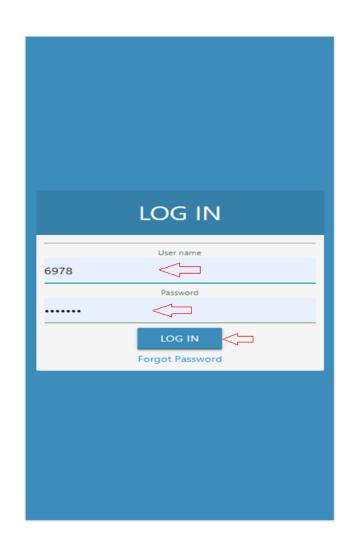
User Manual

Step 1: Go to website: http://192.168.180.114:8888

- o Input user name and password and click login
- o Note: User name: your employee code
- o Password default: Framas.1 (Please change your password after the first login)

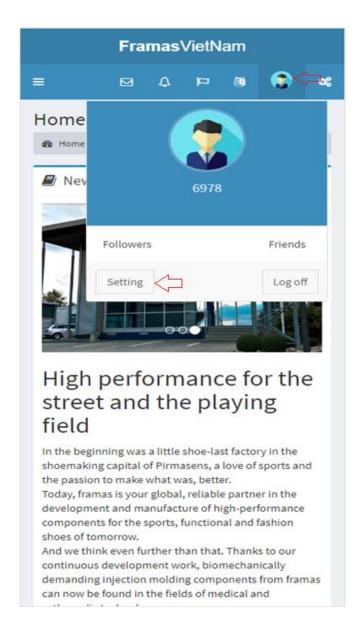


After login success into the website, the system will go to Homepage



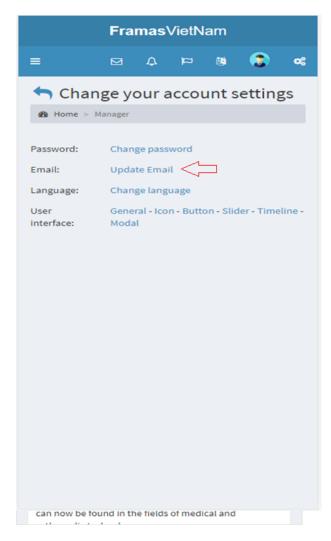
Step 2: Update email:

o Click Setting



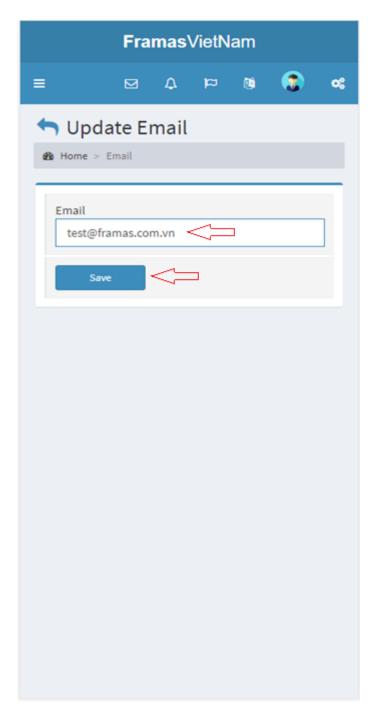
Step 3: Update email:

o Click update email



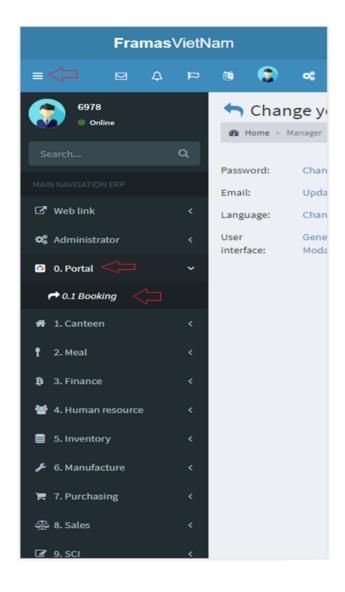
Step 4: Update email:

o Input your email and click Save



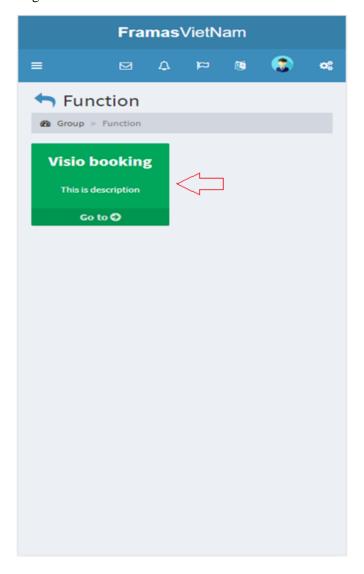
Step 5: Visio Booking:

o Click Booking



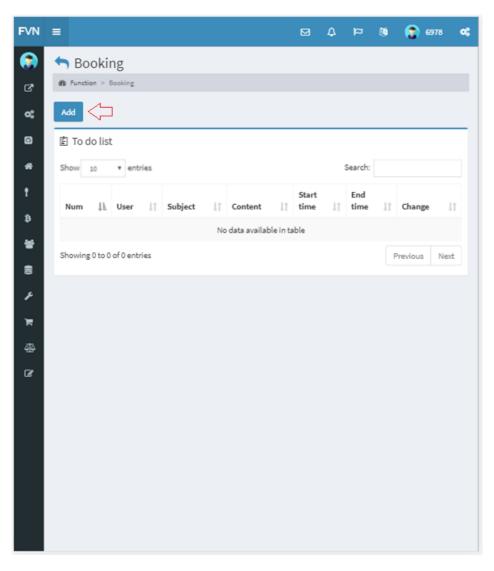
Step 6: Visio Booking:

o Click Visio Booking



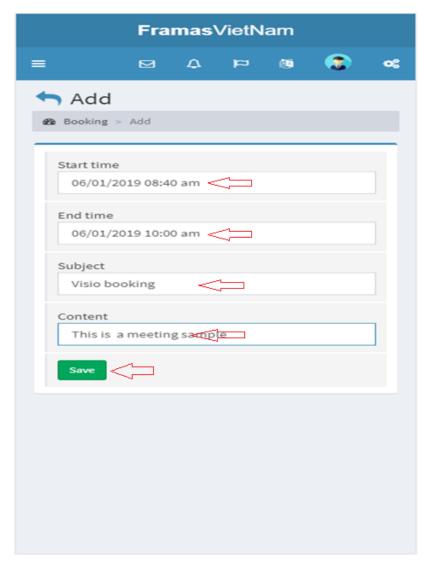
Step 7: Add new:

- o After click Visio booking, the system will go to booking function
- Click Add



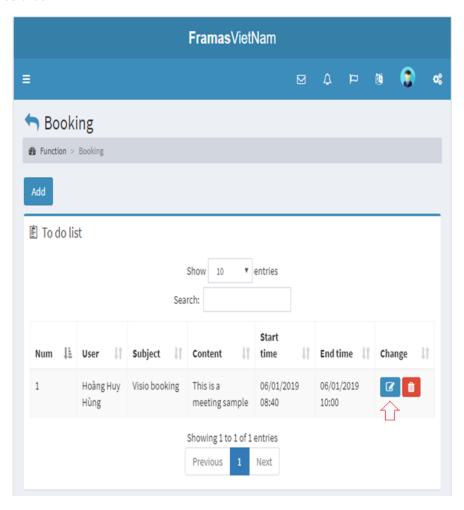
Step 8: Add new:

- o Input start time, end time, subject, content
- o Click Save
- o Note:
 - > End time greater than Start time
 - > Start time greater than current day
 - > Subject and content is not null



Step 9: Edit:

o Click edit icon



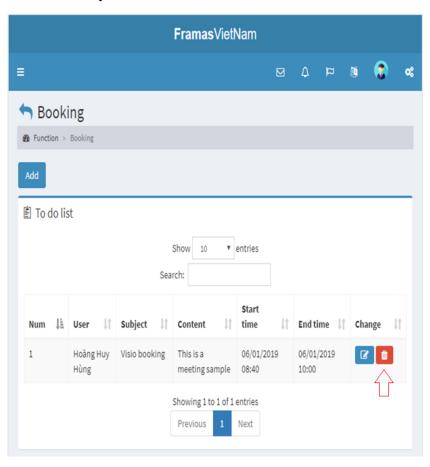
Step 10: Edit:

- o After click edit, the system will go to edit page
- o Change info booking
- o Click save



Step 11: Delete:

• Click delete icon on row you want to delete



• Click OK to delete, No to cancle

