*CAaRRAY/CAintegrator*

Meeting Minutes

Meeting Date: 01/29/2013

Meeting Location: Online/Remote

Approval: DRAFT

Recorded By: Rashmi Srinivasa

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Juli Klemm |  | NCI | Y |
| Mervi Heiskanen |  | NCI | Y |
| Ishwar Chandramouliswaran |  | NCI |  |
| JJ Pan |  | NCI | Y |
| Jill Hadfield |  | NCI | Y |
| Xiaopeng Bian |  | NCI |  |
| Ulli Wagner |  | SAIC-F |  |
| Larry Brem |  | SAIC-F |  |
| Sree Nampally |  | SAIC-F |  |
| Rashmi Srinivasa |  | 5AM | Y |
| Will Fitzhugh |  | 5AM |  |
| Abe Evans |  | 5AM |  |
| Jacob Mensah |  | TerpSys | Y |
| Cuong Nguyen |  | TerpSys | Y |
| Brian Hughes |  | TerpSys | Y |
| Yeon Choi |  | TerpSys | Y |
| Henry Schaefer |  | ESAC |  |
| Marina Omelchenko |  | ESAC |  |
| Shine Jacob |  | ESAC | Y |

# Meeting Location

Building: N/A

Conference Room: N/A

Conference Line: 1-800-366-7242 pc: 75 811 08

Web Address: <https://cbiit.webex.com/cbiit/j.php?J=730765804&PW=NM2M0NTEwNjc0>

Meeting Number: 730 765 804

Meeting Password: caA\_caI

# Meeting Start

Meeting Schedule Start: 2:00pm

Meeting Actual Start: 2:00pm

# Agenda

* OSDI Status:
  + Build changes: Complete and tested locally.
  + Updating AHP builds: Ongoing discussions among Juli, JJ and Doug Hosier about Systems team support. This work will likely have to be pushed to next week.
* caIntegrator Release Plan:
  + Next Release Milestone (before May 13th): Tasks include - complete OSDI, fix appscan issues and get Section 508 compliance score up to 100%.
    - Evaluate 508 compliance issues to see if 100% compliance can be achieved without code change (and a release) – based on feedback from Janene
    - Requested to move the current Appscan to be on hold for 3 weeks
    - caBIO retirement changes – rough estimate is 2.5 weeks. Not likely be included in a release before May 13th.
* User Support:
  + TRANSCEND: Met Tabitha Guzman again last week. Working through UPT user lockout issue and Agilent array design xml file. Brian to follow up with Kevin Burns on Agendia account request.
  + Garvan Institute: Sorted out the liquibase update problem; looking into a port conflict problem.
* Update from Systems team: None
* Update from Documentation team: None

# Meeting End

# Meeting Schedule End: 3:00pm

Meeting Actual End: 2:30pm

# Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Assigned To** | **Target Date** | **Status** |
| Work with QA and Systems teams on estimates/project plan. | Rashmi/Shine |  | Complete (caArray);  In Progress (caInt) |
| Contact previous authors and find out if they need any private branches retained in GitHub. | Sree/Larry |  | In Progress (nimblegen and caRPLA branches to be migrated; awaiting word from Matt Eldridge) |
| Look into changing names from caArray2/caIntegrator2 to caArray/caIntegrator | Winston/Abe |  | Complete |
| Put in a request to Clint's team to archive caintegrator-info.nci.nih.gov. | Ulli |  | In Progress |
| Support from System team for OSDI | Juli (to discuss with Robert/Doug) |  | Complete (met last Friday and will meet again this Friday) |
| Options to make 100% 508 compliance for caIntegrator without code changes | Shine |  | In Progress |
| Additional Meeting with UCSF/Tabitha | Rashmi |  | Complete |
| Follow up with Kevin Burns on Agendia (Tina's) request for a caArray account. They already have guest credentials to the STAGE tier. | Brian Hughes and Rashmi Srinivasa |  | In Progress |

# Decisions Made

# Next Meeting

Next Meeting: Online; 2/5/2013 2:00PM-3:00PM