# Issues

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| # | Description | Assigned To | Status |
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# Description

This use case describes how to create a user account for a service administrator. Security Administrator has to set up the account for the Service Administrator before they have access MPSE.

# Primary actor(s)

IT security administrator

# Main flow: add new user account for Service Administrator

## Precondition(s)

1. None

## Steps

1. Requestor sends email with the following information to Security administrator
   1. PW number
   2. First Name
   3. Middle Initial
   4. Last Name
   5. Email Address
   6. Telephone Number
2. Security Adminstrator creates user acct for Service Administrator, using PW number as username and sets change password indicator to TRUE
3. Security Administrator saves information
4. System sends Notification email address with temporay Password
5. Use case ends

| Version | Date Revised | Revised By | Revisions |
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