

# **PROJECT REPORT**

## **1 INTRODUCTION:**

### **1.1 OVERVIEW:**

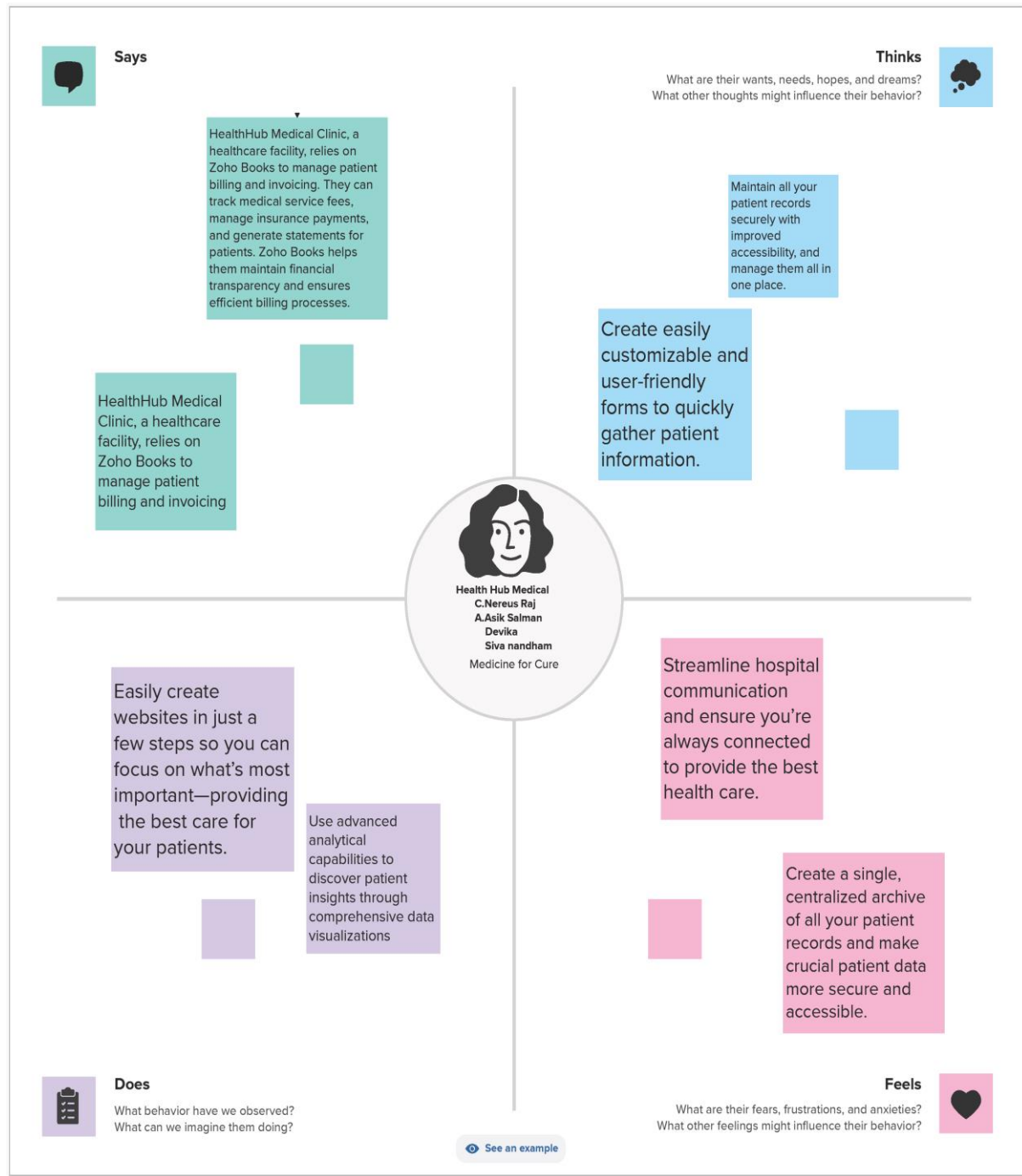
HealthHub Medical Clinic, a healthcare facility, relies on Zoho Books to manage patient billing and invoicing. They can track medical service fees, manage insurance payments, and generate statements for patients. Zoho Books helps them maintain financial transparency and ensures efficient billing processes.

### **1.2 PURPOSE:**

By using this project efficient time management for accounts keeping and cost effective to maintain accounts in zoho books. Easy to rectifying the errors. Automatic creation of profit and loss account and Balance sheet of the company.

## 2 PROBLEM DEFINITION AND DESIGN THINKING:

### EMPATHY MAP:



## 2.2 Ideation & Brainstorming Map:

### Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

- 10 minutes to prepare
- 1 hour to collaborate
- 20 people recommended

#### Before you collaborate

A handful of preparation goes a long way with this session. Here's what you need to do to get going.

- 1. **Clarify the problem**

#### Define your problem statement

What problem are you trying to solve? Frame your problem as a "How Might We" statement. This will be the focus of your brainstorm.

- 1. **Clarify the problem**

#### Brainstorm

Write down any ideas that come to mind that address your problem statement.

- 1. **Clarify the problem**

#### Group ideas

Facilitators sharing your ideas while clustering similar or related notes as you go. Once all sticky notes have been proposed, give each cluster a number. Re-label it a cluster. It's better to have too many clusters than to have too few. If you're not sure, it's better to have too many.

- 1. **Clarify the problem**

#### Prioritize

Your team should all be on the same page about which important ideas are important and which are feasible.

- 1. **Clarify the problem**

#### After you collaborate

You can export the map as an image or pdf to share with members of your company who might find it helpful.

- 1. **Clarify the problem**

#### Brainstorming

Define the problem statement for the session and create a list of ideas. Share relevant information to provide context.

#### Clarify the problem

Think about the problem you're trying to solve. This is the focus of your brainstorming session.

#### How to use the facilitator tools

Facilitator tools are used to manage the session and keep the group on track.

#### Key notes of brainstorming

To ensure smooth and productive session

- 1. **Clarify the problem**

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- 1. **Clarify the problem**

#### Healthcare workers can now provide medical assistance to patients through video conferencing from any part of the world.

#### Implement a virtual patient care system that can effectively track appointments from anywhere, anytime.

#### Design applications for mobile, web, and tablet interfaces all at once.

#### Use shared analytical capabilities to discover patient insights through comprehensive data visualizations.

#### Create custom healthcare solutions with minimal coding knowledge.

#### Importance

Facilitator tools are used to manage the session and keep the group on track.

#### Feasibility

Facilitator tools are used to manage the session and keep the group on track.

#### Quick actions

- 1. **Clarify the problem**

#### Keep moving forward

- 1. **Clarify the problem**

#### Bring the report

Define the components of the report and bring it to the session.

#### Customer experience journey map

Understand customer needs, motivations, and desires for an experience.

#### Strength, weakness, opportunity & threat

Identify strengths, weaknesses, opportunities, and threats (SWOT) to the business.

#### Need some inspiration?

Facilitator tools are used to manage the session and keep the group on track.

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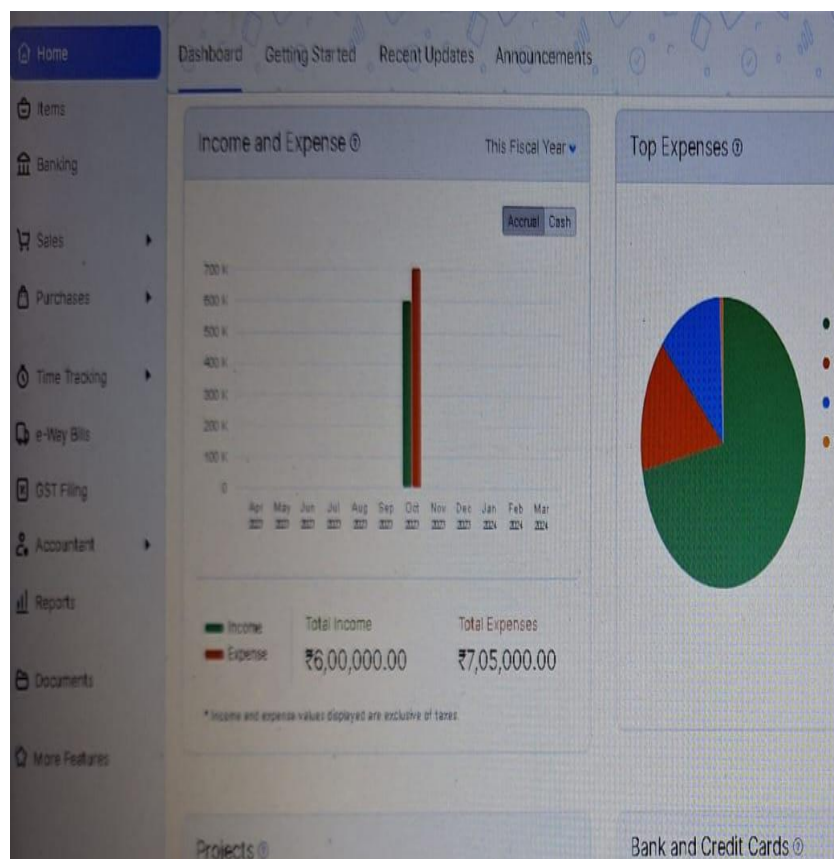
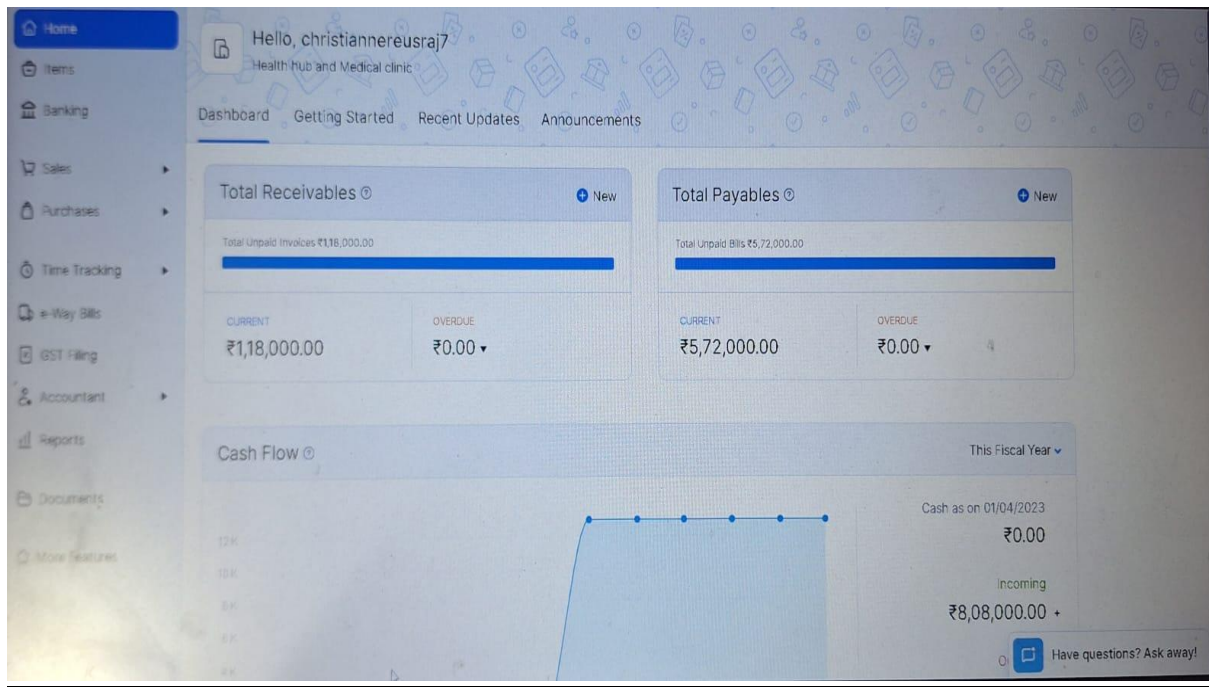
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## Health hub and Medical clinic

### Profit and Loss

Basis: Accrual

From 01/10/2023 To 31/10/2023

Account	Total
<b>Operating Income</b>	
Sales	6,00,000.00
<b>Total for Operating Income</b>	<b>6,00,000.00</b>
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	5,00,000.00
<b>Total for Cost of Goods Sold</b>	<b>5,00,000.00</b>
<b>Gross Profit</b>	<b>1,00,000.00</b>
<b>Operating Expense</b>	
Other Expenses	5,000.00
Rent Expense	1,00,000.00
Salaries and Employee Wages	1,00,000.00
<b>Total for Operating Expense</b>	<b>2,05,000.00</b>
<b>Operating Profit</b>	<b>-1,05,000.00</b>
<b>Non Operating Income</b>	
<b>Total for Non Operating Income</b>	<b>0.00</b>
<b>Non Operating Expense</b>	
<b>Total for Non Operating Expense</b>	<b>0.00</b>
<b>Net Profit/Loss</b>	<b>-1,05,000.00</b>

\*\*Amount is displayed in your base currency INR

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## JOURNAL

#1

Date: 05/10/2023

Notes

Amount: ₹1,00,000.00

Salary payable for the month of Oct-2023

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		1,00,000.00	
Salary payable for the month of Oct-2023			
Salary Payable			1,00,000.00
Salary payable for the month of Oct-2023			
	Sub Total	1,00,000.00	1,00,000.00
	Total	₹1,00,000.00	₹1,00,000.00

## Health hub and Medical clinic

### Balance Sheet

Basis: Accrual

As of 31/10/2023

Account	Total
<strong>Assets</strong>	
<strong>Current Assets</strong>	
<strong>Cash</strong>	
Petty Cash	5,000.00
<strong>Total for Cash</strong>	<strong>5,000.00</strong>
<strong>Bank</strong>	
ICICI Bank-01	8,000.00
<strong>Total for Bank</strong>	<strong>8,000.00</strong>
<strong>Other current assets</strong>	
Input Tax Credits	0.00
Input CGST	45,000.00
Input SGST	45,000.00
<strong>Total for Input Tax Credits</strong>	<strong>90,000.00</strong>
<strong>Total for Other current assets</strong>	<strong>90,000.00</strong>
<strong>Total for Current Assets</strong>	<strong>1,03,000.00</strong>
<strong>Total for Assets</strong>	<strong>1,03,000.00</strong>
<strong>Liabilities &amp; Equities</strong>	
<strong>Liabilities</strong>	
<strong>Current Liabilities</strong>	
GST Payable	0.00
Output CGST	54,000.00
Output SGST	54,000.00
<strong>Total for GST Payable</strong>	<strong>1,08,000.00</strong>
<strong>Total for Current Liabilities</strong>	<strong>1,08,000.00</strong>
<strong>Total for Liabilities</strong>	<strong>1,08,000.00</strong>
<strong>Equities</strong>	
Capital Stock	1,00,000.00
Current Year Earnings	-1,05,000.00
<strong>Total for Equities</strong>	<strong>-5,000.00</strong>

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## **4 ADVANTAGES**

- Time effective.
- Cost effective.
- Error rectification.
- Fast results.
- Automatic results.

## **DISADVANTAGES:**

- Network issues.
- Trial period.

## **5 APPLICATIONS:**

- We can use this application in various sectors like
- Education Industry
- Healthcare Industry
- Interior industry
- Information technology
- Food Industries
- And so on



## **6 CONCLUSION:**

- The above project has been completed successfully.
- By this project we have learned a lot.
- By this project work we learned how to use accounting software.
- We learned more technical from this zoho books project.
- It was work efficiently

## **7 FUTURE SCOPE:**

- There is more scope for zoho books in future.
- In future everything can be digitalized so it become very easy to use.
- Automatic records of financial statements