Customer List. This will allow the user to select from a list of available customers.

# Report Parameter Configuration Report Description: Report Parameters Parameter Name Parameter Type Parameter DataType User Prompt Customer ID Save Report Parameters Cancel

9. Click Save Report Parameters.

# **Modifying the Report in Report Builder**

You can modify the attached report definition file (RDL) using Report Builder.

## To modify the report in Report Builder

1. Sign in to the Administration Console.

The Administration Console appears.

2. Click Custom Report Management.

The Custom Report Management screen appears.

3. Click Report Builder.

The Application Run - Security Warning dialog box appears

4. Click Run.

Report Builder downloads and opens.

- 5. On the menu bar, click File>Open.
- 6. For further instructions to modify the report in Report Builder, please refer to the document *Custom Report Creation Guidelines*. You can find this document in the N-able Resource Center, located in the Custom Reports folder of the Community section.



www.n-able.com info@n-able.com 1-877-655-4689

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