*CAaRRAY/CAintegrator*

Meeting Minutes

Meeting Date: 05/28/2013

Meeting Location: Online/Remote

Approval:

Recorded By: Michael Hunter

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Abe Evans-El |  | 5AM | X |
| Brian Hughes |  | Terpsys | X |
| Cuong Nguyen |  | Terpsys | X |
| Don Swan |  | Terpsys |  |
| Henry Schaefer |  | ESAC |  |
| Ishwar Chandramouliswaran |  | NCI |  |
| Jacob Mensah |  | Terpsys | X |
| Jill Hadfield |  | NCI | X |
| JJ Pan |  | NCI | X |
| Juli Klemm |  | NCI | X |
| Larry Brem |  | SAIC-F |  |
| Marina Omelchenko |  | ESAC | X |
| Mervi Heiskanen |  | NCI | X |
| Mike Hunter |  | 5AM | X |
| Sarah Elkins |  | TerpSys |  |
| Shine Jacob |  | ESAC | X |
| Sudha Chudamani |  | SAIC-F |  |
| Ulli Wagner |  | SAIC-F | X |
| Xiaopeng Bian |  | NCI |  |
| Yeon Choi |  | TerpSys |  |

# Meeting Location

Building: N/A

Conference Line: 1-800-366-7242 pc: 75 811 08

Web Address: <https://cbiit.webex.com/cbiit/j.php?ED=212705637&UID=1338641927&PW=NNjhmYWEzOGQ0&RT=MiMxMQ%3D%3D>

Meeting Number: 739 041 806

Meeting Password: caA\_caI

# Meeting Start

Meeting Schedule Start: 2:00pm

Meeting Actual Start: 2:03pm

# Agenda

* OSDI: Updating AHP builds to use GitHub:
  + caArray:
    - Sarah confirmed STAGING is done.
    - Mike submitted a request to update TRAINING ([TASKMGT-5916](https://system-requests-test.nci.nih.gov:7443/jira/browse/TASKMGT-5916)).
  + caIntegrator:
    - PRODUCTION update is in progress.
      * Abe will follow up to confirm that it is done.
* Ongoing Development:
  + caArray:
    - There is a moderate risk to the [current iteration](https://wiki.nci.nih.gov/display/caArray2project/2.5.2+M4):
      * Winston was pulled into another project full time last week and the early part of this week.
      * Since the fixes in this iteration will generate another release candidate, if they carry over into another iteration, the production release of 2.5.1 could be delayed two weeks.
      * Mitigation: Starting tomorrow afternoon, Winston will be focused on caArray full time through the end of the iteration. He knows what needs to be fixed, so there will be little to no time lost in investigation.
    - The appscan to be run when the issues in this iteration are fixed has been requested ([TASKMGT-5914](https://system-requests-test.nci.nih.gov:7443/jira/browse/TASKMGT-5914)) so that it will be queued and ready to start when the release candidate is deployed.
  + caIntegrator:
    - QA testing for 1.4.1 RC1:
      * 62/89 regression tests completed so far
        + 59 passed
        + 3 failed
        + Remaining: Permissions tests, SSO tests, and Installation tests
      * About half-way through testing the new issues from the release notes.
    - Mike started the Section 508 scan last week and ran into some account issues that made him question the scan results. He’ll work through those with Abe this week and continue the scan.
    - In the [current iteration](https://wiki.nci.nih.gov/display/caIntegrator/v1.4.1+-+RC4), Abe is focused on fixing any new defects from QA, removing caBIG verbiage, and improving performance.
    - Last week he resolved the following:
      * [CAINT-1287](https://tracker.nci.nih.gov/browse/CAINT-1287) – Not able to run GISTIC grid
      * [CAINT-1285](https://tracker.nci.nih.gov/browse/CAINT-1285) – Some studies show in “Manage Platforms” but not in “Manage Studies” page
      * [CAINT-1288](https://tracker.nci.nih.gov/browse/CAINT-1288) – Remove references to caBig
    - This week he’ll continue work on these:
      * [CAINT-1289](https://tracker.nci.nih.gov/browse/CAINT-1289) – Deleted studies sometimes still show up under platforms
      * [CAINT-1282](https://tracker.nci.nih.gov/browse/CAINT-1282) – Improve performance of various searches
    - A new release candidate will be created after this iteration completes and a second appscan will be requested after Marina regression tests the fixes.
* User Support:
  + TRANSCEND: Abe and Tabitha met Wednesday, Thursday, and Friday of last week to wrap up any lingering questions. In the future, we’ll invite Tabitha to share any usability and performance feedback that she may have for us.
* Update from Systems team: None.
* Update from Documentation team:
  + Jill confirmed that the caBIO-related documentation has been updated.
  + Ye Wu’s comments from last week have been captured in the comments in [ARRAY-2640](https://tracker.nci.nih.gov/browse/ARRAY-2640).
  + Mike, Abe, and Winston developed the following working plan for addressing the lessons learned from TRANSCEND:
    - First, create a “Data Submitters Quick Start Guide”.
      * Mike will create the Guide with Abe and Winston’s support.
      * Start in June with the goal to finish the guide over the course of 2 or 3 sprints.
      * After the status call, Jill recommended that the team review two videos developed by the Molecular Analysis Tools Knowledge Center (MAT KC) that describe how to submit data before starting to develop our own “Guide”.
    - Next, restructure and update the documentation to make it easier to figure out how to set up all the applications to work together.
      * We recommend scheduling these changes to coincide with the next organization/group that will need this level of documentation.
* Update from App Support: None.

# Meeting End

# Meeting Schedule End: 3:00pm

Meeting Actual End:

# Action Items

The latest state of all action items is always available here: <https://github.com/NCIP/caarray-docs/blob/master/project_management/caArray_caIntegrator_Action_Items.xlsx>

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Assigned To** | **Date Created** | **Status** |
| 80. Request gitHub integration with AntHill Pro on caIntegrator PRODUCTION tier. | Abe Evans-El | 4/23/2013 | In Progress |
| 81. Confirm that all caArray tiers now have gitHub integration with AntHill Pro configured. | Mike Hunter | 5/7/2013 | In Progress |
| 82. Hold meeting with Juli Klemm, Ulli Wagner, and JJ Pan to plan the caArray 2.5.3 release. | Mike Hunter | 5/14/2013 | Assigned |
| 83. Run Section 508 scan on caIntegrator QA Tier. | Mike Hunter | 5/14/2013 | In Progress |
| 85. Contact Eve Shalley to find out if TRANSCEND plans to upgrade to the next release of caIntegrator. | Mike Hunter | 5/14/2013 | In Progress – combined with 88 |
| 88. Schedule meeting with Tabitha to discuss performance and usability. | Mike Hunter | 5/28/2013 | Assigned |
| 89. Provide links to the two MAT KC videos related to data submission. | Jill Hadfield | 5/28/2013 | Assigned |
| 90. Review the MAT KC videos related to data submission (links provided by Jill). | Mike/Abe/Winston | 5/28/2013 | Assigned |

# Decisions Made

# Next Meeting

Next Meeting: Online; 5/28/2013 2:00PM-3:00PM