# Issues

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| # | Description | Assigned To | Status |
| *1* | A contact will typically cover a single service. If a contract happens to cover multiple services, the same contract will be uploaded for each service. |  | Closed |
| *2* | Should the list of counties for contacts include tribes? What about non-Minnesota providers? The list of counties should only include Minnesota counties, not tribes or outstate counties. |  | Closed |
| *3* | What types of services require county contracts? Mental health services, which are a subset of healthcare services, are the only services that require county contracts. |  | Closed |

# Description

This use case describes managing county contracts of a provider profile.

# Primary actor(s)

1. User

# Main flow: Manage county contracts

## Precondition(s)

1. The provider profile is in edit mode
2. And the facility location healthcare services are entered

## Steps

1. User invokes option to manage the county contracts of a provider profile
2. System displays a list of the previously entered county contracts of the provider profile
3. User adds, updates, or deletes a county contracts – see alternate and exception flows

## Alternate flow: Add county contract

This flow begins after step 2 of the main flow.

1. User invokes option to add a new county contract
2. User performs the following:
   1. Selects a service – see rules 145, 146 to determine which county contract is required for each service
   2. Selects a county – see County\_Tribe.xls where type is "Minnesota County"
   3. Downloads cover sheet, completes, and uploads cover sheet
   4. Uploads contract
   5. Selects one or more facility locations covered by the contract
   6. Enters contact from date and contract through date
3. System validates – see use case rules 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128
4. Repeat steps 1 – 3 for each county contract
5. User completes entering county contracts
6. System validates – see use case rules 129
7. User case ends

## Exception flow: Cannot add county contract

When there are no currently active or future active healthcare services that require a county contract, county contracts cannot be added.

## Alternate flow: Update county contract not "in MMIS"

When a county contract is not in MMIS, all fields can be updated.

## Exception flow: Cannot update country contract "in MMIS"

When a county contract is in MMIS, no fields can be updated.

## Alternate flow: Delete county contract not "in MMIS"

When a county contract service is not in MMIS, it can be deleted.

## Exception flow: Cannot delete county contract "in MMIS"

When a county contract is in MMIS, it cannot be deleted.

# Main flow: View county contract

When any of the following conditions are true, the county contract is displayed as view-only:

1. The provider profile is opened in view mode
2. The county contract is in MMIS

# Change control

| Version | Date Revised | Revised By | Revisions |
| --- | --- | --- | --- |
| 1 |  |  | Initial draft |
| 2 | 03/25/2015 | David M | Clarity refactoring based upon SME review |