

Nora

We have things rolling on this end, we are expecting the attendees June 22 (Thursday) and June 23 (Friday). We can facilitate tours of our experiment station in the afternoon of the 23 (Friday) as the Wednesday pm will not work for us (internal function/activity). USSSES is welcome to join.

We are planning on doing something like the following (times approximate):

Wednesday evening 21: 5:30pm-7:30pm social hour - drinks and hors d'oeuvres / light dinner.

Thursday 22: NCCC170 Technical session in auditorium with coffee, light snacks, and lunch.

Friday 23: NCCC170 Business meeting in auditorium with coffee, light snacks, and a boxed lunch. Campus facility tours 1:30 - 3:00pm.

Wi-Fi and AV equipment is present.

Attendees are able to stay at Holiday Inn Elk River Hotel in Otsego MN, and one other (who I can't remember off the top of my head) at a Cargill discounted rate of ±\$80 per night plus taxes.

Copied on this email are two Cargill employees: Sara Denis who is the location event coordinator and Andrea Ostrom who is one of my reports and will be responsible for the location program and tours. @Sara, @Andrea

I / Andrea will provide details for attendees on hotels and location program etc. We will need an approximate headcount about a week before start so Sara can coordinate catering.

FYI, this is a company showcase facility and we have both guests and customers present at this location, accordingly we respectfully request that attire for the meeting be business / smart casual, jeans/chinos are OK, just no shorts or flip-flops.

On behalf of Sara, Andrea and Cargill Animal Nutrition we are all looking forward to having you all with us for the meeting.

Kind regards
Cheers Neil