

## B-List

Priority Level: 1<sup>st</sup> Red - High (graded this week or is a high percentage of the overall grade), 2<sup>nd</sup> Green - Medium (due latest), 3<sup>rd</sup> Blue - Low (not graded)

Note: Items are prioritized by color.

- Review: all assignments, Get familiar with this week's requirements
- Complete assignments: complete assignments that just need to be reviewed and acknowledged, attend the GTT work on Career Module
- Begin assignment: Call to Action - Failure to Success! Research and complete initial post, learn about an interesting Failure to Success story
- Complete assignment: Mission Statement, discover how my mission statement has changed
- Review: Methodology (4 assignments) assignments material in depth, learn about project development methodologies and relate them to my personal work flow style
- Review: The Project Plan, learn about important elements of a project plan
- Review: Research assignment's material, learn better ways to conduct research
- Review: Development assignment's material, learn ways to refine my burn-up list
- Complete assignment: SWOT, learn how to better identify strengths weakness opportunities and threats
- Complete Assignment: Project & Portfolio, submit all the requirements for this weeks P&P assignment
- Complete Assignment: The Burn-Up List, improve on last week's format
- Complete assignment: Call to Action, reply to at least 2 peer's post
- Review: Career Module material, understand more about building a better persona brand

Progress: Add information to my LinkedIn Page, specifically a summary and ESL experience revise MSC and Navy experience