# Issues

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| # | Description | Assigned To | Status |
| 1 |  |  |  |

# Description

This use case describes managing the contact information of an organization's provider profile.

# Primary actor(s)

1. User

# Main flow: Enter/update organization contact information

## Precondition(s)

1. The provider profile is in edit mode
2. And the provider profile is for an organization

## Steps

1. User invokes option to enter/update the contact information of a provider profile
2. User enters the following:
   1. First name
   2. Middle name
   3. Last name
   4. Phone number
   5. Extension
   6. Fax number
   7. Email address
3. System validates that the required fields were entered and properly formatted – see business rules 33, 34, 16, 35, 55, 36, 37
4. Use case ends

## Extension flow: Copy user contact to provider profile

This flow can occur at any time during the main flow.

1. User invokes option to copy their contact information to the provider profile
   1. the user contact information to the application contact
2. System copies the user's contact information to the provider profile's contact information
3. Continue with step 2 of the main flow

# Main flow: View organization contact information

When a provider profile is in view mode, then the contact information of the provider profile is displayed as read-only.

# Change control

| Version | Date Revised | Revised By | Revisions |
| --- | --- | --- | --- |
| 1 | 01/07/2015 | Mary Wettstein | Removed reference of attributes in the use case. |
| 2 | 02/11/2015 | David Marsh | Refactor for versioning and move rules |