

# **User Manual for "Rajasthan Wildlife Permit Booking"**

(Machia Biological Park - Jodhpur)

## ❖ Online Permit Booking-

### ✚ Machia Biological Park - Jodhpur -> Zoo Permit Booking. Getting Started with Machia Biological Park - Jodhpur.

#### ✚ There is two mandatory booking fields like-

- Group Booking
- Individual Booking

- ✓ In field named, "Name of Institute/Organizational" enter the name of Institute or Organization for booking ticket as per requirement.
- ✓ In field named, "Address of Institute/ Organization" enter the Address of Institute or Organization for booking ticket as per requirement.
- ✓ In field named, "Phone No. Of Institution/Organization" enter the Phone number of Institute or Organization for booking ticket as per requirement.
- ✓ In field named, "Name of the Head/Group Leader" enter the Name of Head/Group Leader for booking ticket as per requirement.
- ✓ In field named, "Phone No. of Head/Group Leader" enter the Phone number of Head/Group Leader for booking ticket as per requirement.
- ✓ In field named, "Document for Tour request" upload the document for tour request, document should be in given format and size as described below the text field.
- ✓ Select ID Type of Head/Group Leader from the given drop down. After selecting ID Type enter the ID Number of Head/Group Leader in the given Text Box.

**(Note: Entered ID should be valid, do not add space in between the characters)**

1. In field named, "ID Proof of Head/Group Leader" upload the ID proof document of Head/Group Leader, document should be in given format and size as described below the text field.
2. If user select 'Individual Booking' following form will open as shown picture below
3. Select Place, Date of Visit from the give drop down

4. Once Place is selected currently available seats on that place is shown.
3. Select the Member type i.e. Indian Visitors, Non-Indian Visitors and Student by clicking on the checkbox placed against each option.
4. On the basis of Member Selection Grid will appear to fill all the details of Member.
5. Enter No. of Members, No. of Video Camera in the given text box present in the grid.
6. Select Vehicle option from the radio button.
7. If User select Yes in Private Vehicle a grid will appear for entering Vehicle Details.
8. Enter the Captcha code generated.
- 9.
10. Filling all the fields which are marked with asterisk sign (\*) is mandatory.

Online booking

\* Mandatory field(s) to fill.

☐ Group Booking
☒ Individual Booking

Place Details:

Place: \*

machia biological park - Jodhpur

Shift Type: \*

Full Day

Date of Visit: \*

31/05/2022

Currently available seats: 20000

☒ Indian Visitors
☒ Non-Indian Visitors
☒ Student
☒ Child below age 5

Every student shall show original student photo ID at the time of entry. Any wrong id will be treated as fake booking and will be prosecuted as per Law.

Member Details:

SL No	Type of Members	No. of Members	Fee per member (INR)	No. of Still Cameras	Fee Per Still Camera (INR)	No. of Video Cameras	Fee Per Video Camera (INR)	Total Fee (INR)
1	Indian Visitors		30		80		200	
2	Non-Indian Visitors		300		80		200	
3	Students		15		0		0	
4	Child Below Age of 5 Years		0		0		0	

Captcha is case sensitive

DGznWtd

HC5V4JD

Submit
 Reset
 Cancel

**(Note: Enter all the Member Details Row-wise; do not leave any row empty between the Member details.)**

- 3 Enter Name of Member under the column named 'Name'.
- 4 Select Gender, Nationality, ID Type of the Member from the give drop down in the 'Member Details' Grid.
- 5 Enter ID Number of the Member under the column named 'ID No'.  
**(Note: Entered ID should be valid, do not add space in between the characters)**
- 6 Enter the Captcha code generated.
- 7 Filling all the fields which are marked with asterisk sign (\*) is mandatory.
- 8 Click Submit to Complete the Booking Procedure.
- 9 Payment page will open which will show all the details and pay now button to complete the payment process.

Payment

Member Fee	Camera Fees	Safari Fees	Vehicle Rent Fees	GST on Vehicle Rent Fees	Guide Fees	GST on Guide Fees	Total Amount	Enter By	Status
239.00	0.00	29.00	400.00	20.00	43.00	8.00	739.00	GOURAV DAGDI	Pending

Total Amount: 739.00

Payment aggregator and bank charges will be extra as per their policy.

The Payment does not guarantee E-Permit. Confirmed Permit would be available only as per seat availability

6+23=?

Refresh

The answer is

✓ Pay Now

The screenshot displays a payment gateway interface. At the top, it shows 'Transaction Id : 637878058825482896' and 'Amount : ₹ 745.0'. Below this is a 'Select Payment Method' section with three options: 'Net Banking' (highlighted with a pink box), 'Aggregator', and 'UPI'. To the right of 'Net Banking' is a 'SELECT A BANK' dropdown menu (also highlighted with a pink box) showing a list of banks: 'BANK OF BARODA (RPP)', 'HDFC BANK (RPP)', 'ICICI BANK (RPP)', 'PUNJAB NATIONAL BANK (RPP)', 'STATE BANK INDIA GROUP (RPP)', and 'UNION BANK OF INDIA (RPP)'. At the bottom, a red disclaimer states: 'Disclaimer: If your transaction is pending/failed and amount has been deducted from your bank account then this will be refunded in your bank account within 7 working days. In this case please initiate a new transaction.'

## Printing Permit

User can print their Permit from Advance Permit booking form of the portal where "User" has booked the Permit.

## Steps for Print/Download E-Permit:

1. Login into SSO -> Open FMDSS application
2. Dashboard of FMDSS will be open-> Wildlife Tourism Permission Application ->Advance Permit booking.
3. Scroll down the page you will find the "Booking" grid ->Action ->Download button.
4. Click on Download button.

**(Note: User can't able to book Permit again for the same day with the combination of same "SSO Id", "Same Zone", "Same Date", "Same IP Address")**

## **4. Do's and Don'ts**

For filling the entire form kindly follow the given Do's and Don'ts of Online Booking:

### **DO's**

1. User must login to FMDSS with valid username and password which is registered through SSO.
2. Avoid multiple login using same username and password and booking for other.
3. While entering ID do not put space extra character, which may lead to ghost entry.
4. Please book Permit related to your travel with valid ID proof no.
5. While booking please enter all mandatory fields.
6. Permit is disbursed based on the First come first service.
7. The Payment does not guarantee E-Permit. Confirmed Permit would be available only as per seat availability.
8. System checks availability after financial transaction from E-Mitra, if stock of Permit exhausted, system does not allow printing option.
9. System tracks Permit booking less than 20 sec. for overall booking activity as suspicious booking activity.
10. Please logout after every usage of online booking system.

### **Don'ts**

1. Over booking at particular place, zone, shift liable to cancellation and refund.
2. The registrations with in valid address, email-IDs and mobile numbers are liable to is deactivated.
3. Do not click on back button and refresh while going to payment page.
4. Do not use cross it script to book of Permit.
5. Do not use any agent for booking of your own Permit.

## **5. Helpdesk**

Any user can get help from help desk of FMDSS on any issues pertaining in utilization of FMDSS application.

User may contact the help desk team through email and toll free number. The contact details of the help desk team are:

Email Id: [helpdesk.fmdss@rajasthan.gov.in](mailto:helpdesk.fmdss@rajasthan.gov.in)

Contact No: 0141-2921602

**(Chief Wildlife Warden Forest Department, Rajasthan has all rights, to cancel any booking which is against outlined policy and over booked at any date as per Place, Zone, and Shift.)**