

# Formatting Instructions for COLM 2025 Conference Submissions

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Paper under double-blind review

## Abstract

1       The abstract paragraph should be indented 1/2 inch (3 picas) on both  
2       left and right-hand margins. Use 10 point type, with a vertical spacing of  
3       11 points. The word *Abstract* must be centered and in point size 12. Two line  
4       spaces precede the abstract. The abstract must be limited to one paragraph.

## 5   1   Submission of conference papers to COLM 2025

6   COLM requires electronic submissions, processed by <https://openreview.net/>. See  
7   COLM’s website for more instructions. The format for the submissions is a variant of  
8   the NeurIPS and ICLR formats. Please read carefully the instructions below, and follow  
9   them faithfully.

### 10 1.1   Style

11   Papers to be submitted to COLM 2025 must be prepared according to the instructions  
12   presented here.

13   Authors are required to use the COLM  $\text{\LaTeX}$  style files obtainable at the COLM website.  
14   Please make sure you use the current files and not previous versions. Tweaking the style  
15   files may be grounds for rejection.

#### 16 1.1.1   Copy Options

17   If your paper is ultimately accepted, the option `\final` should be set for the  
18   `\usepackage[submission]{colm2025_conference}` command for the camera ready version.  
19   The submission options is the default, and is to be used for all submissions during the  
20   review process. It also turns on the line numbers. If you wish to submit a preprint, the  
21   option `preprint` should be used.

### 22 1.2   Retrieval of style files

23   The style files for COLM and other conference information are available online at:

24       <http://www.colmweb.org/>

25   The file `colm2025_conference.pdf` contains these instructions and illustrates the various  
26   formatting requirements your COLM paper must satisfy. Submissions must be made using  
27    $\text{\LaTeX}$  and the style files `colm2025_conference.sty` and `colm2025_conference.bst` (to be  
28   used with  $\text{\LaTeX}2\epsilon$ ). The file `colm2025_conference.tex` may be used as a “shell” for writing  
29   your paper. All you have to do is replace the author, title, abstract, and text of the paper  
30   with your own.

31   The formatting instructions contained in these style files are summarized in sections 2, 3,  
32   and 4 below.

## 2 General formatting instructions

The text must be confined within a rectangle 5.5 inches (33 picas) wide and 9 inches (54 picas) long. The left margin is 1.5 inch (9 picas). Use 10 point type with a vertical spacing of 11 points. Palatino is the preferred typeface throughout, and is mandatory for the main text. Paragraphs are separated by 1/2 line space, with no indentation.

Paper title is 17 point and left-aligned. All pages should start at 1 inch (6 picas) from the top of the page.

Please verify that any custom header information you may add does not override the style defined in this document. This has been known to occur especially when submissions are converted to a new template from a previous one (i.e., for re-submission to a different venue).

Authors' names are set in boldface, and each name is placed above its corresponding address. The lead author's name is to be listed first, and the co-authors' names are set to follow. Authors sharing the same address can be on the same line.

Please pay special attention to the instructions in section 4 regarding figures, tables, acknowledgements, and references.

There will be a strict upper limit of 9 pages for the main text of the initial submission, with unlimited additional pages for citations.

We strongly recommend following arXiv's guidelines for making your paper friendly for HTML conversion: [https://info.arxiv.org/help/submit\\_latex\\_best\\_practices.html](https://info.arxiv.org/help/submit_latex_best_practices.html).

## 3 Headings: first level

First level headings are in lower case (except for first word and proper nouns), bold face, flush left and in point size 12. One line space before the first level heading and 1/2 line space after the first level heading.

### 3.1 Headings: second level

Second level headings are in lower case (except for first word and proper nouns), bold face, flush left and in point size 10. One line space before the second level heading and 1/2 line space after the second level heading.

#### 3.1.1 Headings: third level

Third level headings are in lower case (except for first word and proper nouns), bold face, italics, flush left and in point size 10. One line space before the third level heading and 1/2 line space after the third level heading.

## 4 Citations, figures, tables, references

These instructions apply to everyone, regardless of the formatter being used.

### 4.1 Citations within the text

Citations within the text should be based on the natbib package and include the authors' last names and year (with the "et al." construct for more than two authors). When the authors or the publication are included in the sentence, the citation should not be in parenthesis using \citet{} (as in "See Vaswani et al. (2017) for more information."). Otherwise, the citation should be in parenthesis using \citep{} (as in "Transformers are a key tool for developing language models (Vaswani et al., 2017).").

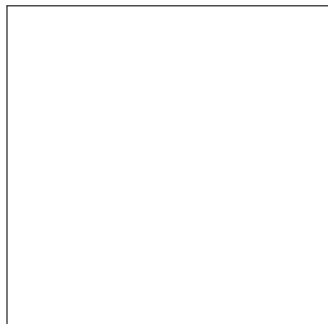


Figure 1: Sample figure caption.

74 The corresponding references are to be listed in alphabetical order of authors, in the REFER-  
75 ENCES section. As to the format of the references themselves, any style is acceptable as long  
76 as it is used consistently.

#### 77 4.2 Footnotes

78 Indicate footnotes with a number<sup>1</sup> in the text. Place the footnotes at the bottom of the page  
79 on which they appear. Precede the footnote with a horizontal rule of 2 inches (12 picas).<sup>2</sup>

#### 80 4.3 Figures

81 All artwork must be neat, clean, and legible. Lines should be dark enough for purposes  
82 of reproduction; art work should not be hand-drawn. Any text within the figure must be  
83 readable. We ask to not use font sizes below `small`. We strongly recommend to use vector  
84 representations (e.g., pdf or svg) for all diagrams. We strongly recommend positioning all  
85 figures at the top or bottom of the page.

86 The figure number and caption always appear below the figure. Place one line space before  
87 the figure caption, and one line space after the figure. The figure caption is lower case  
88 (except for first word and proper nouns); figures are numbered consecutively. Make sure  
89 the figure caption does not get separated from the figure. Leave sufficient space to avoid  
90 splitting the figure and figure caption.

91 You may use color figures. However, it is best for the figure captions and the paper body to  
92 make sense if the paper is printed either in black/white or in color.

#### 93 4.4 Tables

94 All tables must be centered, neat, clean and legible. Do not use hand-drawn tables. The  
95 table number and title always appear below the table. See Table 1. Please do not use font  
96 sizes below `small` in tables. We recommend using `booktabs` or a similar package to style  
97 tables. We strongly recommend positioning all tables at the top or bottom of the page.

98 Place one line space before the table title, one line space after the table title, and one line  
99 space after the table. The table title must be lowercase (except for first word and proper  
100 nouns); tables are numbered consecutively.

### 101 5 Final instructions

102 Do not change any aspects of the formatting parameters in the style files. In particular, do  
103 not modify the width or length of the rectangle the text should fit into, and do not change

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<sup>1</sup>Sample of the first footnote

<sup>2</sup>Sample of the second footnote

PART	DESCRIPTION
Dendrite	Input terminal
Axon	Output terminal
Soma	Cell body (contains cell nucleus)

Table 1: Sample table title

font sizes (except perhaps in the REFERENCES section; see below). Please note that pages should be numbered.

## 6 Preparing PostScript or PDF files

Please prepare PostScript or PDF files with paper size “US Letter”, and not, for example, “A4”. The `-t letter` option on `dvips` will produce US Letter files.

Consider directly generating PDF files using `pdflatex` (especially if you are a MiKTeX user). PDF figures must be substituted for EPS figures, however.

Otherwise, please generate your PostScript and PDF files with the following commands:

```
dvips mypaper.dvi -t letter -Ppdf -G0 -o mypaper.ps
ps2pdf mypaper.ps mypaper.pdf
```

### 6.1 Margins in LaTeX

Most of the margin problems come from figures positioned by hand using `\special` or other commands. We suggest using the command `\includegraphics` from the `graphicx` package. Always specify the figure width as a multiple of the line width as in the example below using `.eps` graphics

```
\usepackage[dvips]{graphicx} ...
\includegraphics[width=0.8\linewidth]{myfile.eps}
```

or

```
\usepackage[pdftex]{graphicx} ...
\includegraphics[width=0.8\linewidth]{myfile.pdf}
```

for `.pdf` graphics. See section 4.4 in the graphics bundle documentation (<http://www.ctan.org/tex-archive/macros/latex/required/graphics/grfguide.ps>)

A number of width problems arise when LaTeX cannot properly hyphenate a line. Please give LaTeX hyphenation hints using the `\-` command.

## Author Contributions

If you’d like to, you may include a section for author contributions as is done in many journals. This is optional and at the discretion of the authors.

## Acknowledgments

Use unnumbered first level headings for the acknowledgments. All acknowledgments, including those to funding agencies, go at the end of the paper.

## Ethics Statement

Authors can add an optional ethics statement to the paper. For papers that touch on ethical issues, this section will be evaluated as part of the review process. The ethics statement should come at the end of the paper. It does not count toward the page limit, but should not be more than 1 page.

## References

Ashish Vaswani, Noam Shazeer, Niki Parmar, Jakob Uszkoreit, Llion Jones, Aidan N Gomez, Łukasz Kaiser, and Illia Polosukhin. Attention is all you need. In *Advances in Neural Information Processing Systems*, volume 30. Curran Associates, Inc., 2017. URL [https://proceedings.neurips.cc/paper\\_files/paper/2017/file/3f5ee243547dee91fbd053c1c4a845aa-Paper.pdf](https://proceedings.neurips.cc/paper_files/paper/2017/file/3f5ee243547dee91fbd053c1c4a845aa-Paper.pdf).

## A Appendix

You may include other additional sections here.