# Issues

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| --- | --- | --- | --- |
| # | Description | Assigned To | Status |
| *1* | This use case includes a flow for reverting (changing workflow status from pending to draft), but not a flow for changing workflow status draft to pending? It is anticipated that the ability to change workflow status from draft to pending will occur at the end of the workflow rather than in this use case. |  | Closed |
| *2* | What is the impact of the initial provider profile being denied (no MMIS records are created)?   * The provider profile cannot be accessed via MN-ITS because MN-ITS credentials are only issues when MMIS records are created * The user must create a new provider application (and pay the application fee) if they want to attempt enrolling again * Denied provider profiles should display for 30 days (added use case rule 116 for this requirement) |  | Closed |

# Description

This use case describes a provider enroller, which accessed MPSE via the public portal, managing provider enrollments.

# Primary actor(s)

1. Provider enroller

# Main flow: Create non-PCA provider profile

## Precondition(s)

1. None

## Steps

1. Provider enroller accesses MPSE via the public portal (as opposed to MN-ITS)
2. System displays a list of the current provider profile for each provider enrollment where the user list of the provider enrollment contains the provider enroller- see use case rule 116
3. Provider enroller invokes option to create a new provider profile for an individual provider enrollment or an organization provider enrollment (not a PCA)
4. System performs the following:
   1. Creates a new provider enrollment and adds the provider enroller to the user list
   2. Creates a new provider profile
   3. Sets the version number of the provider profile to "1"
   4. Sets the workflow status of the provider profile to "Draft"
   5. Sets the create date/time to the current date/time
   6. Opens the provider profile in edit mode
5. Use case ends

## Alternate flow: Update current provider profile

This flow begins after step 2 of the main flow.

1. Provider enroller selects a current provider profile where the workflow status is "Draft" and invokes option to update
2. System opens the current provider profile in edit mode and places the user at the last location within the provider profile where data was saved
3. Use case ends

## Exception flow: Provider profile cannot be updated

When a current provider profile has a workflow status of "Pending", "In Review", or "Complete", then that provider profile cannot be updated by the provider enroller.

## Alternate flow: Delete provider profile

This flow begins after step 2 of the main flow.

1. Provider enroller selects a current provider profile with a workflow status of "Draft" and invokes delete option
2. System deletes the provider profile and provider enrollment
3. Continue with step 2 of the main flow

## Exception flow: Cannot delete provider profile

When a current provider profile has a workflow status other than "Draft", then the provider enroller cannot delete that provider profile.

## Alternate flow: Revert status from pending to draft

This flow begins after step 2 of the main flow.

1. Provider enroller selects a current provider profile where the workflow status is "Pending" and invokes option to revert status
2. System sets the workflow status of the provider profile to "Draft"
3. Continue with step 2 of the main flow

## Alternate flow: View current provider profile as read-only

This flow begins after step 2 of the main flow.

1. Provider enroller selects any of the current provider profiles in the list and invokes option to display as read-only
2. Invoke (include) UC033\_View\_Provider\_Profile
3. Continue with step 2 of the main flow

Some current provider profiles can only be viewed as read-only due to their workflow status. Other current provider profiles can be edited but the user chooses to view as read-only so that they do not make unintended changes.

# Change Control

| Version | Date Revised | Revised By | Revisions |
| --- | --- | --- | --- |
| 1 |  |  | Initial draft |
| 2 | 2/6/2015 | David M | Revised for BOM refactoring |
| 3 | 3/2/2015 | David M | Added to update flow that system will place the user at the last place they were editing |
| 4 | 3/12/2015 | David M | Added issue related to denied provider profiles and rule 116 |
| 5 | 4/13/2015 | David M | * Clarify terminology for "provider enrollment" * Change "workflow state" to "workflow status" * Change "Review" to "In Review" * Refactor view flow to reference UC111 |
| 6 | 4/17/2015 | David M | Change application to provider profile |
| 7 | 6/29/2015 | David Marsh | Added line to create flow to set the create date/time. The create date/time is needed for UC137 PCA personnel list to determine if the PCA personnel list has been “refreshed”. |
| 8 | 8/17/2015 | David Marsh | Correct reference to view provider profile use case. Changed from UC111 to UC033. |