*CAaRRAY/CAintegrator*

Meeting Minutes

Meeting Date: 05/14/2013

Meeting Location: Online/Remote

Approval:

Recorded By: Michael Hunter

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Abe Evans-El |  | 5AM |  |
| Brian Hughes |  | Terpsys | X |
| Cuong Nguyen |  | Terpsys | X |
| Don Swan |  | Terpsys |  |
| Henry Schaefer |  | ESAC |  |
| Ishwar Chandramouliswaran |  | NCI |  |
| Jacob Mensah |  | Terpsys | X |
| Jill Hadfield |  | NCI |  |
| JJ Pan |  | NCI | X |
| Juli Klemm |  | NCI | X |
| Larry Brem |  | SAIC-F |  |
| Marina Omelchenko |  | ESAC | X |
| Mervi Heiskanen |  | NCI | X |
| Mike Hunter |  | 5AM | X |
| Sarah Elkins |  | TerpSys |  |
| Shine Jacob |  | ESAC | X |
| Sudha Chudamani |  | SAIC-F |  |
| Ulli Wagner |  | SAIC-F | X |
| Xiaopeng Bian |  | NCI |  |
| Yeon Choi |  | TerpSys |  |

# Meeting Location

Building: N/A

Conference Line: 1-800-366-7242 pc: 75 811 08

Web Address: <https://cbiit.webex.com/cbiit/j.php?ED=212705637&UID=1338641927&PW=NNjhmYWEzOGQ0&RT=MiMxMQ%3D%3D>

Meeting Number: 739 041 806

Meeting Password: caA\_caI

# Meeting Start

Meeting Schedule Start: 2:00pm

Meeting Actual Start: 2:02pm

# Agenda

* OSDI: Updating AHP builds to use GitHub:
  + caArray:
    - DEV, QA, and PRODUCTION are done.
      * DEV and PRODUCTION tickets’ status is “Request is being reviewed by Application Support” – not sure why?
    - STAGING and TRAINING may still need to be done.
      * Mike will follow up with Sarah.
  + caIntegrator:
    - Abe requested that PRODUCTION be updated
      * Systems is waiting on Abe to update the PTE, then they can proceed – Abe expects to complete the update by Thursday.
* Ongoing Development:
  + caArray:
    - QA testing for 2.5.1 RC1:
      * Open issues:
        + [ARRAY-2654](https://tracker.nci.nih.gov/browse/ARRAY-2653) / [ARRAY-2654](https://tracker.nci.nih.gov/browse/ARRAY-2654) – There is a workaround for both (upload the files in smaller sets), so investigation/fix are scheduled for the next iteration.
        + Upgrader – Winston is working on a fix for this iteration.
      * Installer testing completed successfully for clean install.
      * Manual and automated regression testing is complete.
    - Automated Section 508 scan completed on QA tier.
      * Manual verifications complete – all pass.
    - Appscan completed successfully on QA tier.
    - Need to schedule meeting to plan the scope of the next release.
    - Per Juli, update the verbiage on the homepage to reflect the change with caBIG – also need to remove global links on homepage.
  + caIntegrator:
    - QA testing for 1.4.1 RC1:
      * 20/89 regression tests completed so far.
        + Does Marina need to do the SSO tests? These were created for TRANSCEND and she’s wondering if they need to be run for this release. – Need to find out if TRANSCEND is planning to upgrade (contact Eve Shalley).

Invite Laxmi to one of status meetings.

* + - * Functional testing is still pending – will begin once regression testing is complete.
    - Section 508 scan will be run next week.
    - Appscan on the DEV tier came back clean.
    - Release has moved back to early July.
    - Requirement to be 100% 508 compliant is back
      * Production is at 93% - the changes to get to 100% are in this release
    - Need to delete caBIG verbiage as well – just say custom web portal.
* User Support:
  + TRANSCEND: Abe and Tabitha confirmed caArray and caIntegrator are communicating now. They’ll do one more sit-down together to next week to wrap up any lingering questions Tabitha may have.
* Update from Systems team: None.
* Update from Documentation team: None.
* Update from App Support: None.

# Meeting End

# Meeting Schedule End: 3:00pm

Meeting Actual End: 2:24pm

# Action Items

The latest state of all action items is always available here: <https://github.com/NCIP/caarray-docs/blob/master/project_management/caArray_caIntegrator_Action_Items.xlsx>

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Assigned To** | **Date Created** | **Status** |
| 79. Work with Systems to resolve the UPT-caIntegrator issues Marina reported | Abe Evans-El | 4/23/2013 | Complete |
| 80. Request gitHub integration with AntHill Pro on caIntegrator PRODUCTION tier. | Abe Evans-El | 4/23/2013 | In Progress |
| 81. Confirm that all caArray tiers now have gitHub integration with AntHill Pro configured. | Mike Hunter | 5/7/2013 | In Progress |
| 82. Hold meeting with Juli Klemm, Ulli Wagner, and JJ Pan to plan the caArray 2.5.3 release. | Mike Hunter | 5/14/2013 | Assigned |
| 83. Run Section 508 scan on caIntegrator QA Tier. | Mike Hunter | 5/14/2013 | Assigned |
| 84. Follow up with Sarah Elkins on the status of updating AHP on caArray STAGE and TRAINING to use GitHub. | Mike Hunter | 5/14/2013 | Assigned |
| 85. Contact Eva Shalley to find out if TRANSCEND plans to upgrade to the next release of caIntegrator. | Mike Hunter | 5/14/2013 | Assigned |
| 86. Invite Laxmi Lolla to attend an upcoming status meeting to share her feedback and recommendations regarding usability and performance. | Ulli Wagner | 5/14/2013 | Assigned |

# Decisions Made

# Next Meeting

Next Meeting: Online; 5/21/2013 2:00PM-3:00PM