NDSAW

साहस . सुरक्षा . समाधान.

Bylaws of the National Digital Security & Analysis Wing (NDSAW)

(For Teen Officers Operating in Schools & Colleges)

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Article I: Name, Mission & Purpose

Section 1.1 – Name

The official name of the organization shall be the **National Digital Security & Analysis Wing (NDSAW)**.

Section 1.2 – Mission Statement

The mission of NDSAW is to protect students and minors from cybercrimes, digital harassment, cyber bullying, stalking, hacking, and other online threats. It aims to create a safe digital environment in schools and colleges while upholding the highest ethical and legal standards.

Section 1.3 – Purpose & Objectives

1. **Crime Prevention & Resolution** – Investigate and resolve cybercrimes and threats affecting students.
2. **Cyber Intelligence** – Gather intelligence to prevent future cyber incidents.
3. **Awareness & Education** – Conduct cyber security workshops and awareness campaigns.
4. **Confidentiality & Ethics** – Handle sensitive cases responsibly, ensuring victim protection.

Article II: Recruitment & Eligibility

Section 2.1 – General Eligibility Criteria

1. Officers must be **between 14 and 21 years old**.
2. Officers must be **students of a school, college, or educational institution**.
3. Officers must have an interest in **cyber security, law enforcement, or crime prevention**.
4. Officers must pass a **background check and skills assessment** before selection.

Section 2.2 – Membership Categories

1. **Active Officers** – Engage in active investigations and intelligence work.
2. **Probationary Officers** – New recruits undergoing training.
3. **Special Advisors** – Senior members or graduates providing strategic guidance.

Section 2.3 – Rights & Responsibilities

1. Officers have the right to **access NDSAW resources and attend official meetings**.
2. Officers must **maintain confidentiality** in all investigations.
3. Officers must **adhere to ethical guidelines** and represent NDSAW with integrity.
4. Officer's information will be protected under NDSAW Officer Privacy Privilege Rule.

5. NO OFFICER's NAME WILL BE MENTIONED ON ANY PAPER OR REPORT!

Article III: Structure & Hierarchy

Section 3.1 – Organizational Structure

1. **Chief Operating Officer (COO)** – Highest authority in NDSAW, responsible for strategic decision-making.
2. **Deputy Chief Officer (DCO) (COO can act without his/her consultancy)** – Second in command, manages investigations.
3. **Senior Intelligence Officer (SIO)** – Heads intelligence gathering and cybersecurity operations.
4. **Cyber Forensics Officer (CFO)** – Specializes in digital evidence analysis and hacking countermeasures.
5. **Field Officers (IOs)** – Collects all types of information and is the fundamental functioning unit of NDSAW.
6. **Public Relations Officer (PRO)** – Coordinates with educational institutions and organizes awareness programs.(NOT ACTIVE)

Section 3.2 – Chain of Command

1. Officers must **report directly to their respective department heads or the COO**
2. The **COO has final decision-making authority** over all operations.
3. Any **misconduct or dispute** shall be resolved according to rules and guidelines.

Article IV: Officer Roles & Responsibilities

Section 4.1 – Chief Operating Officer (COO)

1. Approves all major operations and case investigations.
2. Manages officer promotions and training programs.
3. Acts as the main head in all types of operations.
4. Reviews and assigns cases to officers.
5. Ensures adherence to ethical investigation practices.

Section 4.2 – Deputy Chief Officer (DCO)

1. Assists the COO in managing daily operations.

2. Act as the COO when the COO is not present

Section 4.3 – Cyber Forensics Officer (CFO)

1. Conducts forensic analysis on digital evidence.
2. Tracks cybercriminals using advanced technology.
3. Provides cyber security training to officers.

Section 4.4 – Field Officers (SIO & IOs)

1. Monitors online threats and gathers intelligence.
2. Investigates cyber-related crimes and normal crimes affecting students.
3. Collaborates with educational institutions for crime prevention.(OPTIONAL)

Article V: Code of Conduct & Ethics

Section 5.1 – General Conduct

1. Officers must **uphold the highest standards of integrity and professionalism**.
2. Officers **must not misuse** their authority or engage in any unethical activity.

Section 5.2 – Confidentiality & Data Protection

1. Officers must **never share sensitive case information** outside NDSAW.
2. All case files must be **encrypted and stored securely**.

REFER TO THE CODE OF CONDUCT AND ETHICS DOCUMENT ON THIS...

Article VI: Investigations & Case Handling Procedures

Section 6.1 – Case Classification

1. **Low-Risk Cases** – Cyber bullying, phishing attempts.
2. **Moderate-Risk Cases** – Hacking, data breaches, cyber espionage.
3. **High-Risk Cases** – Identity theft, serious threats, cognizable crimes i.e. rape, murder, kidnapping, abduction, etc.

Section 6.2 – Investigation Procedures

1. Cases must be assigned to **qualified officers** only.
2. **Undercover operations require COO approval**.
3. **Serious cases (Cognizable Offences) must be escalated to law enforcement** if necessary.

Article VII: Intelligence Gathering & Cyber security Operations

Section 7.1 – Guidelines for Intelligence Gathering

1. Intelligence must be collected **ethically and lawfully**. (EXCEPTIONS)
2. Unauthorized hacking or surveillance is strictly **prohibited**.(EXCEPTION)

Section 7.2 – Cyber security Measures

1. All officers must use **secured communication channels**.
2. Any system vulnerabilities detected must be **reported immediately**.

Article VIII: Training, Development & Certification

Section 8.1 – Training Requirements

1. All officers must complete **mandatory cybersecurity training**.
2. Officers will undergo **mock investigations and hacking simulations**.

Section 8.2 – Certification

1. Officers will receive an **official NDSAW Certification** upon training completion.

Article IX: Meetings, Reporting & Communication

Section 9.1 – Regular Meetings

1. Officers must attend **monthly briefings**.
2. Emergency meetings may be called when urgent cases arise.

Section 9.2 – Reporting Protocol

1. Officers must submit **detailed reports** after each case.
2. Reports must be reviewed by the **DCO or COO** before filing.

Article X: Disciplinary Actions & Penalties

Section 10.1 – Violations & Consequences

1. **Minor Violations** → Verbal warning.
2. **Serious Violations** → Suspension or expulsion.
3. **Extreme Violations** → Legal action if necessary.

Article XI: Amendments & Revisions

1. Any officer can propose **bylaw amendments**.
2. Proposed changes must be **approved by the COO** and senior officers.

Article XII: Dissolution of NDSAW or its Departments

1. NDSAW may be dissolved by a **majority vote of senior officers**.
2. All case records must be securely **transferred to legal authorities**.

Approved by:

Chief Operating Officer (COO) - **[Binayak Guha Niyogi]**

Jai Hind...

...Jai Bharat

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