# Issues

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| --- | --- | --- | --- |
| # | Description | Assigned To | Status |
| 1 | What should be the use case flow for credentials? Options:   * Centralize the management of credentials into a single use case. All service level, facility level, and global level credentials managed in a single use case that is invoked after facilities, service, and secondary services. * Decentralized management of credentials. A single use case for credentials that is invoked from multiple locations: Facility location services (service level credentials), facility locations (facility level credentials), secondary services (service level credentials), and after secondary services (global level credentials).   The decision is to centralize management of credentials to simplify management. Finding credentials to update in a decentralized flow would be challenging. |  | Closed |
| 2 | The provider enroller may have credential related questions while entering services and credentials, such as:   1. What credentials are required for a service?    1. There is no requirement for the system to answer this question for the user when they are selecting services 2. What credentials are missing for a service?    1. This question is answered as part of the main flow 3. What services use a particular credential (credential where-used)?    1. Alternate flow in future version 4. Which credentials are not being used (orphaned credentials)?    1. No requirement for ability to view not used credentaials |  | Closed |
| 3 | The list of previously entered provider profile credentials will grow over time (especially as revalidations occur) and the list may become cumbersome for the user. This can be addressed at a later date; need to first understand how many credentials are being converted. If all credentials since 1980 are being converted, this may be an issue in the initial release. |  | Closed |
| 4 | Do any credentials require "re-entry" during revalidation like is required with assurance statements? No. |  | Closed |
| 5 | Orphaned Credentials  If a credential is no longer needed because the service was deleted, the orphaned credential is deleted – see UC017.  The system takes no action if a credential is no longer require because a service was ended or a facility location was closed. |  | Closed |
| 6 | Does this flow properly accommodate the "Choose at least one of the following" column of the "waivered service selection"? Yes, the rules will ensure that one of the listed credentials is present and if not, indicate to the user that "one of the following credentials is required…" |  | Closed |

# Description

This use case describes a user managing the credentials of a provider profile for an organization.

# Primary actor(s)

1. User

# Main flow: Add provider credential

## Precondition(s)

1. User has completed entered all facility location services and secondary services of an organization provider profile

## Steps

1. User invokes option to manage credentials of the provider profile (referred to as provider credentials)
2. System lists the required but missing provider credentials by provider service for the provider profile
3. System displays a list of previously entered provider credentials
4. User invokes option to add a provider credential
5. System displays a list of all credentials associated with the active/future active provider services of the provider profile – see ServiceHierarcy.xls
6. User selects a credential
7. System displays the appropriate data fields, links, data lists, etc. based upon the selected credential – see ServiceHierarcy.xls
8. User enters information, selects values, uploads files, etc.
9. System validates the provider credential - see ServiceHierarcy.xls and use case rules 117, 118, 120, 121, 124
10. User repeats steps 2 – 9 for each provider credential
11. User finishes entering provider credentials
12. System ensures all required provider credentials are present and comply with state and effective date rules – see ServiceHierarchy.xls and use case rules 119, 125, 126, 157, 142, 141, 140, 162
13. Use case ends

## Alternate flow: Update provider credential not "in MMIS"

When a provider profile credential is not in MMIS, all data fields are editable.

## Alternate flow: Update provider credential "in MMIS"

When a provider profile credential is in MMIS, only the end date is editable.

## Alternate flow: Delete provider credential not "in MMIS"

This flow begins after step 3 of the main flow.

1. User selects a provider credential and invokes delete option
2. System displays warning message
3. User chooses to continue
4. System performs the following:
   1. Verifies the provider credential is eligible to be deleted – see rule 158
   2. Deletes the provider credential
5. Continue with step 10 of the main flow

## Extension flow: View list of services using a credential (future enhancement)

This flow begins after step 3 of the main flow.

1. User selects a credential and invokes option to view a list of the profile services that require the selected credential
2. System lists each profile service that requires the credential
3. Continue with step 3 of the main flow

**Note: This extension flow is not in scope, it will be moved into scope when it is determined it is critical.**

# Change control

| Version | Date Revised | Revised By | Revisions |
| --- | --- | --- | --- |
| 1 | 4/28/2015 | David Marsh | Initial draft |
| 2 | 5/14/2015 | David Marsh | Clarify impact of service being deleted or ended or facility location closed. |
| 3 | 5/18/2015 | David Marsh | Added issues that are a WIP |
| 4 | 5/21/2015 | David Marsh | * Added "View list of missing credentials" flow * Added reference to rule 162 * A few edits for clarity |
| 5 | 7/15/2015 | David Marsh | * Moved the extension flow to the main flow so it occurs each time the use case is invoked * Added extension flow as future enhancement |
| 6 | 7/28/2015 | David Marsh | Added warning message to delete flow |
| 7 | 9/1/2015 | David Marsh | Clarified in issues 5 what happens to credentials when services are deleted or ended. |