

How to Download a Trial for NVivo

You can download a free, 14-day trial of NVivo from the NVivo website.

1. Go to the NVivo website trials page:
<https://www.qsrinternational.com/nvivo-qualitative-data-analysis-software/try-nvivo>
2. Scroll down to the “Try NVivo” section and select the “Start Trial” button.
3. Based on your operating system (Windows, Mac), select the “Start Trial” button under the appropriate NVivo trial for your computer and follow the directions for downloading a trial.

****Please note that “only ONE trial is available per [NVivo] product, per user” at this time. If you do not want to download a trial of the NVivo software to your computer, try using the NC State Virtual Computing Lab (VCL). See instructions for accessing the software through the VCL below.**

How to Access NVivo using the Virtual Computing Lab

The Virtual Computing Lab (<https://vcl.ncsu.edu/>) allows you to remotely access computer software. NVivo is available on select computers at the NC State University Libraries and at the CHASS Labs, but the Virtual Computing Lab (VCL) enables you to use NVivo from your laptop or desktop at home.

The VCL has documentation and a set of FAQs on their page, in case you run into any issues we did not anticipate: <https://vcl.ncsu.edu/get-help/frequently-asked-questions/>

Set Your User Preferences

4. Go to <https://vcl.ncsu.edu/>
5. Click login ([see screenshot](#))
6. Click the down arrow next to Manager, and choose “User preferences.”
 - 6.1. On the User Preferences page, select RDP Preferences from the left sidebar.
 - 6.2. Choose your resolution to equal your screen size. For a 13-inch Macbook, this is 1440x900.
 - 6.2.1. **NOTE:** This screen resolution may be different on your computer.
 - 6.3. If you would like to receive emails about your reservations, click “General Preferences” and then choose “Enabled” under “Send email notifications about reservations.”

7. Now you're ready to make a reservation!

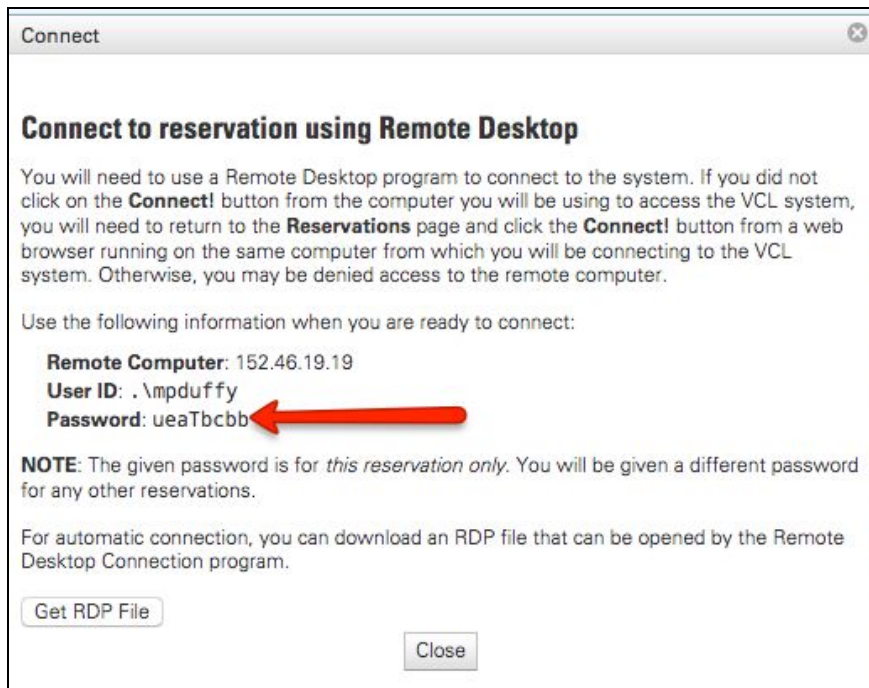
Make a Reservation

1. Go to Reservations
2. Click the New Reservation button. A window will pop up; input the following choices:
 - 2.1. Reservation type: Basic Reservation
 - 2.2. Under "Please select the environment you want to use from this list," select NVivo from the drop-down menu.
 - 2.3. Select a reservation for "Now" or for "Later," and set your desired time.
 - 2.4. Set the duration for 2 hours.
 - 2.5. Click Create Reservation
3. The Reservation will now appear under Current Reservations. (It may say "pending" briefly while the reservation is processing.)

Connecting to your VCL Session - Mac Users

1. You will need to download and install Microsoft Remote Desktop 10.0 from the Apple App Store. It is free.
 - 1.1. [Microsoft Remote Desktop 8.0](#)
 - 1.2. [Microsoft Remote Desktop 10.0](#)
2. On the Reservations page, click the Connect! Button
3. A window pops up with your password and remote computer IP address. **Leave this window open.**
 - 3.1. Note: If you accidentally close the window, just click Connect! again
4. Click the Get RDP File button at the bottom left corner of the pop-up window. This downloads a file into your Downloads folder.
5. Open the RDP file. This will open in the Microsoft Remote Desktop program.

6. Microsoft Remote Desktop will ask for your password. Input the password from the **pop-up window** (this is NOT your Unity password!).

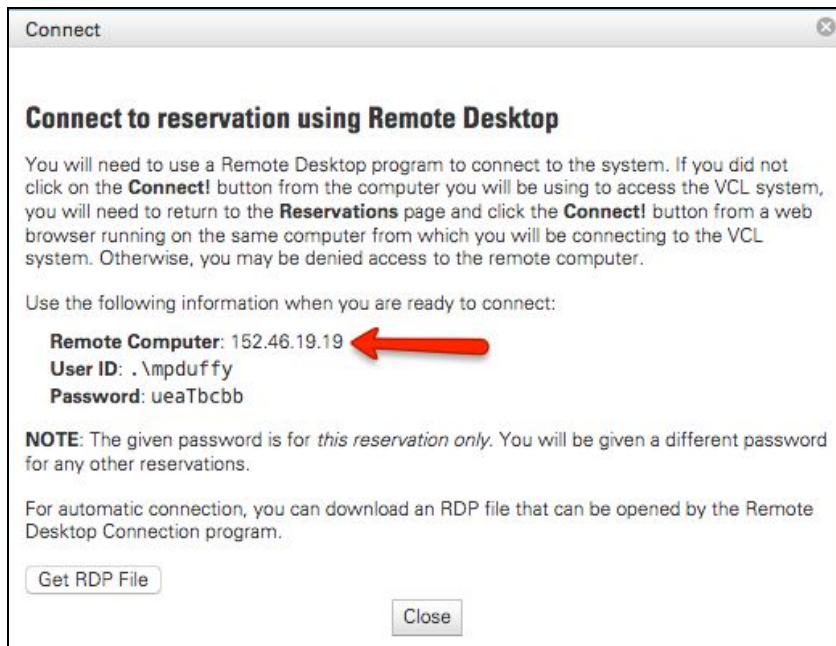


7. The remote desktop will open. It looks like a typical Windows desktop.
8. Open the NVivo program, which is on the Desktop.
 - 8.1. It will ask you for your name, email address, and country. Enter the required information and click Activate.
 - 8.2. Enter your initials when prompted.
9. Now NVivo is open and you're ready to start coding!

Connecting to your VCL Session - Windows Users

1. On the Reservations page, click the Connect! Button
2. A window pops up with your password and remote computer IP address. **Leave this window open.**
 - 2.1. Note: If you accidentally close the window, just click Connect! Again
3. Open the Remote Desktop Connection program from your computer. (This is a program is included in Windows. You can search for it in the "Type here to search" box on the lower right of your screen.)

4. In the “Connect to reservation” pop-up window, select and copy the numbers after “Remote Computer.” This is an IP address.



5. Enter these numbers into the Remote Desktop Connection in the box for IP address.
6. When prompted for a password, enter in the Password from the “Connect to reservation” pop-up window. (This is NOT your Unity password!)
7. The remote desktop will open. It looks like a typical Windows desktop.
8. Open the NVivo program, which is on the Desktop. (This process may take a minute.)
 - 8.1. A License screen will appear. It will ask you for your name, email address, and country (USA). Enter the required information and click Activate.
 - 8.2. Enter your initials when prompted.
9. Now NVivo is open and you’re ready to start coding!