

DIPLOMA IN HOSPITAL MANAGEMENT

THROUGH DISTANCE LEARNING (SESSION 2015-16)

TEACHING CALENDER FOR FIRST CONTACT PROGRAMME
NIHFW, NEW DELHI

2ND TO 6TH NOVEMBER 2015

| Day & Date | 09.30 AM to 11-15 AM | 11.30 AM to 01.00 PM | 02.00 PM to 03.15 PM | 03.30 PM to 05.00 PM |
|-------------------------|---|---|--|--|
| Monday 02-11-2015 | Registration, Introduction to the course, How to write an Assignments Open session for candidates | Discussion on Project Formulation | Theme-1 Block-I Overview of Hospital System | Theme -1 Block-I Management Principles and Functions |
| Tuesday 03-11-2015 | Theme-1 Block-I Techniques of Management and application in Hospital | Theme-1 Block-III Motivation and Leadership | Theme-1 Block-III Transactional analysis and Johari Window | Theme-1 Block-III Conflict Management in Organization |
| Wednesday 04-11-2015 | Theme-2 Block-I Financial Control Tools, and Financial Auditing | Theme-2 Block-I Cost and costing & Budgeting | Theme-1 Block-II Human Resource Planning and Development | Practical Exercises Break even point analysis, Cost benefit and Cost effective analysis EOQ |
| Thursday 05-11-2015 | Theme-2 Block-II Material Management Inventory Control | Theme-2 Block-II Equipment Management including Condemnation | CANDIDATE PRESENTATION Theme-2 Block-III Hospital Medical Record Management and Hospital cost containment | CANDIDATE PRESENTATION Theme-2 Block-III Developing Hospital Management Information System & Medical Audit |
| Friday 06-11-2015 | Theme-2 Block-III Developing Quality Assurance System in the Hospital | Discussion on Project topics and Practical Examination | Discussion on Project Synopsis | Feedback Evaluation Valedictory and closing |

TEA BREAK] 11.15 AM – 11.30 AM LUNCH BREAK] 01.00 PM – 02.00 PM
] 03.15 PM – 03.30 PM
REGISTRATION 09.00 AM ONWARDS

DIPLOMA IN HOSPITAL MANAGEMENT

THROUGH DISTANCE LEARNING (SESSION 2015-16)

TEACHING CALENDER FOR SECOND CONTACT PROGRAMME
NIHFW, NEW DELHI

14TH TO 18TH MARCH 2016

| Day & Date | 09.30 AM to 11-15 AM | 11.30 AM to 01.00 PM | 02.00 PM to 03.15 PM | 03.30 PM to 05.00 PM |
|-------------------------|---|--|---|---|
| Monday 14-03-2016 | Discussion on Project Synopsis Allotment of Candidate Presentations NIHFW | Theme-3 Block-II Hospital Planning and Designing | Theme-3 Block-I National Health Policy and Hospital role in National Program | Theme -3 Block-I Health care Services in India |
| Tuesday 15-03-2016 | Theme-4 Block-I Hospital OT Services | Theme-4 Block-I Hospital OPD and Day care Services | Theme-4 Block-I Ward Management & Nursing Administration | Theme-4 Block-I Accident and Emergency Services & Hospital Disaster Preparedness |
| Wednesday 16-03-2016 | Theme-4 Block-I Critical care and Intensive Care (ICU) | Theme-4 Block-II Hospital Laundry Services and CSSD | CANDIDATE PRESENTATION Theme-4 Block-II Hospital Imaging & Hospital Dietary services NIHFW | CANDIDATE PRESENTATION Theme-4 Block-III Hospital Transport and Hospital Public relation NIHFW |
| Thursday 17-03-2016 | Theme-4 Block-II Hospital Blood Bank and Lab Services | Theme-4 Block-IV Hospital BMW Management and Housekeeping services | CANDIDATE PRESENTATION Theme-4 Block-IV Hospital Engineering Services and Fire control services NIHFW | CANDIDATE PRESENTATION Theme-4 Block-IV Hospital Mortuary Services and Hospital Security Services NIHFW |
| Friday 18-03-2016 | Theme-4 Block-III Hospital Infection Control and Patient safety | Theme-3 Block-III Legal aspects of Medical Care and CPA | Tips for attempting Theory and Practical Exam. NIHFW | Evaluation Feedback and Valedictory COURSE COORDINATOR |

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] 03.15 PM – 03.30 PM
REGISTRATION 09.00 AM ONWARDS