# Issues

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| # | Description | Assigned To | Status |
|  | Quick draft to clarify features and make scope determination |  |  |

# Description

The license expiration can be a future release; we can continue to work off the monthly reports, the specialists will just update the expiration date in the portal instead of MMIS.

And how about for the Manage License Expirations, instead of the portal handling the auto term and trying to determine a necessary license, it sends the notification for ANY credential expiring, and 30 days after expiration reverts the profile to pending, it winds up in the service agent queue and someone has to look at it (maybe there can be a status or text or something that alerts the agent that it’s a license expired), and they make the determination of: update license, submit to MMIS; leave expired, terminate provider, submit to MMIS; leave expired, end a COS, etc., submit to MMIS; leave expired, no other changes, approve (MMIS submission not necessary).

# Use Case: 30 day prior to credential expiration reminder

1. MPSE system determines a “necessary” credential is expiring in 30 days
2. MPSE system sends a reminder email to the credentialing contact(s)
3. MPSE system creates record of sending the reminder

* Need to define a "necessary" credential…
  + A credential that supports an active service
  + Key is that the system does now send notifications for expiring credentials where the service is no longer active
* Need to clarify impact of having an in-process update to the provider profile? For example, maybe the notification is sent if update in draft state but not submitted or in-review

# Use Case: Credential expiration day reminder

1. MPSE system determines a “necessary” credential is expiring today
2. MPSE system sends a reminder email to the credentialing contact(s)
3. MPSE system creates record of sending the reminder

# Use Case: 30 day after credential expiration notification

1. MPSE system determines a “necessary” credential expired 30 days prior
2. MPSE system send credential contact(s) email notification that they will no longer be reimbursed for the services that relate to the credential
3. MPSE system determines which MMIS records are impacted, pends, and send update to MMIS system
4. MPSE system creates record of what was done (notification send, pend certain MMIS records)

# Use Case: Expiring credential query

1. User invokes option to query "necessary" expiring credentials
2. User enters parameters, such as how far in the future the credentials expire
3. System displays list of credentials expiring

* Intended to provide a list of credentials that are expiring and when the service will be ended

# Change control

| Version | Date Revised | Revised By | Revisions |
| --- | --- | --- | --- |
| 1 |  |  | Initial draft |