



Ref: DACPM/B777/140/১৪/১৪/শাখা

Dy.

Date: 21 April 2014

Subject: Nomination for Delivery Acceptance Team of 2nd 777-200ER aircraft from Egypt Air.

01. Biman and Egypt Air signed a Dry Lease Agreement on 11 March 2014. As per agreement 1st 777-200ER aircraft, MSN-32630 was delivered on 20th March 2014. Per clause 2.1 of the agreement, delivery of 2nd 777-200ER Aircraft, MSN-32629 will be one month after the delivery date of 1st aircraft.

02. Biman Engineering Team at Egypt intimated through an email that Mr. Waguih S. Hanna of Egyptair confirmed that the demonstration flight will be held on 22 April'14 and departure flight will be on 24 April'14 (copy enclosed). As per mail, the aircraft is still under maintenance with more rectification.

03. However, a Delivery Acceptance Team may be constituted with the following officials of Biman and CAAB. The team needs to visit Cairo, Egypt to take delivery of 2nd B777-200ER Aircraft (MSN-32629). The concerned departments sent their nomination as placed opposite. The nominated officials of Delivery Acceptance Team along with their duration of visit to Cairo, Egypt is given below:

Sl. No.	Name	Duration of Visit
Engineering & Material Management		
1.	Mr. S.A. Siddique, P-31891, Chief Engineer (Production)	4 days
2.	Mr. Md. Shahjahan, P- 32862 , Principal Engineer (Avionics), I&QA	
3.	Md. Zahid Hossain, P-36067, Engineering Officer Planning Services/Record	
Flight Operations		
1.	Capt. Norohiro Takaki, ID No. 10173	3 days
2.	F/O. Md. Nazrul Islam Shameem, P-37036	3 days
3.	Md. Ataur Rahman, P-36377, Operations Officer (Ops Engg)	3 days
Customer Services		
1.	C/P. Kazi Mosaddeq Ali, P-31821	3 days
2.	J/P. Kazi Hasibus Saleheen, P-35736	3 days
BFCC		
1.	Kamal Uddin Ahmed, P-35513, Manager EMP&P	3 days
CAAB		
1.	Mr. Abdul Kadir, Assistant Director, AELD, CAAB	4 days
2.	Mr. Dewan Rashed Uddin, Airworthiness Inspector of Aircraft, AELD, CAAB	4 days

04. It is to be noted that a Power of Attorney (POA) in favor of Mr. S A Siddique, Chief Engineer Engineering Production duly legalized and notarized was issued for delivery of 1st aircraft (Flag-'A'). Since Mr. S A Siddique, Chief Engineer Production is included in this team as such no further POA is required for delivery acceptance of 2nd aircraft.

05. For the visit mentioned above, below cost/expenditure for each official would be involved as shown:

- a. Required days OCS excluding travel time as mentioned at para-01.
- b. Biman Tickets on DAC-JED or DAC-DXB and v.v.
- c. Revenue Tickets for DXB/JED-CAI and v.v. in case of failure to obtaining non-revenue tickets from Egypt Air.
- d. All expenses relating to travel (TA/DA, Visa Fee, Hotel Accommodation, transportation and other admissible allowances, etc).

06. Submitted for kind approval of the Managing Director & CEO.

M. M. Khan
Md. Moniruzzaman Khan 21/4/14
Asstt. Manager Planning (F&D)

Dy. GM 21/4/14
Manager Planning (F&D)

Dy. GM 21-4-2014

Dy. General Manager Planning

General Manager Planning

07. Chief Engineer, Engg Services informed over phone at about 06:00 pm that they will change their nomination and send an e-mail. Accordingly, please put up.

DGM (P)

Dy. GM 21-4-2014
Dy. General Manager Planning

Dy. GM 21/4/14
Dy. General Manager Planning



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08. Para-07 and e-mail of Chief Engineer (page-23) regarding further nomination may kindly be seen. In addition to the engineering team at para-07, Engineering Directorate has proposed one more official to include in the Delivery Acceptance Team. The revised Delivery Acceptance Team is given below:

Sl. No.	Name	Duration of Visit
Engineering & Material Management		
1.	Mr. S.A. Siddique, P-31891, Chief Engineer (Production)	4 days
2.	Mr. Md. Shahjahan, P- 32862 , Principal Engineer (Avionics), I&QA	
3.	Md. Zahid Hossain, P-36067, Engineering Officer Planning Services/Record	
4.	Mr. Fazlul Haque Basunia, P-35915, Jr. Planning Officer	
Flight Operations		
1.	Capt. Norohiro Takaki, ID No. 10173	3 days
2.	F/O. Md. Nazrul Islam Shameem, P-37036	3 days
3.	Md. Ataur Rahman, P-36377, Operations Officer (Ops Engg)	3 days
Customer Services		
1.	C/P. Kazi Mosaddeq Ali, P-31821	3 days
2.	J/P. Kazi Hasibus Saleheen, P-35736	3 days
BFCC		
1.	Kamal Uddin Ahmed, P-35513, Manager EMP&P	3 days
CAAB		
1.	Mr. Abdul Kadir, Assistant Director, AELD, CAAB	4 days
2.	Mr. Dewan Rashed Uddin, Airworthiness Inspector of Aircraft, AELD, CAAB	4 days

09. In view of the above, para-04, 05 and 08 may kindly be approved by the Managing Director & CEO.

M. M. Khan 22/4/14
Md. Moniruzzaman Khan
Asstt. Manager Planning (F&D)

MD 22/4/14
Manager Planning (F&D)

Dy. General Manager Planning

Dy. General Manager Planning
General Manager Corporate Planning 22/4/14

S. H. Sarker
DIRECTOR 22/4/14

SP

D. T. Sarker 23/4/2014
M.D & CEO
Managing Director & CEO (Actg.)

General Manager Corporate Planning

S. H. Sarker 23/4/14
DIRECTOR PLANNING (ACTG.)



বিভাগ/শাখা Planning 3

10. Approval for Delivery Acceptance Team on para-08 may kindly be seen.
11. Further, an e-mail dated 24-04-14 from Flight Operations Directorate (placed opposite) regarding changing nomination of Cockpit Crew may also be seen. Flight Operations directorate informed that CAPTAIN ISHRAT AHMED, P-34327 will proceed to Cairo, Egypt in place of Capt. Norohiro Takaki, ID No. 10173. Accordingly, CAPTAIN ISHRAT AHMED, P-34327 may be replaced as per proposal.
12. Para-11 may kindly be approved by the Managing Director & CEO.

Azad
Mohd. Azad Rahman
Manager Planning (F&D)

On Leave
Dy. General Manager Planning

S. J. I.
General Manager Planning
24/4/14

S. J. I.
24/4/14
DIRECTOR PLANNING (ACTG.)

S. J. I.
24/4/2014
MD & CEO
Managing Director & CEO (Actg.)

S. J. I.
24/4/14
General Manager Corporate Planning

S. J. I.
24/4/14

contd-- p/4



4

বিভাগ/শাখা

Planning

13. Preceding paras regarding Approval for Delivery Acceptance Team may kindly be seen.
14. Further, e-mail dated 26-04-14 from Flight Operations Directorate (placed opposite) regarding changing nomination of Cabin Crew may also be seen. Flight Operations directorate informed that following Cabin Crew will precede to Cairo, Egypt in place of previously mentioned Cabin Crew at para-08. Accordingly, if management agreed, below proposed Cabin Crew may precede to Cairo, Egypt:

1.	Mr. Muhammad Sajjad ul Haque Shahin, P-31972, Chief Purser
2.	Shahnaz Begum Jhorna, P-35358, Junior Purser

15. Para-14 may kindly be approved by the Managing Director & CEO.

27.4.14

Mohd. Azad Rahman
Manager Planning (F&D)

27.4.2014

Dy. General Manager Planning

General Manager Planning

27.4.2014

General Manager Planning

27.4.2014

DIRECTOR PLANNING (ACTG.)

27.4.2014

Managing Director & CEO (Actg.)