



राष्ट्रीय जल विकास अभिकरण
(जल संसाधन, नदी विकास और गंगा
संरक्षण मंत्रालय, भारत सरकार)
National Water Development Agency
(Ministry of Water Resources, River Development
and Ganga Rejuvenation, Government of India)

No. NWDA/IWW-19/3/01-04

18-20, Community Centre,
Saket, New Delhi -17

Dated: 17.06, 2019

TENDER NOTICE

The Ministry of Water Resources, River Development and Ganga Rejuvenation and National Water Development Agency is organizing the India Water Week -2019 during 24-28th September, 2019 in Vigyan Bhawan. The India Water Week - 2019 will be celebrated with a multi disciplinary conference and a concurrently running exhibition. The conference will be during 24-28th September, 2019 in Vigyan Bhawan and the exhibition during 25-28th September, 2019 in Indira Gandhi National Centre of Art (IGNCA). The Inauguration of the conference will be held at Vigyan Bhawan on 24th September, 2019 followed by plenary session.


On behalf of Director General, National Water Development Agency, Ministry of Water Resources, River Development and Ganga Rejuvenation, **Tenders are invited from the agencies of having experience in Event Management for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conference** (approx. 1500 delegates) to be held in Vigyan Bhawan.

Tender Form Fee (Non – refundable)	EMD (Refundable)	Online Tender Form available		Last date & time of Tender submission	Tender Opening date & time
		From	To		
Rs. 500/-	Rs. 40,000/-	18.06.2019 At 11:00hrs	12.07.2019 Up to 16:00hrs	15.07.2019 Upto 12:00 hrs	15.07.2019 At 15:00 hrs

The tender can be purchased from DD(SCILR), Room No. 301, 3rd Floor, Palika Bhawan, R.K. Puram, New Delhi-110066 @ cost of Rs. 500/-. The Tender document is also available on the NWDA website <http://nwda.gov.in>. The DD of Rs. 500/- should be enclosed towards the tender cost if the tender form is downloaded from the website.

The Tender should be submitted by intending firms on prescribed form in sealed envelope along with tender number and should be addressed to The Director (Tech), NWDA, 18-20, Community Centre, Saket, New Delhi – 110017.

Tender received later than the stipulated date and time shall not be considered.


(Anil Kumar Jain) 17/06/19
Deputy Director,
New Delhi

Copy to:

1. Director (MDU) with the request to upload the tender document on the website of the National Water Development Agency. <https://nwda.eproc.in>
2. Accounts Officer, NWDA, Saket, New Delhi.
3. Notice Board, NWDA, Saket/ Palika Bhawan, New Delhi.

SECTION – I
Notice Inviting Tender

Tenders are invited for the Event Management work **for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conference** to be held in Vigyan Bhawan.

1.0 Name of Work

The Ministry of Water Resources, River Development and Ganga Rejuvenation and National Water Development Agency is organizing the India Water Week -2019 during 24-28th September, 2019 in Vigyan Bhawan. The India Water Week -2019 will be celebrated with a multi disciplinary conference and a concurrently running exhibition. The conference will be during 24-28th September, 2019 in Vigyan Bhawan and the exhibition during 25-28th September, 2019 in Indira Gandhi National Centre of Art (IGNCA). The inauguration of the conference will be held at Vigyan Bhawan on 24th September, 2019 followed by plenary session.

2.0 Submission of Tenders

The tenderer shall submit his Bids consisting the following:

- (i) Technical bid in a separate sealed envelope superscribing "Technical Bid"
- (ii) Financial bid in a separate sealed envelope, superscribing "Financial Bid"
- (iii) **Earnest Money Deposit (EMD) of Rs 40,000/- (Rupees Forty thousand only)** in the form of Demand Draft/ Banker Cheque drawn in favour of "NWDA - India Water Week", payable at New Delhi. The EMD should be enclosed in a separate cover and not enclosed with the technical and financial bids. **Tenders not accompanied by EMD will be summarily rejected.**
- (iv) In case the tender is downloaded from the website, a Demand Draft/Banker Cheque of Rs. 500/- in favour of "NWDA – India Water Week" and payable at New Delhi shall be attached in a separate envelope.

The above shall be sealed in a single outer envelope. The envelope shall be super scribed as "**Tender for arrangements and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conference to be held in Vigyan Bhawan**". The envelope shall be sealed with wax and shall be submitted to Director (Tech.), NWDA, on or before **15th July, 2019 upto 12.00 hrs** at the following address:

Director (Tech.),
NWDA, 18-20, Community Centre,
Saket, new Delhi-110017
Telephone No. 011-26569339
E-mail: diretech@rediffmail.com
scilr2014@gmail.com
Mob: 9810815824

3.1. Technical Bid

The envelope containing the technical bid marked and sealed with wax shall contain the followings:

- a) Covering letter with authorized signature and stamp as given at **Annexure - I**
- b) Certificate of incorporation of the firm from Registrar of Companies
- c) Brief profile of the firm/company
- d) Documentary Proof of meeting the Minimum Qualifications as listed in Section -II Qualification Criteria
- e) Income Tax return for last three assessment years.
- f) Labour license
- g) The bidder shall ensure that the personnel/ team of staff deployed should be registered under ESI/EPF and submit ESI/EPF no. of each personnel/staff.
- h) Year wise turnover of the firm for last five years
- i) The list of the personnel that shall carry out the assigned work indicating experience in handling similar works.

Tenders received without the documents stipulated above from Sl. No. a) to i) will be rejected.

No prices or rates should be mentioned in the Technical Bid. If any are mentioned, this will result in the bid being disqualified.

3.2. Financial Bid

The financial bid shall contain the Covering letter with authorized signature and stamp as given at **Annexure - 3** and detailed price offer for the work.

The Bidder shall indicate in the proforma prescribed at **Annexure- 1** the item wise rate/cost and the total cost for services it proposes to provide under the Contract in **Indian Rupees (INR)**. Prices quoted must be firm and fixed and shall not be subject to any modifications, on any account whatsoever. In absence of above information, a bid may be considered incomplete and summarily rejected. Prices shall remain valid for acceptance till 6 months from the date of opening of Financial Bid. No escalation clause will be entertained.

The Bidder shall prepare the bid based on details provided in the Tender documents. The Bidder shall carry out all the tasks in accordance with the requirement of the Tender documents and it shall be the responsibility of the Bidder to fully meet all the requirements in accordance with the instruction issued by officer in-charge of NWDA for supervising the work.

The bid should clearly indicate the rate/cost to be charged without any condition whatsoever and should include all taxes, duties, fees, levies and other charges as may be applicable in relation to the activities proposed to be carried out. If any tax is to be charged separately, it should be indicated clearly. Additional unspecified amounts such as "as per expenses" or "at cost" will result in rejection. Such amounts should be estimated and included in the total price.

4.0 Opening of Tenders

On expiry of the time limit to receive the tenders, the tenders so received will be opened by Director (Tech), NWDA, 18-20, Community Centre, Saket, New Delhi -17 on **15th July, 2019 at 15.00 hrs**, unless any compelling reason requires postponement of the opening of the tender. The technical bids of the tenders received will be opened by the competent authority, in presence of such firms or their authorized representatives who may choose to be present. It may please be noted that the sealed envelope containing the financial bids will not be opened until the technical evaluation is completed and the results are approved by the Tender Committee/ Evaluation / review committee of NWDA.

5.0 Evaluation of Tenders

5.1 Evaluation of technical bids

The Tender Committee/ Evaluation / review committee, set up by NWDA for the purpose shall undertake the exercise for evaluation of the technical bids. The evaluation of the bids will be based on the eligibility criteria indicated in section-II.

The technical evaluation shall primarily be on the basis of information/data available in the technical bid documents received from the firm in the first instance. No cognizance will be taken of any further supporting documents or clarifications or any such additional information furnished subsequently by the firm. However, the NWDA reserves the right to call for such clarifications confined to the contents of the technical bids, should such a clarification become necessary for the proper evaluation.

All the firms fulfilling the evaluation criteria will be short listed.

5.2 Opening of Financial Bids

After completion of evaluation of technical bids, the financial bids of all the short listed technically qualified bidders only **would be opened in the presence of the bidders or their authorized representatives.**–The NWDA will inform the date of opening of the financial bids in advance.

6.0 Award of Contract

After approval of the competent authority the work would be awarded to the firms whose financial proposal is found to be lowest. However, NWDA reserves the right to reject any or all the offers without assigning any reason whatsoever.

7.0 Validity of offer

The offer shall be deemed to be valid for 6 months from the date of opening of Financial Bid.

Section – II Qualification Criteria

The firm must have the following:

1. Head Office and Registered Office in India, with Certificate of Incorporation from Registrar of Companies.
2. GST number allotment letter.
3. PAN number.
4. Annual turnover of the company in the last three years should be atleast Rs. 2 crore.
5. Full-fledged office premises and executive-level staff in Delhi /NCR. Provide names and designation of these staff. Every personnel who are likely to put on work for this event shall have the experience in handling the equipments to be hired for the conferences in Vigyan Bhawan/ Pragati Maidan in New Delhi. Physical visit to premises may be made for verification.
6. Have supplied equipments for at least 15 conferences at Delhi /NCR in the last 5 years (Furnish detailed list). Out of these 15 conferences at least five conferences in Vigyan Bhawan/Pragati Maidan with more than 1500 participants (Furnish detailed list) at Delhi/ NCR, and out of these 5 conferences atleast two must have been inaugurated by Hon'ble President of India/Hon'ble Prime Minister of India in Vigyan Bhawan.
7. **Earnest Money Deposit of Rs 40,000/- (Rupees forty thousand only) in the form of a Demand Draft favoring "NWDA - India Water Week" and payable at New Delhi.**
8. The bidder/supplier should not have been banned/ blacklisted from any Ministries/Department/Agencies for supplying the Goods/Materials.

Section - III
Scope of Work

S. No.	Activities	Scope of work Detailed description to be provided in Technical Bid
1	Venue & Space Coordination - i. Inauguration function, Plenary session in Plenary hall, Vigyan Bhawan on 24 th September, 2019 ii. 25-28 th September, 2019 Total five parallel technical Session will run on each day spread over hall no. 1, 2&3, 4, 5 and 6. iii. Valedictory function on 28.09.2019 in Vigyan Bhawan in Plenary Hall/ Hall No. 5 and 6.	
I)	Audio visuals, Still Photography & Video Recording: i. Inauguration function, Plenary session in Plenary hall in Vigyan Bhawan on 24 th September, 2019. ii. Total five parallel technical Sessions will run on each day spread over hall no. 1, 2&3, 4, 5 and 6 during 25-28 th September, 2019 in Vigyan Bhawan. iii. Valedictory function in Vigyan Bhawan in Plenary Hall / Hall No. 5 and 6 on 28 th September, 2019.	Providing and Set up Audio-visual equipment on hiring basis for the conference including Still Photography and Video Recording equipments. The detailed list of equipments is at Attachment-I
II)	Onsite Conference Secretariat and Speaker Preview Room to be setup during 24-28th September, 2019, in Vigyan Bhawan.	Providing equipments on rental basis and setting up secretariat office with networked computers/local wi-fi connectivity. Also, the Wi-Fi connectivity with the session hall laptops for efficient transfer of presentations etc. The list of equipments required is at Attachment-I.

SECTION -IV

TERMS AND CONDITIONS

1. Notification of Award

- i. The NWDA will notify the successful Bidder by e-mail or in writing, by registered letter that its bid has been accepted. The bidder will submit their concurrence for carrying out the task. The notification of award will constitute the formation of the Contract.

2. Performance Guarantee

- i. Within 7 days of the signing of the contract, the successful Bidder shall furnish the performance guarantee in accordance with the Conditions of Contract. The successful bidder will have to execute an agreement for the due performance of the contract on such terms and conditions as may be specified, including all the terms and conditions of this tender document and shall be required to furnish a performance guarantee equal to 5% of the contract amount from a commercial Bank in an acceptable form favouring "NWDA-India Water Week".
- ii. Failure of the successful Bidder to comply with the requirement of Clause 2(i) shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event NWDA may award the Contract to the next best evaluated Bidder or call for new bids.

3. Confidentiality of the Document

- i. This Tender is confidential and the Bidder is required to furnish an undertaking that anything contained in this Tender shall not be disclosed in any manner, whatsoever.

4. Rejection Criteria of Bids

Besides other conditions and terms highlighted in the Tender document, bids may be rejected under following circumstances:

- i. Bids in which the total lump sum price quoted by the Bidder is not inclusive of the all taxes, duties, fees, levies and other charges.
- ii. Bids where prices are not firm during the entire duration of the contract and/or with any qualifications.
- iii. Bids which do not confirm to NWDA's cost bid format.
- iv. Bids that do not confirm unconditional acceptance of full responsibility of executing the 'Scope of Work' of this Tender.
- v. Bids in which the Bidder seeks to influence NWDA's bid evaluation, bid comparison or contract award decisions.

5. General Obligations

- i. The financial proposals and currency of payment shall be entirely in Indian Rupees.
- ii. Income tax and any other taxes that may be levied from time to time will be deducted as per the norms of Government of India.
- iii. Any corrections/cuttings in the tender document shall be initialed by the bidder.
- iv. The work shall be executed as per the Scope of work given in **Section - III** of the tender document.
- v. Entire work shall remain open for inspection, at all stages to the Director (Tech), NWDA or his representative.
- vi. No advance payment will be made.
- vii. The agreement / Memorandum of Understanding of the work shall be considered to come into force immediately upon the signing by the authorised signatories of NWDA and the firm.
- viii. Quantities of work may change closer to the date of the conference, in which case the quantities specified in this bid will be taken on a pro-rata basis. If any entirely new activity is required, it will be undertaken on mutually agreeable terms.
- ix. Any circumstances that may arise calling for any modification of the Agreement may be made by mutual consent.
- x. The firm shall comply with all Govt. laws and regulations as applicable.
- xi. The firm shall be deemed to have himself obtained all necessary information for the purpose of preparing technical and financial proposals. Firm shall also be deemed to have taken into account all contingencies as may arise due to such information or lack of same while framing the proposal for the work.
- xii. NWDA shall not be liable for any damage or compensation payable at law in respect or in consequence of any accident to any personnel deployed by the firm and the firm shall indemnify and keep NWDA indemnified against all such damages and compensation and against all claims proceedings, court charges and expenses whatsoever in respect thereof in relation thereto. The firm shall submit indemnity bond in favour of NWDA. The bidder shall ensure that the personnel/ team of staff deployed should be registered under ESI/EPF. Please submit ESI/EPF no. of each personnel/staff.
- xiii. The firm shall observe all applicable and accepted safety practices for all of his personnel, equipment and material during the event at his own cost.
- xiv. The financial proposal shall remain firm and fixed till the completion of the work and there shall not be any escalation/revision and shall be deemed to include and cover all costs, expenses and liabilities of every description and all risks of every kind to be taken in executing/completing the work.

- xv. Address for Correspondence: The Bidder shall designate the official mailing address, place, email and telephone number to which all correspondence shall be sent by the NWDA. The bidders will have to designate a person from the firm to coordinate with NWDA. He will have to be present at Vigyan Bhawan from 24th to 28th September, 2019.
- xvi. Contacting the Department (NWDA): No Bidder shall contact the NWDA on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. Any effort by a Bidder to influence the NWDA for bid evaluation, bid comparison or contract award decisions may result in the rejection of the Bidder's bid.
- xvii. The bidder must abide by the Code of Integrity for Public Procurement (CIPP).
- xviii. In case the Bidder is found to be transgression of CIPP, then he shall be banned/blacklisted under Rule 175 of GFR, 2017 in future.
- xix. The bidder/supplier should not have been banned/ blacklisted from any Ministries/Department/Agencies for supplying the Goods/Materials.
- xx. The NWDA reserves the right to accept any bid, and to annul the Tender process and reject any or all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder (s) or any obligation to inform the affected Bidder (s) **of the grounds for NWDA's action.**

6. Resolution of Disputes

- i. Any dispute arising out of this work shall be referred to the Secretary, Ministry of Water Resources, RD & GR, whose decision will be final and binding on both the parties.
- ii. All unresolved disputes shall have jurisdiction at courts of Delhi only.

Financial Bid Form

S. No.	Activities	Scope of work	Cost for Financial Bid (Rs.)
1	Venue & Space Coordination - i. Inauguration function, Plenary session in Plenary hall, Vigyan Bhawan on 24 th September, 2019 ii. Total five parallel technical Session will run on each day spread over hall no. 1, 2&3, 4, 5 and 6 during 25-28 th September, 2019. iii. Valedictory function in Vigyan Bhawan in Plenary Hall / Hall No. 5 and 6 on 28 th September, 2019.		
I)	Audio visuals, Still Photography & Video Recording: i. Inauguration function, Plenary session in Plenary hall in Vigyan Bhawan on 24 th September, 2019. ii. Total five parallel technical Sessions will run on each day spread over hall no. 1, 2&3, 4, 5 and 6 during 25 th -28 th September 2019 in Vigyan Bhawan. iii. Valedictory function in Vigyan Bhawan in Plenary Hall/ Hall No. 5 and 6 on 28 th September, 2019.	Providing and Set up Audio-visual equipment on hiring basis for the conference including Still Photography & Video Recording equipments. The detailed list of equipments is at Attachment-I.	
II)	Onsite Conference Secretariat and Speaker Preview Room to be setup during 24-28 th September, 2019 in Vigyan Bhawan.	Providing equipments on rental basis and setting up secretariat office with networked computers/local wi-fi connectivity. Also, the Wi-Fi connectivity with the session hall laptops for efficient transfer of presentations etc. The list of equipments required is at Attachment-I.	

TOTAL before Taxes:

TOTAL Inclusive of taxes:

Signature and stamp of Authorized Signatory:

Note: The above cost is inclusive of transporting charges of transporting the equipments to Vigyan Bhawan, New Delhi.

Technical Bid Covering Letter

From: (Registered name and address of the bidder)

To,
Shri K P Gupta
Director (Tech),
NWDA, 18-20,
Community Centre,
Saket, New Delhi -17

Dated:

Subject: Technical Bid for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conferences scheduled during 24-28th September, 2019 in Vigyan Bhawan at New Delhi.

Sir,

Having examined the bidding documents and amendments thereon, we the undersigned, offer **for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conference** in conformity with the terms and conditions of the bidding document and amendments thereon.

We undertake for arrangement and supply of Audio-Visual equipments on hire basis for the above project or its part assigned to us in conformity with the said bidding documents for an estimated sum indicated in Financial Bid which may vary in accordance with the schedule of prices attached and coverage options made by National Water Development Agency.

If our bid is accepted, we:

1. Undertake **for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conferences** according to the time schedule specified in the bid document and contract. Quantities may change closer to the date of the conference, in which case the quantities specified in this bid will be taken on a pro-rata basis. If any entirely new activity is required, it will be undertaken on mutually agreeable terms.
2. Confirm that our bid is valid for the period specified in the RFP.
3. Agree to abide by the bid conditions, which remain binding upon us during the entire bid validity period and understand that the bid may be accepted any time before the expiration of that period.
4. Understand that NWDA is not bound to accept the lowest or any bid it may receive, nor to give any reason for the rejection of any bid and that NWDA will not defray any expenses incurred by us in bidding.

5. Until the formal final Contract is prepared and executed between us, this bid, together with NWDA's written acceptance of the bid and its notification of award shall constitute binding contract between us.
6. Our firm has not been banned/ blacklisted by any Ministries/Department/Agencies for supplying the Goods/Materials. We understand that, In case, it is found to be transgression of code of integrity for Public Procurement, then our firm shall be banned/blacklisted under Rule 175 of GFR, 2017 in future.
7. Submit that bid is unconditional.

Place:

Date:

Bidder's Authorized Signatory

Signature & Seal

Financial Bid Covering Letter

To,
Shri K P Gupta
Director (Tech),
NWDA, 18-20,
Community Centre,
Saket, New Delhi -17

Dated:

Subject: Financial Bid for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conference scheduled during 24-28th September, 2019 in Vigyan Bhawan at New Delhi

Sir,

Having examined the bidding documents and amendments thereon, we the undersigned, offer **for arrangement and supply of Audio-Visual equipments on hire basis for India Water Week -2019 conference** in conformity with the terms and conditions of the bidding document and amendments thereon.

We undertake **for arrangement and supply of Audio-Visual equipments on hire basis** for the above project or its part assigned to us in conformity with the said bidding documents for an estimated sum indicated in Financial Bid which may vary in accordance with the schedule of prices attached and coverage options selected by National Water Development Agency.

Should there be a later increase/decrease in the initially estimated requirements, these will costed on a pro-rata basis by the winning bidder. Should an entirely new service be required, which is not listed in this bid, this will be negotiated at reasonable market price.

Place:

Date:

Bidder's Authorized Signatory

Signature & Seal

List of Audio-Visual equipment for Inaugural Function, Plenary Session, Technical sessions and Valedictory function on 24th and 28th September, 2019.

S. No.	Equipments	Qty.	No. of days	Unit Rate/day	Total In Rs.
A	Equipment required for Plenary Hall, Vigyan Bhawan on 24th and 28th September, 2019.				
1.	Watchout server for Multiple screens	1	2		
2.	Seamless Multimedia Converted	1	2		
3.	Full HD Projector 5000Ansi Lumens with 6'x8' screen in Plenary hall on 24 th and 28 th September, 2019	2	2		
4.	UPS Backup for the Projector	2	2		
5.	Switcher Splitter	4	2		
6.	Latest Configuration Laptop	2	2		
7.	Presenter Mouse	1	2		
8.	Green Laser Pointer for LED Screen	1	2		
9.	NX5 Double Video Camera with Online Editing Table, Mixer, Monitor, etc. (8hr Shift)	1	2		
10.	Online Editing Table for HD Camera with Recorder	1	2		
11	Digital Still Photography (8hr Shift)	2	2		
B	Equipment for Hall No. 1 Vigyan Bhawan from 25th to 28th September, 2019.				
1.	Plasma Monitor 42" for the head table	2	4		
2.	Latest Configuration Laptop	2	4		
3.	Full HD Projector 5000Ansi Lumens with 6'x8' screen	2	4		
4.	Presenter Mouse	1	4		
5.	Scan Converter	1	4		
6.	Splitter/ Switcher (HD)	1	4		
7.	Digital Count Down Timer	1	4		
8.	HD Video Camera with Recorder (8hr Shift)	1	4		
9.	Digital Still Photography (8hr Shift)	1	4		
10	3 KVA UPS back up for projectors	2	4		
C	Equipment for Hall No. 2 & 3 Vigyan Bhawan from 25th to 28th September, 2019.				
1.	Plasma Monitor 42" for the head table	4	4		
2.	Latest Configuration Laptop	2	4		
3.	Presenter Mouse	1	4		
4.	Scan Converter	1	4		
5.	Splitter/ Switcher (HD)	1	4		
6.	Digital Count Down Timer	1	4		
7.	HD Video Camera with Recorder (8hr Shift)	1	4		
8.	Digital Still photography (8hr Shift)	1	4		
D	Equipment for Hall No. 4 Vigyan Bhawan from 25th to 28th September, 2019.				
1.	LED/ Plasma Monitor 42" for the head table	1	4		
2.	Latest Configuration Laptop	2	4		
3.	Presenter Mouse	1	4		
4.	Scan Converter	1	4		
5.	Splitter/ Switcher	1	4		
6.	Digital Count Down Timer	1	4		
7.	HD Video Camera with Recorder (8hr Shift)	1	4		
8.	Digital Still photography (8hr Shift)	1	4		
E	Equipment for Hall No. 5 Vigyan Bhawan from 25th to 28th September, 2019.				
1.	LED/ Plasma TV 42" for the head table	1	4		

2.	Plasma Monitor 55" for Backrows	2	4		
3.	Latest Configuration Laptop	2	4		
4.	Presenter Mouse	1	4		
5.	Scan Converter	1	4		
6.	Splitter/ Switcher	1	4		
7.	Digital Count Down Timer	1	4		
8.	HD Video Camera with Recorder (8hr Shift)	1	4		
9.	Digital Still photography (8hr Shift)	1	4		
F	Equipment for Hall No. 6 Vigyan Bhawan from 25th to 28th September, 2019.				
1.	LED/ Plasma TV 42" for the head table	1	4		
2.	Plasma Monitor 55" for Backrows	2	4		
3.	Latest Configuration Laptop	2	4		
4.	Presenter Mouse	1	4		
5.	Scan Converter	1	4		
6.	Splitter/ Switcher	1	4		
7.	Digital Count Down Timer	1	4		
8.	HD Video Camera with Recorder (8hr Shift)	1	4		
9.	Digital Still photography (8hr Shift)	1	4		
G	Preview Room and Secretariat from 24th to 28th September, 2019.				
1.	LAN Cable switches for centralized preview room connected to all halls. Local LAN connectivity for all the venues including secretariat.	1	5	L.S.	
2.	Latest Configuration Laptop for the data collection	5	5		
3.	Core i-5 desktop Computers with TFT monitor and latest configuration with Wi-Fi facilities, OS window-8 or 10, with MS Office 2016 and necessary software's required for Power Point Presentation	8	5		
4.	Black Laserjet A-4 size printers with auto Duplex Printing facilities	6	5		
5.	Colour Laserjet A-4 size printers	1	5		
6.	Fax machine	1	5		
7.	Photo copy machine – Heavy Duty	2	5		
8.	A-4 size flat bed scanners 600 DPI colour	2	5		
H	Others				
1	Walkie Talky for communication between Preview room and Halls	12	5		
I	Optional items				
1	Full HD Projector 5000Ansi Lumens with 6'x8' screen		Each / day		
2	3 KVA UPS back up for projectors		Each / day		