



**राष्ट्रीय जल विकास अभिकरण**  
जल शक्ति मंत्रालय, भारत सरकार  
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)  
**National Water Development Agency**



Ministry of Jal Shakti, Government of India  
(Department of Water Resources, River Development and Ganga Rejuvenation)

क्रमांक.रा.ज.वि.अ./अ.प्र./भुवनेश्वर/

No. NWDA/BBSR/ID/Hqs-5 /2020-21/ 797-802

दिनांक:

25/09/20

Date :

**निविदायें आमंत्रण सूचना**

अधिशाली अभियंता, अन्वेषण प्रभाग, राष्ट्रीय जल विकास अभिकरण, भुवनेश्वर, द्वारा निम्नलिखित सामग्री की आपूर्ति हेतु बन्द/सील बन्द संविदायें आमंत्रित की जाते हैं ।

| Sl.No.        | Description | Qty. | Rate | Amount |
|---------------|-------------|------|------|--------|
| List enclosed |             |      |      |        |

निविदायें/संविदायें दिनांक 12.10.2020 को 10.30 बजे तक अधोहस्ताक्षरकर्ता के पास पहुंच जाना चाहिए । निविदायें उसी दिन 11.30 बजे (इच्छुक निविदा/संविदायें दाताओं अगर कोई हो) क समक्ष खोली जायेगी ।

**शर्तें :**

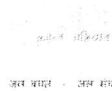
- 1 A signed declaration / certificate for compliance of code of Integrity for public Procurement by the Bidders/suppliers may be submitted along with quotation.
- 2 The rate should be quoted for each item inclusive of GST as applicable.
- 3 The quantities given in the list are approximate. The work order will be made as per requirement from time to time.
- 4 The envelop should be super scribed with "Supply of Stationery items" along with date of opening of quotations.
- 5 The quotation received after the due date will not be considered.
- 6 Photocopy of TIN No., Pan Card . Registration of Firm and GST certificate should be enclosed along with Quotation.
- 7 The rate should be valid up to 31.03.2021.
- 8 The material should be standard quality and defective if any should be replaced without any extra charges
- 9 The undersigned has reserves the rights to reject/accept any or all quotations without assigning any reasons thereof.
- 10 The payment will be made by RTGS only, after satisfactorily completion of the ordered material from time to time and submission of bills to this office. Account number, bank name, branch, IFSC code shall be submitted to this office for payment.

(बि.रविचंद्र)  
अधिशाली अभियंता

**प्रतिलिपि :**

1. निदेशक(एम.डी.यू.), रा.ज.वि.अ., साकेत, नई दिल्ली को कोटेशन वेब साईट पर अपलोड करने के अनुरोध सहित । (kind atten: Sri R.S.Lal, web master, e-mail : ramashanker.lal@gov.in)
2. वेब कापि ।
3. अधीक्षण अभियंता ,अन्वेषण वृत्त, भुवनेश्वर को सादर सूचनार्थ ।
4. लेखा शाखा, अ.प्र., रा.ज.वि.अ., भुवनेश्वर ।
5. नोटिस बोर्ड ।
6. सूची के अनुसार पोस्ट / ई - मेल के द्वारा ।

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### List of Items

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| Sl.No. |                                      | Qty (Approx). | Rate(Each/packet/<br>metre/ sq.ft)) |
|--------|--------------------------------------|---------------|-------------------------------------|
| 1      | JK PaperA/4 size                     | 50 pkt        |                                     |
| 2      | JK paper A/3 size                    | 20 pkt        |                                     |
| 3      | Note sheet Pad                       | 20 pads       |                                     |
| 4      | File Cover                           | 100 no        |                                     |
| 5      | File Board                           | 100 no        |                                     |
| 6      | Gum Tube                             | 20 no         |                                     |
| 7      | Gems Clip                            | 20 pkt        |                                     |
| 8      | Steno Pencil                         | 10 no         |                                     |
| 9      | Short hand note book                 | 10no          |                                     |
| 10     | Sealing Wax                          | 10 pkt        |                                     |
| 11     | Candle                               | 10 pkt        |                                     |
| 12     | Match Box                            | 6 pkt         |                                     |
| 13     | Thread                               | 5 bdl         |                                     |
| 14     | Cello Tape White 2"                  | 20no          |                                     |
| 15     | Cello Tape Brown 2"                  | 20no          |                                     |
| 16     | Cello Tape White 1"                  | 20no          |                                     |
| 17     | Cello Tape Brown 1"                  | 20no          |                                     |
| 18     | A/4 Cloth Envelop                    | 50 no         |                                     |
| 19     | A/3 Cloth Envelop                    | 40 no         |                                     |
| 20     | Duster Cloth White                   | 25 no         |                                     |
| 21     | Room Freshener/Liquid                | 10 no         |                                     |
| 22     | Pen stand Big size with 4 pens       | 2 no          |                                     |
| 23     | Pen stand Medium size with 2 pens    | 20 no         |                                     |
| 24     | Pen Stand Small                      | 5 no          |                                     |
| 25     | Tumbler/ Drinking Glass good quality | 20 no         |                                     |
| 26     | H B Pencil                           | 10 pkt        |                                     |
| 27     | Stapler Pin Small/Big                | 20 pkt        |                                     |
| 28     | Water bottle (stainless steel)       | 20 no         |                                     |
| 29     | All out Liquid{ 45 days }            | 15 no         |                                     |
| 30     | Pen (Blue/Red)                       | 20 pkt        |                                     |
| 31     | Marker { For Highlighter }           | 15 no         |                                     |
| 32     | Seat Cushion                         | 20 no         |                                     |
| 33     | Eraser                               | 20 no         |                                     |
| 34     | Stamp Pad                            | 20 no         |                                     |
| 35     | Allpin                               | 20 pkt        |                                     |
| 36     | Flag (multi Color)                   | 20pkt         |                                     |
| 37     | Pocker                               | 20 no         |                                     |



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|    |                             |          |  |
|----|-----------------------------|----------|--|
| 38 | Cutter                      | 20 no    |  |
| 39 | Sketch pen                  | 10 pkt   |  |
| 40 | HP Pen Drive 16GB           | 10 no    |  |
| 41 | HB Pen Drive 32GB           | 10 no    |  |
| 42 | Stapler (Big )              | 10 no    |  |
| 43 | Stapler (Small )            | 15 no    |  |
| 44 | Tag                         | 10 bdl   |  |
| 45 | Refill (Red & Blue )        | 20 pkt   |  |
| 46 | Pin Cushion                 | 20 no    |  |
| 47 | Phool Jhadu (Good quality)  | 5 no     |  |
| 48 | Khadika Jhadu(Good quality) | 5 no     |  |
| 49 | Sanitol                     | 15 ltr   |  |
| 50 | Black Phenyl                | 20 ltr   |  |
| 51 | Bleaching Powder            | 10 kg    |  |
| 52 | Pencil Cell                 | 20no     |  |
| 53 | Harpic Liquid               | 10 no    |  |
| 54 | Stock Register No-16        | 5 no     |  |
| 55 | Rull Register No-8          | 50 no    |  |
| 56 | Rull Register No-6          | 55 no    |  |
| 57 | Rull Register No-10         | 25 no    |  |
| 58 | Rull Register No-12         | 20 no    |  |
| 59 | Dustbin Big Size            | 10 no    |  |
| 60 | Dustbin Small Size          | 6 no     |  |
| 61 | Mosquito (Black) hit spray  | 10 no    |  |
| 62 | Table Glass 6mm/8mm         | 100 sqft |  |
| 63 | Packing Cloth               | 50 mtr   |  |
| 64 | Dak Pad (Cloth)             | 6 no     |  |
| 65 | Single Punch                | 10 no    |  |
| 66 | Double Punch                | 10 no    |  |
| 67 | Car Towel(Good quality)     | 10 no    |  |
| 68 | Office Towel (Good quality) | 20 no    |  |
| 69 | Tracing Cloth               | 50 mtr   |  |
| 70 | Tracing Paper(90/100)       | 25 roll  |  |
| 71 | Tracing Cloth(Velvet)       | 50 mtr   |  |
| 72 | Tracing Graph roll          | 6 no     |  |
| 73 | Good quality Pen            | 20 no    |  |
| 74 | Reynold Jotter Pen          | 25 no    |  |
| 75 | Dustbin (Closed)            | 6 no     |  |
| 76 | Table Cloth (Velvet)        | 100 mtr  |  |

(3/3)

|     |   |         |  |
|-----|---|---------|--|
| 77  | Correction Pen/Fluid                      | 20 no   |  |
| 78  | Fevistick                                 | 20 no   |  |
| 79  | Odonil                                    | 15 pkt  |  |
| 80  | Plastic Mug                               | 6 no    |  |
| 81  | Plastic Bucket                            | 6 no    |  |
| 82  | Double Headed Pen                         | 20 no   |  |
| 83  | Binding Clip (4mm)                        | 30 no   |  |
| 84  | Car Perfume                               | 3 no    |  |
| 85  | Peon Book                                 | 5 no    |  |
| 86  | White Paper D/f                           | 24 ream |  |
| 87  | LED Bulb 5 watt Philips                   | 5 Nos.  |  |
| 88  | LED Bulb 8.5 watt Philips                 | 5 Nos.  |  |
| 89  | LED Bulb 12.5 watt Philips                | 5 Nos.  |  |
| 90  | LED Bulb 14 watt Philips                  | 5 Nos.  |  |
| 91  | Gum Bottle (Big)                          | 5 Nos.  |  |
| 92  | Gum Bottle (Medium)                       | 5 Nos.  |  |
| 93  | Floor Mat (Paa Pochha) Coir               | 10 Nos. |  |
| 94  | All Out / Good Knight Machine with refill | 10 Nos. |  |
| 95  | Writing Pad (Big)                         | 20 Nos. |  |
| 96  | Writing Pad (Small)                       | 20 Nos. |  |
| 97  | Scissor standard size                     | 20 Nos. |  |
| 98  | Paper Cutter (Big)                        | 20 Nos. |  |
| 99  | Paper Cutter (Medium)                     | 20 Nos. |  |
| 100 | File Folder (Executive)                   | 50 Nos. |  |
| 101 | File Folder (Standard)                    | 50 Nos. |  |
| 102 | Steel spoon                               | 10 Nos. |  |
| 103 | HP 12 A Catridge for HP 1018 printer      | 12 Nos. |  |
| 104 | HP 36 A Catridge for HP 1018 printer      | 12 Nos. |  |
| 105 | HP 88 A Catridge for                      | 12 Nos. |  |
| 106 | Lizol                                     | 10 Nos. |  |
| 107 | Thermo Flask (Milton) 1 ltr               | 3 Nos.  |  |
| 108 | Thermo Flask (Milton) 2 ltr               | 3 Nos.  |  |
| 109 | Water Jug (MILTON)                        | 5 Nos.  |  |
| 110 | Eveready Torch (2 cell)                   | 2 Nos.  |  |
| 111 | Eveready Torch (3 cell)                   | 2 Nos.  |  |
| 112 | Eveready Torch battery                    | 10 Nos. |  |
| 113 | Arch/Box file                             | 20 nos  |  |
| 114 | Scale                                     | 20 nos  |  |