

(MrJin 模板套用) **2016 年小作文 (英语一)**

Directions:

Suppose you are a librarian in your university. Write a notice of about 100 words, providing the newly-enrolled international students with relevant information about the library.

You should write neatly on the ANSWER SHEET.

Do not sign your own name at the end of the letter. Use "Li Ming" instead.

Do not write the address. (10 points)

Notice

December 25th, 2021

On behalf of our school library, I welcome all the newly-enrolled international students to our university. Meanwhile, I would like to give you some relevant information about our library.

First, the opening hours are from 8:00 am to 5:30 pm and anyone who wants to use our service is supposed to take his student card. Second, we have some special reading rooms for students to read Chinese literary works. So, if you are enthusiastic about Chinese culture, you absolutely should not miss them.

To know more information about us, please visit our website or send email to neuschoollibrary@163.com. Again, I would like to extend my warmest welcome to you to our university and I sincerely hope that you can enjoy a wonderful and fulfilling life here. (126 words)

Li Ming

告示

2021 年 12 月 25 日

(打招呼, 心情) 我代表图书馆欢迎所有外国新同学来到我们的学校, **(写信目的, 题目要求)** 同时我想给大家提供一些关于我们图书馆的信息。

(“开馆时间”贴题, 自编) 首先, 我们的开馆时间是从早上八点到下午五点半, **(利用模块 45 中的句型)** 任何想来图书馆的同学都需要带上学生证。 **(“阅览室”贴题+中国文化)** 其次, 我们有专门的阅览室供同学们阅读中国文学作品。因此, 如果你喜欢中国文化的话, 千万不要错过这些阅览室。

(联系方式, 这句应该加到模板里, 常用) 如果想了解更多的信息, 请访问我们的网站或者发电子邮件到 neuschoollibrary@163.com。 **(再次表达情感)** 再次对大家的到来表示我最衷心的欢迎, **(衷心希望, 客套结尾)** 同时也希望大家能在这里度过一个多姿多彩的大学生涯。

李明