#### **About the Institute**

NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE (NIHFW) came into existence on March 9<sup>th</sup>, 1977 after the merger of two former institutions namely, National Institute of Health Administration and Education (NIHAE) and National Institute of Family Planning (NIFP). It acts as an 'apex Institute' and a 'think tank' for the promotion of health and family welfare programmes in the country and is known for its education, training, research, evaluation and consultancy, advisory and other specialized services.

#### **Basic Education**

The educational activities of the Institute contribute to health manpower development for better management of health and family welfare programmes in the country. These courses are need based and multidisciplinary in nature. They include (i) Three year post Graduate Degree M.D. In Community Health Administration; (ii) a two year Post Graduate Diploma in Health Administration; and (iii) Three Courses of Post-Graduate Diploma in Health and Family Welfare Management, Hospital Management and Hospital Administration through Distance Learning. These are of one year duration.

## **Training and Workshop**

The training courses and workshops (intra-mural and extra-mural), numbering around 80-100 organized by the Institute every year aim at (i) familiarizing the participants with the goals and objectives of health and family welfare programmes; (ii) updating their knowledge and understanding of operational difficulties in implementation; and (iii) suggesting remedial measures to overcome such constraints.

#### **Research and Evaluation**

The Institute gives priority attention to research work in different aspects of health and family welfare.

The Ministry of Health and Family Welfare (MOHFW) has chosen this Institute as a 'National Nodal Agency' to organize, coordinate and monitor the training programmes of Reproductive and Child Health (RCH) programmes in the country. The MOHFW has entrusted the NIHFW with the responsibility of supervision and monitoring of surveillance for HIV/AIDS infection in the country since the start of Annual Sentinel Surveillance in 1998. The institute is also involved in Leprosy Elimination Monitoring (LEM) in the country since 2002 in collaboration with GOI, WHO & ILEP.

## **Specialized Services**

Specialized services of the Institute include clinical, documentation, printing and publications. The clinical work in relation to infertility, reproductive disorders, especially endocrinology and sexual dysfunctions deserve mention. The reference, referral, press clipping and bibliographic services of NDC and the publication, art and projection services of the department of communication compliment the activities of the Institute.

## **Advisory and Consultancy Service**

The Director and faculty members of the Institute provide advisory and consultancy services to various national, international and voluntary organizations in various capacities.

# TRAINING COURSE ON CURRICULUM DESIGN AND EVALUATION FOR FACULTY MEMBERS OF TRAINING INSTITUTIONS

Schedule of Course 7<sup>th</sup> -11<sup>th</sup> September, 2015 **Last date for nominations** 21<sup>th</sup> August, 2015





Department of Education & Training
National Institute of Health and Family Welfare
Munirka, New Delhi- 110 067
Web Site:www.nihfw.org

#### Introduction

Training is one of the key components of Human Resource Development. In order to have an effective training programme, proper curriculum planning, design, implementation & evaluation is required. Enhancing the capacity of trainers will improve the quality of various in-service training courses being conducted at their centers.

The present course has been designed keeping above aspects in mind.

# **General Objective**

To enhance the competencies of trainers in curriculum design, implementation & evaluation so that they are able to carry out in-service trainings more effectively.

# **Specific Objectives**

At the end of the training course, the participants should be able to:

- \* Describe basic principles of learning.
- Describe methods of Training Needs Assessment.
- Develop learning objectives.
- Describe methods and steps in curriculum design
- ❖ Organization of the training programme
- Discuss methods and steps of evaluation.

## **Course Contents**

Basic concepts & principles of adult learning Assessment of Training needs

- Development of Learning objectives
- Curriculum design
- Implementation of Training
- Evaluation of Training

## Methodology

Participatory methodology would be used throughout the course. The methods include:

- > Lecture discussion
- Exercises
- Group Work

# **Category & Number of Participants**

The Trainers of State Institute of Health and Family Welfare, Health and Family Welfare Training Centre, District Training Team, Faculty from Medical Colleges & Nursing Colleges and the number will be 25 per course.

## **Course fees**

Course fee of Rs. 1000/- per participant has to be paid by sponsoring organization participant, vide DD in favour of Director, NIHFW payable at New Delhi. The TA/DA for the participants will be borne by the sponsoring institute. NIHFW will provide

accommodation in hostel on payment of nominal charges.

# **Course coordinating Team**

#### **Course Team**

Course Coordinator
Course co-coordinators
Course Associates
Prof. A.K. Sood
Prof. U.Datta
Mr. S.P.Singh
Mr. M.P.Meshram

## **Contact Officer**

Prof. A.K. Sood Off. 011-26107773,M. 9868401660 Email: sood\_kumar\_ajay@yahoo.com

#### **Contact Details for Nomination**

Name & Designation: Institution: Telephone (M): E. Mail: