*CAaRRAY/CAintegrator*

Meeting Minutes

Meeting Date: 06/04/2013

Meeting Location: Online/Remote

Approval:

Recorded By: Michael Hunter

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Abe Evans-El |  | 5AM | X |
| Brian Hughes |  | Terpsys |  |
| Cuong Nguyen |  | Terpsys |  |
| Don Swan |  | Terpsys |  |
| Henry Schaefer |  | ESAC |  |
| Ishwar Chandramouliswaran |  | NCI |  |
| Jacob Mensah |  | Terpsys |  |
| Jill Hadfield |  | NCI | X |
| JJ Pan |  | NCI | X |
| Juli Klemm |  | NCI | X |
| Larry Brem |  | SAIC-F |  |
| Marina Omelchenko |  | ESAC | X |
| Mervi Heiskanen |  | NCI | X |
| Mike Hunter |  | 5AM | X |
| Sarah Elkins |  | TerpSys |  |
| Shine Jacob |  | ESAC | X |
| Sudha Chudamani |  | SAIC-F |  |
| Ulli Wagner |  | SAIC-F |  |
| Xiaopeng Bian |  | NCI |  |
| Yeon Choi |  | TerpSys | X |

# Meeting Location

Building: N/A

Conference Line: 1-800-366-7242 pc: 75 811 08

Web Address: <https://cbiit.webex.com/cbiit/j.php?ED=212705637&UID=1338641927&PW=NNjhmYWEzOGQ0&RT=MiMxMQ%3D%3D>

Meeting Number: 739 041 806

Meeting Password: caA\_caI

# Meeting Start

Meeting Schedule Start: 2:00 pm

Meeting Actual Start: 2:05 pm

# Agenda

* OSDI: Updating AHP builds to use GitHub:
  + caArray:
    - TRAINING has been updated ([TASKMGT-5916](https://system-requests-test.nci.nih.gov:7443/jira/browse/TASKMGT-5916)).
    - All tiers are now updated.
  + caIntegrator:
    - PRODUCTION has been updated.
    - All tiers are now updated.
* Ongoing Development:
  + caArray:
    - The [iteration that ends today](https://wiki.nci.nih.gov/pages/viewpage.action?pageId=129510865) focused on updating the Home page text and links and fixing the issues with splitting large imports with no MAGE-TAB file included.
      * A new release candidate for 2.5.1 will be deployed today.
      * The appscan has been requested ([TASKMGT-5914](https://system-requests-test.nci.nih.gov:7443/jira/browse/TASKMGT-5914)) and is queued for when the release candidate is deployed.
        + 28th on the Queue, with 5 active ahead
      * QA will regression test the fixes in the new release candidate this week.
    - The [iteration that begins today](https://wiki.nci.nih.gov/pages/viewpage.action?pageId=133267636) will focus on the following:
      * Confirm that installer will upgrade DB appropriately (affects 2.5.1)
      * Investigate/plan CSM/UPT upgrade
      * Investigate/plan move from DB to file system
    - 2.5.3 Release
      * Focus on C&A review
        + Need to find the prior documentation (Maki was PM at the time)

Shine expects them to be in Subversion

* + - * + Also need to confirm the tracker items (FISMA POAM items)

Map documentation to the items to get more specificity around the requirements

* + caIntegrator:
    - QA testing for 1.4.1 RC1:
      * 84/89 regression tests completed so far
        + 59 passed
        + 8 failed (some are partial passes)
        + Remaining: SSO tests, and Installation tests
      * Still about half way through testing the new issues from the release notes.
        + Mike, Abe, and Marina met today to vet the issues and scope the list down to those that are testable and belong in the Release Notes.
      * QA issues
        + 15 issues identified to date
        + 7 confirmed resolved so far
    - Abe helped Mike resolve account issues the Section 508 scan last week. The scan will be completed by June 18th.
    - The [iteration that ends today](https://wiki.nci.nih.gov/display/caIntegrator/v1.4.1+-+RC4) focused on fixing any new defects from QA, removing caBIG verbiage, and improving performance.
      * A new release candidate will be deployed today.
      * A second appscan will be requested after Marina finishes regression testing the fixes.
    - The [iteration that begins today](https://wiki.nci.nih.gov/display/caIntegrator/v1.5+-+Iteration+1) will focus on performance improvements and testing under load.
* User Support: None.
* Update from Systems team: None.
* Update from Documentation team:
  + Last week, Jill and Mike reviewed the TRANSCEND-related comments and suggestions captured in [ARRAY-2640](https://tracker.nci.nih.gov/browse/ARRAY-2640).
  + Before starting on a “Data Submitters Quick Start Guide”, per Jill’s recommendation, this week Mike will review videos developed by the Molecular Analysis Tools Knowledge Center (MAT KC) that describe how to submit data:
    - caArrayDemo-001 [How to load MAGE-TAB data into caArray](https://wiki.nci.nih.gov/download/attachments/42832153/CaArray_Demo_MAGE-TAB_Data_Upload_4_Revised_2.wmv?version=1&modificationDate=1307943151000" \t "_blank)   
      This video provides a step-by-step guide to load a microarray expression dataset in the MAGE-TAB format into caArray. It describes pre-requisite information before the upload, explains each step of the process, and showcases the end result of the data load.
    - caArrayDemo-002 [How to Use caArray to Share Pre-Publishing Data](https://wiki.nci.nih.gov/download/attachments/42832153/Sharing_Prepublished_data_508_compliant.ppt?version=1&modificationDate=1350268476000" \t "_blank)   
      This presentation provides a step-by-step guide to grant read/revoke access for an unpublished experiment to other caArray users. It is useful for those who are seeking to publish their works and need to meet the increasing demand for making their pre-publishing microarray data available to reviewers in a MIAME compliant format. 2009/12/14: Starting in caArray 2.3, public visibility is managed under **Permissions**.
    - caArrayDemo-004 Using caArray: [Uploading Array Design File](https://wiki.nci.nih.gov/download/attachments/42832153/Array-design-file_508_compliant.ppt?version=1&modificationDate=1350268459000" \t "_blank)   
      This presentation provides a step-by-step guide to uploading an array design file into caArray.
    - Juli noted that these were created pre-2.5.0, so they may be close to obsolete. There have been a lot of changes since then.
    - Use of caArray for submitting data has gone done significantly, so we need to scope the data submitters guide appropriately.
      * Focus specifically on TRANSCEND needs.
      * Mike will provide an LOE before starting on any new documentation.
* Update from App Support: None.

# Meeting End

# Meeting Schedule End: 3:00 pm

Meeting Actual End: 3:27 pm

# Action Items

The latest state of all action items is always available here: <https://github.com/NCIP/caarray-docs/blob/master/project_management/caArray_caIntegrator_Action_Items.xlsx>

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Assigned To** | **Date Created** | **Status** |
| 80. Request gitHub integration with AntHill Pro on caIntegrator PRODUCTION tier. | Abe Evans-El | 4/23/2013 | Complete |
| 81. Confirm that all caArray tiers now have gitHub integration with AntHill Pro configured. | Mike Hunter | 5/7/2013 | Complete |
| 82. Hold meeting with Juli Klemm, Ulli Wagner, and JJ Pan to plan the caArray 2.5.3 release. | Mike Hunter | 5/14/2013 | Assigned |
| 83. Run Section 508 scan on caIntegrator QA Tier. | Mike Hunter | 5/14/2013 | In Progress |
| 88. Schedule meeting with Eve and Tabitha to discuss performance and usability. | Mike Hunter | 5/28/2013 | Assigned |
| 89. Provide links to the two MAT KC videos related to data submission. | Jill Hadfield | 5/28/2013 | Complete |
| 90. Review the MAT KC videos related to data submission (links provided by Jill). | Mike Hunter | 5/28/2013 | In Progress |
| 91. Provide Eve Shalley a summary of the changes in the next releases of caArray and caIntegrator | Mike Hunter | 5/30/2013 | In Progress |
| 92. Discuss the documentation update process | Mike/Jill | 6/4/2013 | Assigned |
| 93. Find the past FISMA documentation and confirm the tracker issues | Mike | 6/4/2013 | Assigned |
| 94. Add a %FTE column to the project plans and populate it going forward | Mike/Shine | 6/4/2013 | Assigned |

# Decisions Made

# Next Meeting

Next Meeting: Online; 5/28/2013 2:00PM-3:00PM