



## **User Manual: Auction (Citizen)**



## Table of Content

1. Introduction.....	3
1.1 Purpose.....	3
2. Access of Auction (citizen User).....	3
2.1. Apply For Auction.....	4



## 1. Introduction

### 1.1 Purpose

This Help Document guides the user to fill Auction form and complete the respective requirements.

## 2. Access of Auction (Citizen User)

1. User will login into sso using Sso id and password (FMDSS portal).

Rajasthan Single Sign On v11.7  
One Digital Identity for all Applications

English | हिन्दी

Login Registration

meghap

\*\*\*\*\*

6<sup>3</sup>6<sup>2</sup>1<sup>9</sup> 636219

Login

[I Forgot my Digital Identity \(SSOID\). Click Here](#)

[I Forgot my Password. Click Here](#)

Site designed, developed & hosted by Department of Information Technology & Communication, Government Of Rajasthan  
Helpdesk Details | Website Policies | FAQ | Sitemap

21 2463113

Please ensure that Mobile No./ Email

2. After clicking on login button, Click on "Forest and wildlife application".

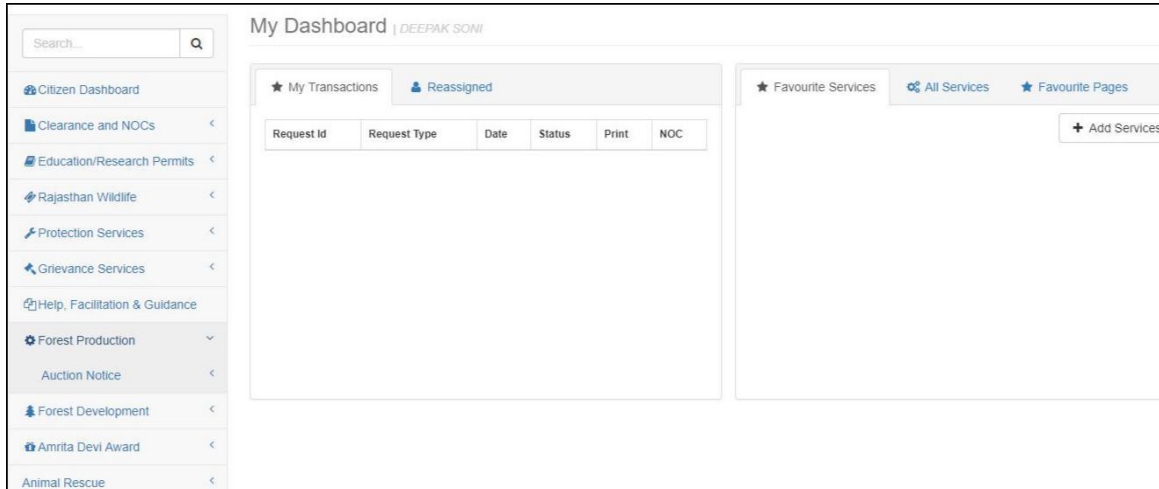
FOREST & WILDLIFE

CLEAR RECENT APPS

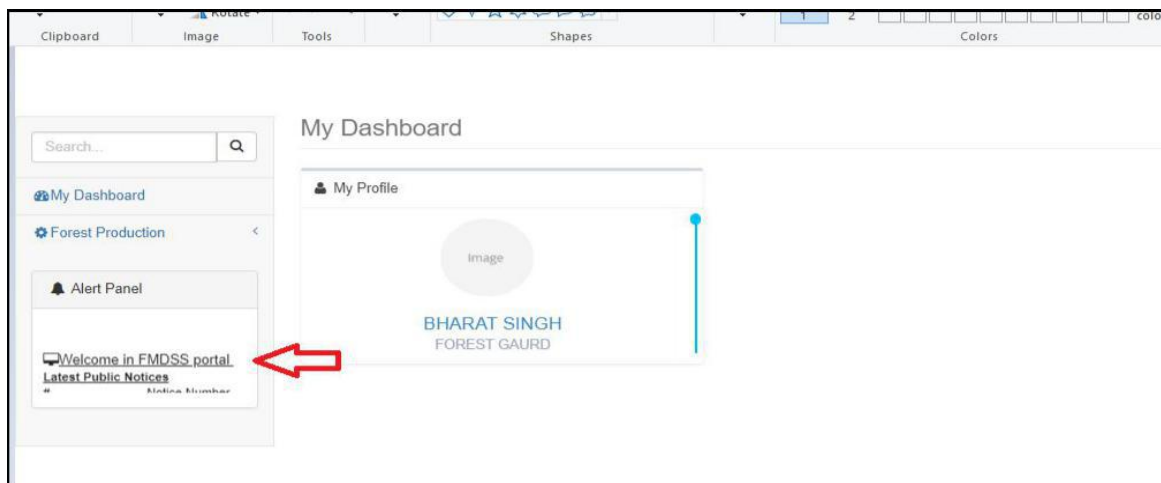
OTHER APPS

HELPDESK

3. After clicking on "FMDSS" application, Citizen Dashboard will be opened.

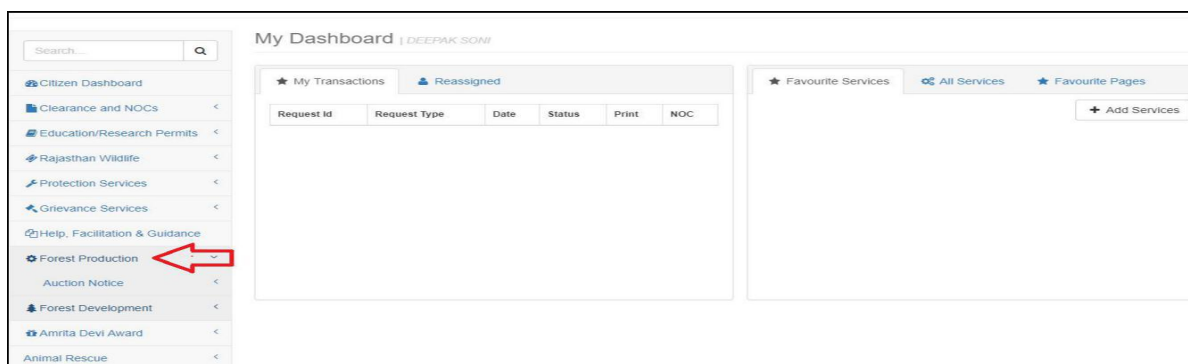


3. Citizen can also check the latest auction notice by clicking on "Alert Panel" box links as mention in below picture.



## 2.1 Apply for Auction

1. Click on Forest Production on left side of Dashboard.



2. In "Forest production", Click on Auction Notice->apply for auction.

3. "Apply for auction" page will open, Click on Apply for auction.



Forest Department,  
Government of Rajasthan

Back To SSO | Welcome BHARAT SINGH | FMDSS

Search...

**Auction Details**

+ Apply For New Auction

Request No.	ApplicantName	RequestedOn	EMD_Amount	Emtra_Amount	TotalPaidAmt	Transaction_Status	Auction_Status
No record found.							

4. After clicking on "Apply for auction", "Auction Details" page will be opened.

Forest Department,  
Government of Rajasthan

Back To SSO | Welcome BHARAT SINGH | FMDSS

Search...

**Auction Details**

Notice No.	Product	Division	Range	Action
NT000001	Arrow Bamboo, Whitish red	DCF DOD JAIPUR	JAIPUR	Apply for Auction

5. Click on " Apply For Auction" in action grid.
6. User will enter" Capt-ca "in text box .
7. After entering Capt-ca, User will click on continue button.
8. If user want to "Cancel" the form, Click on cancel button.
9. After clicking on continue button," Auction Payment "page will be opened.



- Citizen Dashboard
- Clearance and NOCs
- Education/Research Permits
- Rajasthan Wildlife
- Protection Services
- Grievance Services
- Help, Facilitation & Guidance
- Forest Production
- Forest Development
- Amrita Devi Award
- Animal Rescue
- Forest Dashboard

### Auction Payment

Notice Number	Bidder Name	Place of Auction	EMD Amount	GST Amount	Payable Amount	Status
NT000001	BHARAT SINGH	Jaipur Depot	2000	0	2000	Pending

**Product Details:**

Product Type	Product	Unit Name	Notice Qty
Bamboos	Arrow Bamboo(bamboos 16 feet)	Piece	10.00
Tember	Whitish red(Tember 20 feet)	CMT	10.00
Bamboos	Arrow Bamboo(bamboos 16 feet)	Piece	2.00
Tember	Whitish red(Tember 20 feet)	CMT	2.00

**Payable Amount: 2000**  
Payment aggregator and bank charges will be extra as per their policy.  
The Payment does not guarantee Auction Winner.

10. User will pay “EMD” amount by click on pay now button.

11. Select the payment option from the drop down menu.

Merchant: Test Merchant Enc Merchant Transaction Id: 18000214231 Amount to pay: ₹26.0

Aggregator

POS

Pay using Aggregator

SELECT

BILLDISK  
PAYUMONEY  
YES BANK ISG PAYMENT GATEWAY

[Click Here to cancel](#)

**Transaction Summary**

RPP Txn Id	240291
Purpose	Bill Payment
Base Amount	₹26.0
RPP Charges	₹0
<b>Txn Amount</b>	<b>₹26.0</b>

**User Details**

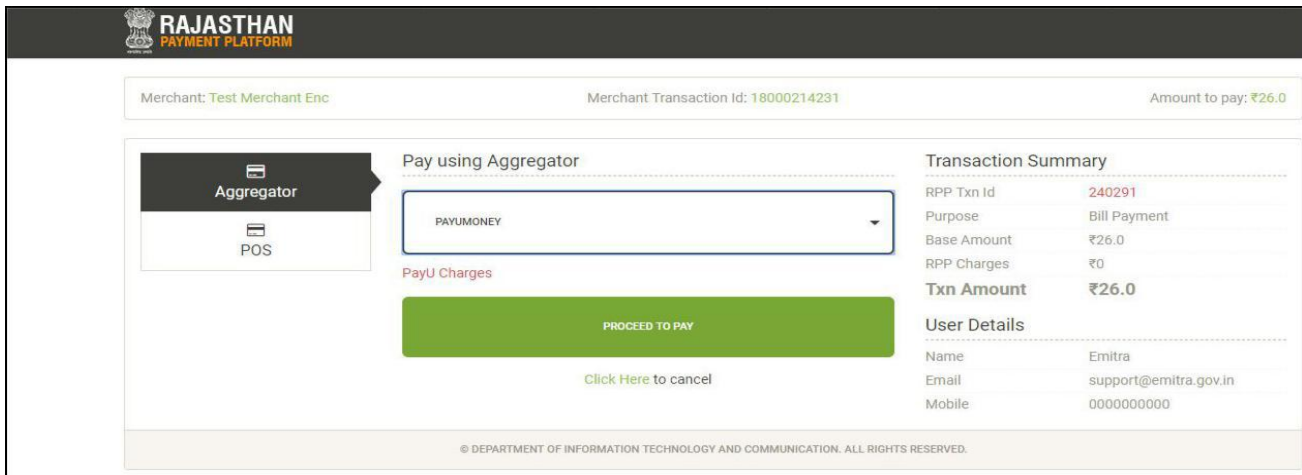
Name	Emitra
Email	support@emitra.gov.in
Mobile	0000000000

© DEPARTMENT OF INFORMATION TECHNOLOGY AND COMMUNICATION. ALL RIGHTS RESERVED.

10. Click on pay now button.

11. Select the payment option from the drop down menu.

12. Click on process to pay button.

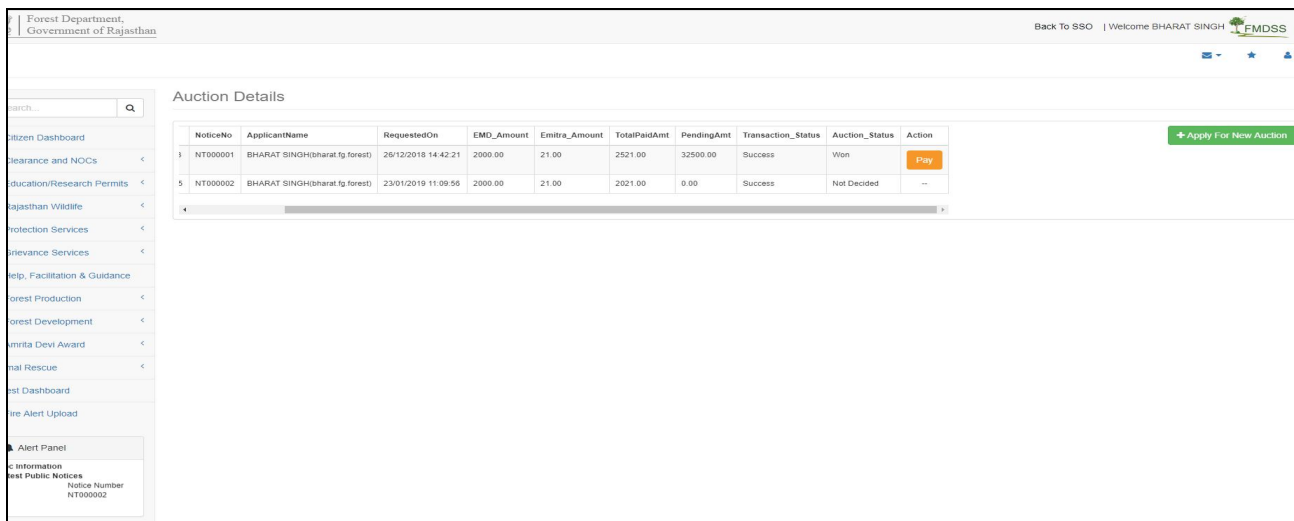


The screenshot shows the RAJASTHAN PAYMENT PLATFORM interface. At the top, it displays the merchant name "Test Merchant Enc" and the transaction ID "18000214231". The amount to pay is ₹26.0. The user is prompted to "Pay using Aggregator" and has selected "PAYUMONEY". Below this, there is a green "PROCEED TO PAY" button and a link to "Click Here to cancel". To the right, a "Transaction Summary" table shows the RPP Txn Id as 240291, Purpose as Bill Payment, Base Amount as ₹26.0, RPP Charges as ₹0, and Txn Amount as ₹26.0. Below the summary, "User Details" are listed: Name Emitra, Email support@emitra.gov.in, and Mobile 0000000000. At the bottom, a copyright notice reads "© DEPARTMENT OF INFORMATION TECHNOLOGY AND COMMUNICATION. ALL RIGHTS RESERVED."

13. After clicking on " Process to Pay" button, User will redirect to selected bank option .

14. Select mode of payment and enter necessary information and then click on "Pay" button to complete payment process.

15. After Winning the Auction ,User can pay remaining fee by clicking on “Pay ” button.



The screenshot shows the Forest Department, Government of Rajasthan portal. The top navigation bar includes "Back To SSO" and "Welcome BHARAT SINGH". The main content area displays "Auction Details" with a table of auction records. The table has columns for NoticeNo, ApplicantName, RequestedOn, EMD\_Amount, Emitra\_Amount, TotalPaidAmt, PendingAmt, Transaction\_Status, Auction\_Status, and Action. Two records are shown: one for NT000001 (Bharat Singh) with a status of "Success" and "Won", and another for NT000002 (Bharat Singh) with a status of "Success" and "Not Decided". An "Apply For New Auction" button is visible in the top right corner of the table area. On the left, a sidebar menu lists various services like "Citizen Dashboard", "Clearance and NOCs", "Education/Research Permits", etc.

NoticeNo	ApplicantName	RequestedOn	EMD_Amount	Emitra_Amount	TotalPaidAmt	PendingAmt	Transaction_Status	Auction_Status	Action
1	NT000001 BHARAT SINGH(bharat.fg forest)	26/12/2018 14:42:21	2000.00	21.00	2521.00	32500.00	Success	Won	Pay
5	NT000002 BHARAT SINGH(bharat.fg forest)	23/01/2019 11:09:56	2000.00	21.00	2021.00	0.00	Success	Not Decided	-

16. After clicking on Pay Now button ,User will enter Capt-ca and click on submit button.

17. If user want to "Cancel" the form, Click on cancel button.



Forest Department, Government of Rajasthan Back To SSO | Welcome BHARAT SINGH FMDSS

Search...

[Citizen Dashboard](#)  
[Clearance and NOCs](#)  
[Education/Research Permits](#)  
[Rajasthan Wildlife](#)  
[Protection Services](#)  
[Grievance Services](#)  
[Help, Facilitation & Guidance](#)  
[Forest Production](#)  
[Forest Development](#)  
[Amrita Devi Award](#)  
[Animal Rescue](#)  
[Forest Dashboard](#)  
[Fire Alert Upload](#)

Notice Number: NT000001 Bidder Name: BHARAT SINGH

Range Name: JAIPUR Place of Auction: Jaipur Depot

Product Details:

Product Type	Product	Unit Name	Notice Qty
Charcoal	Charcoal(Charcoal 10 quintal)	Quintal	15.00
Fuel Wood	Fule Wood(Fuel Wood 10 quintal)	Quintal	20.00

Start Date of EMD: 26/12/2018 00:00:00 Date of Auction: 31/12/2019 00:00:00 Pending Amount (INR): 32500.00

800275

18. After clicking on “Submit”button ,User will re-direct to ”Auction Payment” page.

Forest Department, Government of Rajasthan Back To SSO | Welcome BHARAT SINGH FMDSS

Auction Payment

Notice Number	Bidder Name	Place of Auction	EMD Amount	GST Amount	Payable Amount	Status
NT000001	BHARAT SINGH	Jaipur Depot	2000.00	0	32500.00	Pending

Product Details:

Product Type	Product	Unit Name	Notice Qty
Charcoal	Charcoal(Charcoal 10 quintal)	Quintal	15.00
Fuel Wood	Fule Wood(Fuel Wood 10 quintal)	Quintal	20.00

Payable Amount: 32500.00  
Payment aggregator and bank charges will be extra as per their policy.  
The Payment does not guarantee Auction Winner.

19. Auction Payment page will open which will show all the details and pay now button.

20. Click on “Pay Now”button to complete the payment process.



