*CAaRRAY/CAintegrator*

Meeting Minutes

Meeting Date: 01/15/2013

Meeting Location: Online/Remote

Approval:

Recorded By: Rashmi Srinivasa

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Juli Klemm |  | NCI | Y |
| Mervi Heiskanen |  | NCI | Y |
| Ishwar Chandramouliswaran |  | NCI |  |
| JJ Pan |  | NCI | Y |
| Jill Hadfield |  | NCI | Y |
| Xiaopeng Bian |  | NCI |  |
| Ulli Wagner |  | SAIC-F | Y |
| Larry Brem |  | SAIC-F |  |
| Sree Nampally |  | SAIC-F |  |
| Rashmi Srinivasa |  | 5AM | Y |
| Will Fitzhugh |  | 5AM |  |
| Abe Evans |  | 5AM |  |
| Jacob Mensah |  | TerpSys |  |
| Cuong Nguyen |  | TerpSys | Y |
| Brian Hughes |  | TerpSys |  |
| Yeon Choi |  | TerpSys | Y |
| Henry Schaefer |  | ESAC |  |
| Marina Omelchenko |  | ESAC | Y |
| Shine Jacob |  | ESAC | Y |

# Meeting Location

Building: N/A

Conference Room: N/A

Conference Line: 1-800-366-7242 pc: 75 811 08

Web Address: <https://cbiit.webex.com/cbiit/j.php?J=730765804&PW=NM2M0NTEwNjc0>

Meeting Number: 730 765 804

Meeting Password: caA\_caI

# Meeting Start

Meeting Schedule Start: 2:00pm

Meeting Actual Start: 2:00pm

# Agenda

* OSDI Status:
  + Split software from documentation: Complete.
  + Push local copy to GitHub: In Progress.
    - Cleaning up unused branches and tags to simplify the move/update
    - Keeping branches nimblegen-parser, matt-eldridge-temp and caRPLA. (Check license and Sree/Larry will contact authors.)
    - Look into changing names from caArray2/caIntegrator2 to caArray/caIntegrator.
  + Change license/copyright: Complete (caIntegrator), In Progress (caArray)
* Project Management Artifacts:
  + caArray Project Plan updated with Section 508 release in May.
  + caIntegrator Release Options were discussed.
* caIntegrator Patch Release (1.4.0.1):
  + Appscan on QA tier came back with vulnerabilities. Plan is to release the 1.4.0.1 patch without waiting for further appscans, and then include the latest appscan fixes in the OSDI release.
  + caintegrator-info.nci.nih.gov is obsolete and Ulli will put in a request to Clint's team to archive it.
  + Look into context-sensitive help links.
* TRANSCEND Support:
  + caIntegrator JBoss restart issues: Diagnosis = insufficient memory.
  + caArray data import and permissions: Met Tabitha Guzman on Thursday - Jan 10, and sent step-by-step instructions and example files.
  + Rashmi will contact Tabitha re: a possible walkthrough/demo of caIntegrator.
* Shady Grove logistics: JJ will discuss network access with Richard Slippy.
* Appscan licenses: Requesting 1 per team.

# Meeting End

# Meeting Schedule End: 3:00pm

Meeting Actual End: 2:50pm

# Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Assigned To** | **Target Date** | **Status** |
| Shady Grove move Orientation | Team | 01/09/2013 | Complete |
| Discuss caArray Data Migration to File System | JJ Pan (with Juli Klemm and Yeon Choi) |  | Complete (Team will estimate LOE) |
| Work with QA and Systems teams on estimates/project plan. | Rashmi/Shine |  | Not Started |
| TRANSCEND Support (caIntegrator Jboss problems and caArray usage questions) | Abe/Shine/Rashmi | 01/10/2013 | Complete |
| Contact previous authors and find out if they need any private branches retained in GitHub. | Sree/Larry |  | Not Started |
| Look into changing names from caArray2/caIntegrator2 to caArray/caIntegrator | Winston/Abe |  | Not Started |
| Put in a request to Clint's team to archive caintegrator-info.nci.nih.gov. | Ulli |  | Not Started |
| Look into context-sensitive help links in caIntegrator. | Shine/Abe |  | Not Started |
| Contact Tabitha re: a possible walkthrough/demo of caIntegrator. | Rashmi |  | Not Started |

# Decisions Made

# Next Meeting

Next Meeting: Online; 1/22/2013 2:00PM-3:00PM