

## (MrJin 原创) 小作文“建议”模块练习

### 一、“建议类”小作文题目汇总

- 题目 1. 给（朋友）面试提一些建议；（预测，2021）
- 题目 2. 给（朋友）即将到来的大学生活提一些建议；（英二，2011）
- 题目 3. 给（学校）图书馆的服务提一些建议；（英一，2007）
- 题目 4. 给（大学校长）就如何提高学生身体素质提一些建议；（英一，2014）
- 题目 5. 给（报纸编辑）写信就如何治理白色污染提一些建议；（英一，2009）
- 题目 6. 给（朋友）回信就如何练习翻译提一些建议；（英二，2016）
- 题目 7. 给（董事长）写信就如何缓解员工压力提一些建议（预测，2021）
- 题目 8. 给（外国朋友）来中国找工作提建议（英一，2021 真题）

## 二、参考答案

### 题目 1. 给（朋友）面试提一些建议；（预测，2021）

S1: 你应该穿戴整齐，这有助于给经理/面试官留下良好的印象。

S2: 你最好调查一下公司的背景，以便你对公司的文化有一个更加全面的了解。

S1: To begin with, you are supposed to **wear formally**, which will leave a good impression on the managers/interviewers.

S2: In addition, it would be better if you can **do some research on the background of this company** so that you can have a more comprehensive knowledge of its culture.

### 题目 2. 给（朋友）即将到来的大学生活提一些建议；（英二，2011）

S1: 你应该（多读书），这有助于来开拓你的视野，丰富你的知识结构。

S2: 你最好（在大学里结交一些新朋友），这有助于提升你的交际能力并创造一个良好的人际关系。

S1: To begin with, you are supposed to **read as many books as you can**, which will definitely broaden your horizons and enrich your life experience/improve your knowledge structure.

S2: In addition, it would be better if you can **make some new friends in college** which will help you create a harmonious interpersonal relationship.

### 题目 3. 给（学校）图书馆的服务提一些建议；（英一，2007）

S1: 你应该（提供一个干净整洁的环境），这有助于吸引更多的同学，并给他们留下一个良好的印象。

S2: 你最好多组织一些活动和讲座，以便我们对如何（充分使用图书馆）有一个更加全面的了解。

S1: To begin with, you are supposed to **provide a cleaner environment**, which will definitely attract more students and leave a good impression to them.

S2: In addition, it would be better if you can organize more lectures so that people can have a more comprehensive knowledge of **how to make full use of our library**.

### 题目 4. 给（大学校长）就如何提高学生身体素质提一些建议；（英一，2014）

S1: 你应该多组织一些（体育比赛）来提高大家的运动意识。

S2: （我们学校）最好邀请健康专家并提供一些讲座，以便我们对如何（科学地进行体育锻炼）有一个更加全面的了解。

S1: To begin with, our school should organize more **sports competitions** to promote the awareness of **doing exercise** among students.

S2: In addition, it would be better if our school can invite some experts and provide more lectures for students, so that they can have a more

comprehensive knowledge of **how to do sports in a scientific way**.

**题目 5. 给（报纸编辑）写信就如何治理白色污染提一些建议；（英一，2009）**

S1：你们应该（鼓励更多的作者写一些相关的文章），这毫无疑问将提高公众们的环保意识。

S2：你最好呼吁当地政府来制定一些政策来抑制白色污染。

S1：To begin with, you are supposed to **encourage more writers to write articles on newspapers**, which will definitely promote people's awareness of environmental protection.

S2：In addition, it would be better if you can **ask local government** to make some related policies to deal with white pollution.

**题目 6. 给（朋友）回信就如何练习翻译提一些建议；（英二，2016）**

S1：你应该（多读一些翻译书籍），这无疑将让你学会很多实用的翻译知识和技能。

S2：你最好参加一些讲座，以便你能对（翻译理论）有一个更加全面的了解。

S1：To begin with, you are supposed to **read more translation books**, which will definitely **allows you** to acquire more practical knowledge and skills on translation.

S2: In addition, it would be better if you can take part in some lectures so that you can have a more comprehensive knowledge of *translation theories*.

题目 7. 给（董事长）写信就如何缓解员工压力提一些建议（预测，2021）

S1:（我们公司）应该制定相关的政策来鼓励员工去锻炼身体，这无疑是个好办法来缓解压力。

S2:（我们公司）最好能邀请一些健康专业人士，并提供一些活动和讲座，以便我们能对（如何应对压力）有一个更加全面的了解。

S1: To begin with, our company should make related policies to encourage *more employees to do exercise*, which will definitely be an effective way to reduce pressure.

S2: In addition, it would be better if our company can invite some experts and provide more lectures for employees, so that they can have a more comprehensive knowledge of *how to reduce pressure*.

题目 8. 给（外国朋友）来中国找工作提建议（英一，2021 真题）

Dear Jack,

You can't imagine how excited I was when I heard that you wanted to come to China to find a job. In my eyes, you have always been a very diligent and thoughtful person. However, as your best friend, I still want to give you some suggestions.

First, you are supposed to dress yourself neatly and formally so that you can leave a good impression on the interviewers. Second, it would be better if you can speak good Chinese, which allows you to communicate with your colleagues effectively. Last, in order to have a more comprehensive knowledge of your company, you need to do some research job in advance.

I would be very pleased if you could take my suggestions into consideration and I am looking forward to hearing your good news. **(134 words)**

Yours sincerely,

Li Ming

亲爱的杰克，

**(1.心情)** 你可能无法想象，**(利用题目信息)** 当我知道你要来中国找工作时是多么地激动。**(3.夸对方)** 在我眼里，你一直都是一个非常勤奋且细心的人。然而，作为你的好朋友，我还是想给你提一些建议。

**(5.建议)** 首先，你应该穿得正式一些，这样才能给面试官留下良好的印象。其次，你最好能说一口流利的中文，这会让你跟同事们交流时更加有效。最后，为了更加全面地了解你的公司，你最好事先做一些调查。

**(89.客套结尾)** 如果你能认真考虑我的建议我将非常高兴。同时，我也期待你的好消息。

你诚挚的，

李明