Change Request

NHS Connecting for Health

NHS Data Model and Dictionary Service

Reference: Change Request 1252

Version No: 1.0

Subject: Geographic Area Changes

Effective Date: Immediate

Reason for Change: Change to Geographic Area associated items and new NHS Business

Definitions

Publication Date: 7 December 2011

Background:

The Change Request associated with ISB 0090 Amd 94/2010 "Identification Codes for Local Authorities" identified a requirement to review the NHS Data Model relating to the Class "Geographic Area".

Following the review, this Data Dictionary Change Notice (DDCN) updates items relating to the Class "Geographic Area".

The NHS Data Model and Dictionary has been updated as follows:

- Makes changes to associated definitions and relationships
- Updates the Attribute "Geographic Area Type"
- Adds new "Geographic Area" NHS Business Definitions
- Updates Postcode information
- Updates Office for National Statistics (ONS) website links that have recently changed
- Updates KC62 and KC63 Central Return forms.

Note: the new/updated information has been approved by the appropriate organisations.

To view a demonstration on "How to Read an NHS Data Model and Dictionary Change Request", visit the NHS Data Model and Dictionary help pages at: http://www.datadictionary.nhs.uk/Flash_Files/changerequest.htm.

Note: if the web page does not open, please copy the link and paste into the web browser.

Summary of changes:

Diagrams

ADDRESS GEOGRAPHICAL AREA AND COMMUNICATION DIAGRAM Changed Diagram

Central Return Forms

KC63 1 Changed attached binary file,

Description

KC63 2 Changed attached binary file,

Description

Supporting Information

ADMINISTRATIVE CODES AND CLASSIFICATIONS Changed Description

CATCHMENT AREANew Supporting InformationCOMMUNITYNew Supporting InformationCOUNTYNew Supporting InformationDISTRICTNew Supporting InformationELECTORAL DIVISIONNew Supporting InformationELECTORAL WARDNew Supporting InformationENUMERATION DISTRICTNew Supporting Information

HEALTH AUTHORITY (RETIRED) renamed from HEALTH AUTHORITY

Changed status to Retired, Name,

Description

HEALTH PROTECTION AGENCY
LOCAL AUTHORITY
Changed Description

LOCAL AUTHORITY

LOCAL AUTHORITY DISTRICT

Changed Description

New Supporting Information

LONDON BOROUGHNew Supporting InformationLOWER LAYER SUPER OUTPUT AREAChanged Aliases, DescriptionMETROPOLITAN COUNTYNew Supporting InformationMETROPOLITAN DISTRICTNew Supporting Information

MIDDLE LAYER SUPER OUTPUT AREA Changed Aliases, Description

NHS INFORMATION CENTRE FOR HEALTH AND SOCIAL CARE

NHS POSTCODE DIRECTORY

Changed Description

NON-METROPOLITAN COUNTY

NON-METROPOLITAN DISTRICT

New Supporting Information

OFFICE FOR NATIONAL STATISTICS

Changed Description

PARISH
POLLING DISTRICT
New Supporting Information
New Supporting Information

PRIMARY CARE TRUST

Changed Description

PUBLICATION INFORMATION CONTACT DETAILS

Changed Description

REGION New Supporting Information
SPECIAL HEALTH AUTHORITY New Supporting Information

SPECIAL HEALTH AUTHORITY
SPECIALIST COMMUNITY PUBLIC HEALTH NURSE: SCHOOL NURSE
Changed Description

UNITARY AUTHORITY New Supporting Information

Class Definitions

<u>ADDRESS</u> Changed Description, Relationships

ADDRESS IN GEOGRAPHIC AREA

EDUCATIONAL ASSESSMENT

Changed Description

GEOGRAPHIC AREA Changed Attributes, Description,

Relationships

Changed Description

Changed Description

LOCATIONChanged RelationshipsORGANISATIONChanged RelationshipsORGANISATION SITEChanged RelationshipsPERSONChanged Relationships

PERSON OR ORGANISATION ADDRESS (RETIRED) renamed from PERSON OR Changed status to Retired, Name,

ORGANISATION ADDRESS Description, Relationships

POSTCODE Changed Description

Attribute Definitions

Changed Description **ADDRESS FORMAT TYPE** GEOGRAPHIC AREA ORGANISATION RESPONSIBILITY TYPE New Attribute Changed Description **GEOGRAPHIC AREA TYPE** Changed Description OPHTHALMIC MEDICAL PRACTITIONER END DATE **OPHTHALMIC MEDICAL PRACTITIONER START DATE** Changed Description Changed Description **ORGANISATION CODE** Changed Description **ORGANISATION SITE CODE ORGANISATION SITE TYPE** Changed Description

Data Elements

POSTCODE

ORGANISATION TYPE

ELECTORAL WARD OF USUAL ADDRESS Changed Description LOWER LAYER SUPER OUTPUT AREA (RESIDENCE) Changed Description **POSTCODE** Changed Description POSTCODE OF CORRESPONDENCE ADDRESS Changed Description Changed Description **POSTCODE OF USUAL ADDRESS** POSTCODE OF USUAL ADDRESS (AT DIAGNOSIS) Changed Description Changed Description POSTCODE OF USUAL ADDRESS (MOTHER) SOCIO-ECONOMIC CLASSIFICATION CODE (STOP SMOKING) Changed Description Date: 7 December 2011

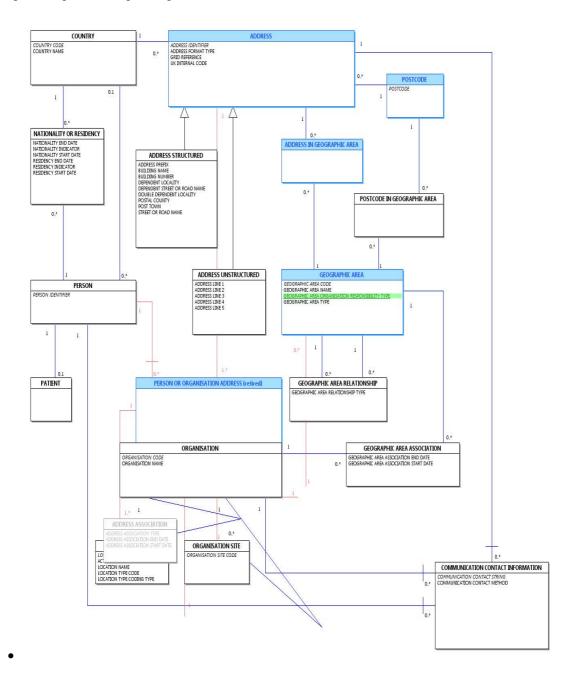
Sponsor: Nicholas Oughtibridge, Acting Director of Data Standards and Products, Technology Office, Department of

Health Informatics Directorate

Note: New text is shown with a blue background. Deleted text is crossed out. Retired text is shown in grey. Within the Diagrams deleted classes and relationships are red, changed items are blue and new items are green.

ADDRESS GEOGRAPHICAL AREA AND COMMUNICATION DIAGRAM

Change to Diagram: Changed Diagram



KC63 1

Change to Central Return Form: Changed attached binary file, Description

Central Return Form Guidance

KC63 - Adult Screening Programmes: Breast Screening, Resident Based

Contextual Overview

- The Department, NHS Breast Screening Programme (NHSBSP) and Regional Offices require information from Health Authorities on the breast cancer screening status of their residents.
- The NHS Breast Screening Programme (NHSBSP) and Regional Offices require information from <u>Primary Care Trusts</u> on the breast cancer screening status of their residents.
- The information is used to assess performance. Quality targets for breast screening are monitored and poor performances identified and followed up via performance management.
- Information on screening is used to monitor progress towards achieving the Government's target of a reduction in the death rate in the population invited for screening.
- Information on the return is also used in Public Expenditure Survey (PES) negotiations, resource allocation to the NHS and Departmental accountability.
- Information based on the KC63 return is published annually by the Department in the Statistical Bulletin `Breast Screening Programme'.

Completing Return KC63 - Adult Screening Programmes: Breast Screening

- The Breast Screening Programme is a structured programme by a Strategic Health Authority which is directed towards detecting specific diseases and conditions in a specific target group. The services provided to the population under this programme are carried out by a breast screening centre or Unit.
 - A <u>Screening Programme</u> is a <u>HEALTH PROGRAMME</u> where the <u>HEALTH PROGRAMME TYPE</u> is National code 06 'Screening programme'. A breast screening centre is type of a <u>SERVICE POINT</u>.
- Information on Breast Screening should be readily available from the Health Authorities computerised call and recall system designed for breast cancer screening. A standard computer program is provided by NHS Connecting for Health.
- The return must be submitted by <u>Health Authorities</u> in respect of women resident in the <u>Health Authority</u> at 31
 March. It is completed annually and submitted by the end of October following the end of the financial year to which the return relates.
- The KC63 return requires the ORGANISATION CODE and ORGANISATION NAME of the Health Authority as well as the name of a contact and the contact telephone number.
- Information based on the <u>KC63</u> return is published annually by the <u>Department of Health</u> in the Statistical Bulletin `Breast Screening Programme'.

Completing Return KC63 - Adult Screening Programmes: Breast Screening

• The Breast <u>Screening Programme</u> is a structured programme by a <u>Strategic Health Authority</u> which is directed towards detecting specific diseases and conditions in a specific target group. The services provided to the population under this programme are carried out by a breast screening centre or Unit.

A Screening Programme is a HEALTH PROGRAMME where the HEALTH PROGRAMME TYPE is National code

'Screening Programme'. A breast screening centre is type of a SERVICE POINT.

- Information on Breast Screening should be readily available from the <u>Primary Care Trust</u>'s computerised call and recall system designed for breast cancer screening. A standard computer program is provided by NHS Connecting for Health.
- The return must be submitted by <u>Primary Care Trusts</u> in respect of women resident in the <u>Primary Care Trust</u> at 31 March. It is completed annually and submitted by the end of October following the end of the financial year to which the return relates.
- The KC63 return requires the ORGANISATION CODE and ORGANISATION NAME of the Primary Care Trust as well as the name of a contact and the contact telephone number.
- Detailed information about compilation of the KC63 is contained in the NHS Connecting for Health publication `KC63 Statistics: Table definitions'.

KC63 1

Change to Central Return Form: Changed attached binary file, Description

| orm | ADULT SCREENING PROGRAMMES - BREAST SCREEN | NG KC |
|--------------------|--|--|
| | | Year ending 31 March ∞ |
| | Health Authority code | |
| | Health Authority name | |
| | Name of Health Authority Breast Screening contact | |
| | Health Authority Contact Telephone No. | |
| | Health Authority Contact Fax No | |
| | Health Authority Contact e-mail | |
| | If you have any queries regarding completion of this | s form, please contact SD2B on |
| | • | 020 7972 5543 |
| | Fax : | 020 7972 5662 |
| | Returns should be completed and returned to : | Department of Health Statistics Division 2B |
| | | Room 430B, Skipton House |
| | | London, SE1 6LH |
| For NHS use Please | e use this space to record anything relevant to the quality or consistency | of the data |
| 1011110 050.110050 | a decimpopade to record anything recording on the quarry of compacting | VI III GUIU. |
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| | | |
| | | |
| | | |

changed to

This return has been approved by the Review of Central Returns Steering Committee - ROCR. Reference ROCR/0R/0059/001

| | Year ending 31 March 2010 |
|--|--|
| PCT cod | e |
| PCT nam | |
| Name of PCT Breast Screening contain | |
| PCT Contact Telephone No | |
| PCT Contact Fax N | |
| PCT Contact e-ma | il |
| | |
| If you have any queries regarding completion of | this form, please contact The Information Centre on |
| Telephon Email: | e : 0113 2542400 cancer screening@ic.nhs.uk |
| Returns should be completed and returned t | o : Health and Social Care Information Centre 1 Trevelyan Square Boar Lane Leeds LS1 6AE |
| For NHS use. Please use this space to record anything relevant to the quality or | consistency of the data. |
| Page 1 of 2 | |

Changed Description

KC63 2

Change to Central Return Form: Changed attached binary file, Description

Central Return Form Guidance

KC63 - Adult Screening Programmes: Breast Screening

Breast Screening Programme

Part 1: Cross Section Analysis of Population Coverage within period 1/4/xxxx - 31/3/xxxx

- KC63 requires information on the screening history of women who were resident in the <u>Strategic Health</u>
 <u>Authority</u> at 31 March.
- KC63 requires information on the screening history of women who were resident in the <u>Primary Care Trust</u> at 31 March
- All types of screening episodes taking place within the stated period are counted. However, a woman will only be counted once in each screening category, regardless of how many of episodes she has. An `episode' may be the result of a Screening Test Invitation (within the programme) or a REFERRAL REQUEST for an APPOINTMENT associated with an APPOINTMENT CLASSIFICATION CODE is National Code 06 'Screening Test' from outside the programme.

A <u>Screening Test</u> is a <u>CLINICAL INTERVENTION</u> where <u>CLINICAL INTERVENTION TYPE</u> is National Code 28 'Screening Test'.

Age of Woman at 31 March (column 2)

• The age bands are derived from the PERSON BIRTH DATE of the PERSON at 31 March.

Under 45 (line 001)
45-49 (line 002)
50-52 (line 003)
53-54 (line 004)
55-59 (line 005)
60-64 (line 006)
65-69 (line 007)
70 (line 008)
71-74 (line 009)
75 and over (line 010)
Target Group 50-70 (line 11)

National Proof The North Resident at 31 March xxxx (column 3)

 This is derived from the registers maintained by the <u>Strategic Health Authority</u> to ensure compatibility with the other data recorded on the return.

Number of Ineligible Women (column 4)

• The age bands are derived from the PERSON BIRTH DATE of the PERSON at 31 March.

Under 45 (line 001) 45-49 (line 002) 50-52 (line 003) 53-54 (line 004) 55-59 (line 005) 60-64 (line 006) 65-69 (line 007) 70 (line 008)
71-74 (line 009)
75 and over (line 010)
Target Group 50-70 (line 11)
Total all ages (line 999)

Number of women resident at 31 March xxxx (column 3)

• This is derived from the registers maintained by the <u>Primary Care Trust</u> to ensure compatibility with the other data recorded on the return.

Number of Ineligible Women (column 4)

• A count of women with <u>SCREENING STATUS</u> classifications of 'Recall suspended' or 'Recall ceased'.

Never Screened: Number of women selected (column 5)

• This counts the number of women (<u>PERSONS IN PROGRAMME</u>) who have been selected for screening, but have no <u>Screening Test</u> or with a current first <u>Screening Test</u> with no <u>BREAST ASSESSMENT OR TEST OUTCOME</u>.

A <u>Screening Test</u> is a <u>CLINICAL INTERVENTION</u> where <u>CLINICAL INTERVENTION TYPE</u> is National Code 28 'Screening Test'.

Never Screened: Number never selected (column 6)

• This counts the number of women who have no screening history at all.

Call/Recall Episodes: Number invited in period (column 7)

• The number invited relates to women with <u>SCREENING STATUS</u> classifications of '*First call*' or '*Routine recall*' who are sent <u>Screening Test Invitations</u> with first test date offered (the first <u>APPOINTMENT DATE OFFERED</u>) between 1 April and 31 March.

A <u>Screening Test Invitation</u> is an <u>APPOINTMENT</u> associated with an <u>APPOINTMENT OFFER</u> where the <u>APPOINTMENT CLASSIFICATION CODE</u> is National Code 06 'Screening Test'.

Call/Recall Episodes: Number screened in period (column 8)

• The number screened relates to the women in column 7 who have a <u>Screening Test</u> with a <u>SCREENING TEST RESULT</u>.

Call/Recall Episodes: Number invited in last 3 years (column 9)

• The number invited relates to women with <u>SCREENING STATUS</u> classifications of '*First call*' or '*Routine recall*' who are sent <u>Screening Test Invitations</u> with first test date offered within the last three years.

Call/Recall Episodes: Number screened in last 3 years (column 10)

• The number screened relates to those women in column 9 who have a <u>Screening Test</u> with a <u>SCREENING TEST</u> <u>RESULTS</u>.

Self/GP Referral Episodes: Number screened in period (column 11)

• The number screened relates to women with <u>REFERRAL REQUEST</u> for <u>Screening Test</u> with <u>SCREENING REFERRAL SOURCE</u> classifications of '*Self-referral*' or '*GP referral*' with a <u>Screening Test Date</u> between 1 April and 31 March and a <u>SCREENING TEST RESULTS</u>.

<u>Screening Test Date</u> is the same as attribute <u>ACTIVITY DATE</u> where <u>ACTIVITY DATE TIME TYPE</u> is National Code 47 '*Screening Test Date*'.

Self/GP Referral Episodes: Number screened in last three years (column 12)

• The number screened relates to women with REFERRAL REQUEST for Screening Test classifications of 'Self-

referral or 'GP referral with a Screening Test Date in the past three years and a SCREENING TEST RESULTS.

Women screened in period (column 13)

• The number screened relates to women with a <u>Screening Test Date</u> between 1 April and 31 March who have a <u>Screening Test</u> with a <u>SCREENING TEST RESULTS</u>. This excludes the number invited with a <u>SCREENING STATUS</u> classification of '*Non-routine/Early recall advised*'.

Women screened in last three years (column 14)

• The number screened relates to women with a <u>Screening Test Date</u> in the past three years who have a <u>Screening Test</u> with a <u>SCREENING TEST RESULTS</u>. This excludes the number invited with a <u>SCREENING STATUS</u> classification of '*Non-routine/Early recall advised*'.

Coverage: % Women screened in last 3 years (column 15)

• This is the percentage of eligible women who have been screened in the last 3 years. It is derived from the number screened in last three years (column 14) divided by (the number of women resident as at 31 March xxxx (column 3) minus the number of ineligible women (column 4)) multiplied by 100.

Part 2: Women with Open Episodes

- This counts the number of women with open screening episodes. An open episode is incomplete; an invitation for Screening Test or REFERRAL REQUEST for Screening Test has not yet resulted in a SCREENING TEST RESULTS.
- Line 001 counts the number of open episodes which were initiated by a <u>REFERRAL REQUEST</u> for <u>Screening Test</u>; Line 002 counts the number of open episodes which were initiated by an invitation for <u>Screening Test</u>.

KC63 2

Change to Central Return Form: Changed attached binary file, Description

| Part 1: | | | CF | ROSS SECTIO | ON ANALYSIS | S OF POPULA | ATION COVE | RAGE WITHIN | I PERIOD 1/4 | /xxxx - 31/3/x | XXXX | | | |
|----------------|--|---|----------------------------------|--------------------------------|-----------------------------|--------------------------------|---------------------------------|--------------------------------------|---------------------------------------|---------------------------------|---------------------------------------|---------------------------------|---------------------------------------|--|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| | | | | Never s | creened | | Call / Reca | all Episodes | | Self/GP Refe | rral Episodes | Women | screened | Coverage |
| Line Number | Age of woman at 31 March xxxx | Number of women resident as at 31 March xxxx | Number of ineligible women | Number of women selected | Number never selected | Number invited in period | Number screened in period | Number invited in last 3 years | Number screened in last 3 years | Number screened in period | Number screened in last 3 years | Number screened in period | Number screened in last 3 years | % Women screened in last 3 years |
| 001 | < 4 5 | | | | | | | | | | | | | |
| 002 | 45 - 49 | | | | | | | | | | | | | |
| 003 | 50 - 52 | | | | | | | | | | | | | |
| 004 | 53 - 54 | | | | | | | | | | | | | |
| 005 | 55 - 59 | | | | | | | | | | | | | |
| 006 | 60 - 64 | | | | | | | | | | | | | |
| 007 | 65 - 69 | | | | | | | | | | | | | |
| 008 | 70 | | | | | | | | | | | | | |
| 009 | 71-74 | | | | | | | | | | | | | |
| 010 | 75+ | | | | | | | | | | | | | |
| 011 | Target Group (50-70) | | | | | | | | | | | | | |
| 999 | Total all ages | | | | | | | | | | | | | |
| Part 2: | WOMEN WIT | TH OPEN EPIS | ODES | | | | | | | | | | | |
| 001 | Open e | er with pisodes invite | | | 002 | Open e | er with episodes wited | | | | | | | |
| | | | | | | | | | | | | | | |

changed to

| Part 1: | | CROS | SS SECTION | ON ANAL | YSIS OF | | | | GRAMME WITHIN F | ERIOD 1/4/2 | 2009 - 31/3/2 | .010 | | KC63 |
|----------------|--|---|----------------------------------|--------------------------------|-----------------------------|--------------------------------|---------------------------------|--------------------------------------|---------------------------------------|---------------|---------------------------------------|---------------------------------|---------------------------------------|--|
| (1) | (2) | ⁷ (3) | ⁷ (4) | r (5) | ^r (6) | ^r (7) | r (8) | r (9) | r (10) | ' (11) | r (12) | ⁷ (13) | r (14) | ^r (15) |
| | | | | Never so | creened | | Call / Red | all Episode | s | Self/GP Refe | erral Episodes | Womer | screened | Covera |
| Line Number | Age of woman at 31 March 2010 | Number of women resident as at 31 March 2010 | Number of ineligible women | Number of women selected | Number never selected | Number invited in period | Number screened in period | Number invited in last 3 years | Number screened in last 3 years | 1 | Number screened in last 3 years | Number screened in period | Number screened in last 3 years | % Womer screene in last 3 year |
| 001 | < 45 | | | | | | | | | | | | | |
| 002 | 45 - 49 | | | | | | | | | | | | | |
| 003 | 50 - 52 | | | | | | | | | | | | | |
| 004 | 53 - 54 | | | | | | | | | | | | | |
| 005 | 55 - 59 | | | | | | | | | | | | | |
| 006 | 60 - 64 | | | | | | | | | | | | | |
| 007 | 65 - 69 | | | | | | | | | | | | | |
| 008 | 70 | | | | | | | | | | | | | |
| 009 | 71-74 | | | | | | | | | | | | | |
| 010 | 75+ | | | | | | | | | | | | | |
| 011 | Target Group (50-70) | | | | | | | | | | | | | |
| 999 | Total all ages | | | | | | | | | | | | | |
| Part 2: | WOMEN WI | TH OPEN | EPISODES | 3 | | | | | | | | | | |
| 001 | Number Open ep - no ir | isodes | | | 002 | Open e | er with episodes wited | | | | | | | |
| | | | | | | • | | Page 2 of 2 | • | PCT Code | | (PCT Nam | e) | |

Changed Description

ADMINISTRATIVE CODES AND CLASSIFICATIONS

Change to Supporting Information: Changed Description

Responsible Agencies

Organisation Data Service:

The <u>Organisation Data Service</u> is responsible for allocating administrative codes to a wide range of <u>ORGANISATIONS</u> in England and Wales, including but not limited to:

- Strategic Health Authorities (SHAs)
- NHS Trusts
- Primary Care Trusts (PCTs)
- Care Trusts (CTs)
- Special Health Authorities (SpHAs)

- Independent Providers (physiotherapists, hypnotherapists etc.)
- Special Health Authorities (SpHAs)
- Independent Providers
- Pathology Laboratories
- Cancer Registries etc.

Several other UK agencies are responsible for issuing or publishing codes (to NHS standards) for the following healthcare <u>ORGANISATIONS</u> and <u>CARE PROFESSIONALS</u> and for maintaining their details.

• NHS Prescription Services:

- o GENERAL MEDICAL PRACTITIONERS in England, Wales, Isle of Man and Channel Islands
- o GP Practices in England, Isle of Man and Channel Islands
- o Pharmacy and appliance dispensers in England, Isle of Man and Channel Islands

NHS Dental Services:

- O GENERAL DENTAL PRACTITIONERS in England, Wales and Isle of Man
- O General Dental Practices in England, Wales and Isle of Man
- NHS Wales Informatics Service (NWIS):
 - o The Prescription Pricing Unit maintain <u>GP Practice</u> details by way of receiving notification from the Business Service Centre of a new <u>GP Practice</u> and then generating an internal code and passing on to the <u>NHS Prescription Services</u> for allocation of the W (Welsh) <u>GP Practice</u>

• NHS in Scotland:

- o All healthcare **ORGANISATIONS** and practitioners in Scotland
- Department of Health, Services and Public Safety (DHSSPS), Northern Ireland:
 - O All healthcare ORGANISATIONS and practitioners in Northern Ireland
- Office for National Statistics (ONS):
 - o Responsible for the formal definition of the geographical area covered by each <u>Primary Care Trust</u> and <u>Strategic Health Authority</u> (England), in terms of their component postcodes.

Administrative codes are used for:

- the identification of information returned to the **Department of Health**;
- the identification of the ORGANISATIONS involved in the electronic exchange of information within the NHS;
- the identification of the parties involved in the commissioning and administration of an episode of care.

Where a valid <u>ORGANISATION CODE</u> is required for a message but is not available or not known for some reason, an <u>Organisation Data Service Default Code</u> can be used to provide a substitute value: These codes are maintained by the <u>Organisation Data Service</u>.

The current coding standards were introduced in 1996 by the Organisation Codes Service (OCS), now the <u>Organisation Data Service</u>. Subsequent revisions to the structure and format of <u>ORGANISATION CODES</u> have given these codes a consistent and stable format. This both reflects the organisational changes in the NHS and protects the codes against future changes to the structure of the NHS.

These details are made available in the <u>Organisation Data Service</u> data set, issued quarterly to NHS users via the online distribution service, <u>Technology Reference Data Update Distribution Service (TRUD)</u> and through the <u>Organisation Data Service</u> pages on the NHSnet.

For the Organisation Data Service contact details, see Contact Details.

For codes and format see:

ORGANISATION CODE
ORGANISATION DEPARTMENT CODE
ORGANISATION SITE CODE
CONSULTANT CODE
DOCTOR INDEX NUMBER
GENERAL MEDICAL COUNCIL REFERENCE NUMBER
GENERAL MEDICAL PRACTITIONER PPD CODE
GENERAL DENTAL COUNCIL REGISTRATION NUMBER

CATCHMENT AREA

Change to Supporting Information: New Supporting Information

A Catchment Area is a GEOGRAPHIC AREA.

A Catchment Area is the area and population from which a town, city or individual service attracts visitors or customers.

For example:

- a School Catchment Area is the GEOGRAPHIC AREA from which students are eligible to attend a local School
- a Primary Care Trust Catchment Area is the GEOGRAPHIC AREA served by a Primary Care Trust etc.

This supporting information is also known by these names:

| Context | Alias |
|---------|-----------------|
| plural | Catchment Areas |

COMMUNITY

Change to Supporting Information: New Supporting Information

A Community is a GEOGRAPHIC AREA.

Community is a very general term referring to the people living in a locality or to the locality itself.

Note: Welsh <u>Communities</u> are subdivisions of <u>Unitary Authorities</u> and their councils are the most local level of government in Wales. They are the equivalent of (civil) <u>Parishes</u> in England, but unlike English <u>Parishes</u>, <u>Communities</u> cover the whole of Wales.

For further information on Community, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|-------------|
| shortname | СОМ |
| plural | Communities |

COUNTY

Change to Supporting Information: New Supporting Information

A County is a GEOGRAPHIC AREA.

<u>Counties</u> were formerly administrative units across the whole of the United Kingdom. However, due to administrative restructurings, the only administrative areas still referred to as <u>Counties</u> are the <u>Non-Metropolitan Counties</u> of England.

For further information on Counties, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|----------|
| shortname | СТУ |
| plural | Counties |

DISTRICT

Change to Supporting Information: New Supporting Information

A District is a GEOGRAPHIC AREA.

<u>Districts</u> are local administrative units. The only current references to <u>Districts</u> are found in <u>Metropolitan Districts</u> and <u>Non-Metropolitan Districts</u> in England, and District Council Areas in Northern Ireland.

For further information on <u>Districts</u>, see the <u>Office for National Statistics website</u>.

This supporting information is also known by these names:

| Context | Alias |
|---------|-----------|
| plural | Districts |

ELECTORAL DIVISION

Change to Supporting Information: New Supporting Information

An Electoral Division is a GEOGRAPHIC AREA.

Electoral Divisions are found in Wales, the Isle of Wight and six of the Unitary Authorities created in 2009.

Electoral Divisions are frequently referred to as Wards.

For further information on <u>Electoral Divisions</u>, see the <u>Office for National Statistics website</u>.

This supporting information is also known by these names:

| Context | Alias |
|-------------|---------------------|
| shortname | WD |
| alsoknownas | Ward |
| plural | Electoral Divisions |

ELECTORAL WARD

Change to Supporting Information: New Supporting Information

An Electoral Ward is a GEOGRAPHIC AREA.

Electoral Wards are the base unit of United Kingdom administrative geography such that all higher units are built up

from them. They are also used as a base unit for many other geographies such as parliamentary constituencies and Primary Care Trusts (PCTs).

For further information on Electoral Wards, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-------------|-----------------|
| shortname | WD |
| alsoknownas | Ward |
| plural | Electoral Wards |

ENUMERATION DISTRICT

Change to Supporting Information: New Supporting Information

An Enumeration District (ED) is a GEOGRAPHIC AREA.

An <u>Enumeration District</u> (also known as a <u>Census Enumeration District</u>) is used across the United Kingdom for the purposes of census data collection.

For further information on Enumeration Districts, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-------------|-----------------------------|
| shortname | ED |
| alsoknownas | Census Enumeration District |
| plural | Enumeration Districts |

HEALTH AUTHORITY (RETIRED)_ renamed from HEALTH AUTHORITY

Change to Supporting Information: Changed status to Retired, Name, Description

Health Authority is an ORGANISATION. This item has been retired from the NHS Data Model and Dictionary.

A Corporate Body established by parliament, and responsible for the provision of comprehensive health care for residents in Wales or to fulfil other specific objectives as a Special Health Authority. The last live version of this item is available in the November 2011 release of the NHS Data Model and Dictionary.

Access to this version can be obtained by emailing <u>datastandards@nhs.net</u> with "NHS Data Model and Dictionary - Archive Request" in the email subject line.

HEALTH AUTHORITY (RETIRED)_ renamed from HEALTH AUTHORITY

Change to Supporting Information: Changed status to Retired, Name, Description

- Retired Health Authority
- Changed Name from Data_Dictionary.NHS_Business_Definitions.H.Health_Authority

Retired.Data_Dictionary.NHS_Business_Definitions.H.Health_Authority

Changed Description

HEALTH PROTECTION AGENCY

Change to Supporting Information: Changed Description

The Health Protection Agency is a Health Authority. The Health Protection Agency is an ORGANISATION.

The <u>Health Protection Agency</u> is an independent body that protects the health and well-being of the population. The <u>Health Protection Agency</u> plays a critical role in protecting people from infectious diseases and in preventing harm when hazards involving chemicals, poisons or radiation occur. The <u>Health Protection Agency</u> also prepares for new and emerging threats, such as a bio-terrorist attack or virulent new strain of disease.

For further information on the <u>Health Protection Agency</u>, see the <u>Health Protection Agency website</u>.

LOCAL AUTHORITY

Change to Supporting Information: Changed Description

A Local Authority is an ORGANISATION.

The structure of local government varies from area to area in England. In some areas there are two layers or tiers:

- 1. a County or Shire Council as the upper tier and
- 2. a District, Borough or City Council as the lower tier.
- 3. a County or Shire Council as the upper tier and
- 4. a District, Borough or City Council as the lower tier.

In other areas there is just a single tier made up of a 'Unitary Authority'. Unitary authorities may have adopted any of these names. In London each borough is a Unitary Authority, with the London Assembly providing strategic, city-wide government. In other areas there is just a single tier made up of a 'Unitary Authority'. Unitary Authorities may have adopted any of these names. In London each borough is a Unitary Administration with a status similar to that of Metropolitan Districts, with the London Assembly providing strategic, city-wide government.

A Local Authority is responsible for a range of services for both individuals and business which include:

- Health Services
- Social Services
- Education
- Planning
- · Waste disposal, recycling and collection
- Trading standards
- Roads, highways and transportation
- Housing
- Environmental Health
- Approving planning applications
- Enforcing health, safety, environment and trading standards requirements etc

For the purposes of the <u>Organisation Data Service</u>, the definition for a '<u>Local Authority</u>' <u>ORGANISATION</u> is based on (but is not exactly the same as) the definition given within the Local Government Act, as follows:

A "Local Authority", in relation to England is:

- a County Council
- a District Council
- a London Borough Council

- the Common Council of the City of London in its capacity as a Local Authority
- the Council of the Isles of Scilly
- a unitary authority
- a London Borough Council
- the Common Council of the City of London in its capacity as a Local Authority
- the Council of the Isles of Scilly
- a <u>Unitary Authority</u>

Across Wales, there is a single tier system of unitary authorities (Councils). Across Wales, there is a single tier system of Unitary Authorities (Councils).

Note that the Scotland Councils and Northern Ireland Councils are not included within the <u>Organisation Data</u> Service data set.

Please Note: The <u>Local Authority</u> codes are not available for general use but must only be used to facilitate Spine Smartcard and Endpoint Registration.

LOCAL AUTHORITY DISTRICT

Change to Supporting Information: New Supporting Information

A Local Authority District is a GEOGRAPHIC AREA.

A Local Authority District is a generic term used to cover:

- London Boroughs
- Metropolitan Districts
- Unitary Authorities and Non-Metropolitan Districts in England
- Unitary Authorities in Wales
- · Council Areas in Scotland and
- District Council Areas in Northern Ireland.

For further information on Local Authority Districts, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|---------------------------|
| shortname | LAD |
| plural | Local Authority Districts |

LONDON BOROUGH

Change to Supporting Information: New Supporting Information

A London Borough is a GEOGRAPHIC AREA.

The <u>London Boroughs</u> are the local government areas within Greater London. The Borough Councils are unitary administrations with a status similar to Metropolitan Districts.

For further information on the London Boroughs, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|-----------------|
| shortname | LONB |
| plural | London Boroughs |

LOWER LAYER SUPER OUTPUT AREA

Change to Supporting Information: Changed Aliases, Description

A Lower Layer Super Output Area (LSOA) is a GEOGRAPHIC AREA.

<u>Lower Layer Super Output Areas</u> are a geographic hierarchy designed to improve the reporting of small area statistics in England and Wales.

<u>Lower Layer Super Output Areas</u> are built from groups of contiguous <u>Output Areas</u> and have been automatically generated to be as consistent in population size as possible, and typically contain from four to six <u>Output Areas</u>. The Minimum population is 1000 and the mean is 1500.

There is a <u>Lower Layer Super Output Area</u> for each <u>POSTCODE</u> in England and Wales. A pseudo code is available for Scotland, Northern Ireland, Channel Islands and the Isle of Man.

The <u>Organisation Data Service</u> publish files created on their behalf by the <u>Office for National Statistics</u>, which link <u>POSTCODES</u> to the <u>Lower Layer Super Output Area</u>.

See the <u>Organisation Data Service</u> website at <u>Contact Details</u> for the NHS Postcode Directory Gridlink ® Record Specification and data file.

For further information on Lower Layer Super Output Areas, see the Office for National Statistics website. For further information on Lower Layer Super Output Areas, see the Office for National Statistics website.

LOWER LAYER SUPER OUTPUT AREA

Change to Supporting Information: Changed Aliases, Description

- Alias Changes
 - Changed Description

| Name | Old Value | New Value |
|-------------|-----------|-----------------|
| alsoknownas | | Lower Layer SOA |

METROPOLITAN COUNTY

Change to Supporting Information: New Supporting Information

A Metropolitan County is a GEOGRAPHIC AREA.

The six <u>Metropolitan Counties</u> formed the upper tier of a two-tier local government structure in England between 1974 and 1986, when they were abolished and the district councils became unitary administrations. The <u>Metropolitan County</u> areas are still used for statistical purposes however.

For further information on Metropolitan Counties, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|-----------------------|
| shortname | MCTY |
| plural | Metropolitan Counties |

METROPOLITAN DISTRICT

Change to Supporting Information: New Supporting Information

A Metropolitan District is a GEOGRAPHIC AREA.

The 36 Metropolitan Districts are subdivisions of the 6 Metropolitan County Areas of England.

Since the abolition of the <u>Metropolitan County</u> councils in 1986 the <u>Metropolitan District</u> councils have been unitary administrations.

For further information on Metropolitan Districts, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|------------------------|
| shortname | MD |
| plural | Metropolitan Districts |

MIDDLE LAYER SUPER OUTPUT AREA

Change to Supporting Information: Changed Aliases, Description

A Middle Layer Super Output Area (MSOA) is a GEOGRAPHIC AREA.

<u>Middle Layer Super Output Areas</u> are a geographic hierarchy designed to improve the reporting of small area statistics in England and Wales.

<u>Middle Layer Super Output Areas</u> are built from groups of contiguous <u>Lower Layer Super Output Areas</u>. The minimum population is 5000 and the mean is 7200.

The <u>Organisation Data Service</u> publish files created on their behalf by the <u>Office for National Statistics</u>, which link <u>POSTCODES</u> to the <u>Middle Layer Super Output Area</u>.

See the $\underline{\text{Organisation Data Service}}$ website at $\underline{\text{Contact Details}}$ for the NHS Postcode Directory Gridlink ® Record Specification and data file.

For further information on Middle Layer Super Output Areas, see the Office for National Statistics website. For further information on Middle Layer Super Output Areas, see the Office for National Statistics website.

MIDDLE LAYER SUPER OUTPUT AREA

Change to Supporting Information: Changed Aliases, Description

Alias Changes

• Changed Description

| Name | Old Value | New Value |
|-------------|-----------|------------------|
| alsoknownas | | Middle Layer SOA |

NHS INFORMATION CENTRE FOR HEALTH AND SOCIAL CARE

Change to Supporting Information: Changed Description

The NHS Information Centre for health and social care is an NHS Special Health Authority that collects, analyses and distributes national statistics on health and social care. The NHS Information Centre for health and social care is an NHS Special Health Authority that collects, analyses and distributes national statistics on health and social care.

It also underpins regulation, health research, education and training. Health, social care, government and education bodies trust information from The NHS Information Centre for health and social care, which is reliable, up-to-date, independent and trustworthy.

The NHS Information Centre for health and social care collection systems make it quick and easy for frontline staff to provide data with minimum impact on the delivery of care.

NHS frontline management, clinicians, information and care professionals, policy makers, <u>PATIENTS</u> and the media rely on <u>The NHS Information Centre for health and social care</u> for their information needs.

Note: <u>Health and Social Care Information Centre</u> is the statutory name for this <u>ORGANISATION</u>. The preferred name is <u>The NHS Information Centre for health and social care</u>.

Further information on <u>The NHS Information Centre for health and social care</u> can be found on <u>The NHS Information</u> <u>Centre for health and social care website</u>.

NHS POSTCODE DIRECTORY

Change to Supporting Information: Changed Description

Background

- The NHS Postcode Directory is maintained, on behalf of the Department of Health, by the Office for National Statistics. It contains a record for every POSTCODE in the UK, Channel Islands and the Isle of Man, and associates each POSTCODE with a variety of geographic information, including grid references, Primary Care Trusts and Care Trusts (England), Local Health Boards (Wales), Community Health Partnerships (Scotland) and Strategic Health Authority codes. The file also includes pseudo POSTCODES covering defaults and overseas countries:
- The NHS Postcode Directory is maintained, on behalf of the Department of Health, by the Office for National Statistics. It contains a record for every POSTCODE in the UK, Channel Islands and the Isle of Man, and associates each POSTCODE with a variety of geographic information, including grid references, Primary Care Trusts and Care Trusts (England), Local Health Boards (Wales), Community Health Partnerships (Scotland) and Strategic Health Authority codes. The file also includes pseudo POSTCODES covering defaults and overseas countries.
- The full and reduced versions of the NHS Postcode Directory are issued every quarter by the Organisation Data Service. Named recipients both inside the NHS and other recipients licensed to use this data in support of the NHS are able to access it through the online distribution service, Technology Reference Data Update Distribution Service (TRUD) and through the Organisation Data Service pages on NHSnet; see Contact Details.
- A full description of the NHS Postcode Directory and the Organisation Data Service reduced postcode data files,
 can be found by browsing the Office for National Statistics Data section of the Organisation Data Service pages
 on NHSnet at:
 - o http://nww.connectingforhealth.nhs.uk/ods/downloads/officenatstats/ (NHS Postcode Directory) and

- o http://nww.connectingforhealth.nhs.uk/ods/downloads/postcode/ (reduced files).
- A full description of the <u>NHS Postcode Directory</u> and the <u>Organisation Data Service</u> reduced <u>POSTCODE</u> data files, can be found by browsing the <u>Office for National Statistics</u> Data section of the <u>Organisation Data Service</u> pages on NHSnet at:
 - o http://nww.connectingforhealth.nhs.uk/ods/downloads/officenatstats/ (NHS Postcode Directory) and
 - o http://nww.connectingforhealth.nhs.uk/ods/downloads/postcode/ (reduced files).

The same descriptions can also be accessed via the <u>Technology Reference Data Update Distribution</u> <u>Service (TRUD)</u>.

• The <u>Office for National Statistics</u> will supply, on request and at a cost, copies of the <u>NHS Postcode Directory</u>, on different media, in different formats and for selected extracts. Contact the <u>Office for National Statistics</u> for details and charges; see <u>Contact Details</u>.

Postcodes

 All <u>POSTCODES</u> made available via the <u>Organisation Data Service</u> postcode files have been standardised to the eight character postcode format as used by the Royal Mail's Postal Address File (PAF). All NHS <u>ORGANISATIONS</u> should ensure that they conform to the <u>POSTCODE</u> format.

POSTCODES are of the general format:

| Character Position | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|-----------------------|-----------|--------------|-----|-----|-------|-----------|----|---|
| Format | а | a/n | a/n | a/n | space | n | а | а |
| Coding Frame | Outward C | Outward Code | | | space | Inward Co | de | |

- The coding frame allows the use of digits 0 (zero) to 9 and the use of upper-case alpha characters; no special characters are allowed.
- The fifth character of all standard format <u>POSTCODES</u> is always a space, and separates the outward and inward parts of the <u>POSTCODE</u>. The outward part of the <u>POSTCODE</u> is left-justified and can contain 2, 3 or 4 characters, and is space-filled in character positions 3 and 4 where required. The inward part of the <u>POSTCODE</u> is always 3 characters.

The following table gives examples of typical **POSTCODES**:

| | Character Position | | | | | | Allocated by | Notes | |
|--------------|--------------------|---|---|---|---|---|--------------|----------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | |
| W | 9 | | | | 3 | X | X | Royal Mail | |
| D | А | 1 | | | 5 | Р | L | Royal Mail | |
| М | K | 4 | 5 | | 1 | Т | E | Royal Mail | |
| Z | Z | 9 | 9 | | 4 | t | Z | ODS | Pseudo Postcodes, Defaults and Overseas |
| Z | Z | 9 | 9 | | 4 | L | Z | ODS | POSTCODES for PATIENTS who are Overseas Visitors |
| Z | Z | 9 | 9 | | 3 | W | Z | ODS | Pseudo POSTCODES |

Related Products

- The Office for National Statistics produce a version of the NHS Postcode Directory that is based on a stable area base to facilitate time series analysis the 1991-based Frozen Postcode Directory. This is available from the Office for National Statistics.
- The Organisation Data Service issues the two supporting publications which are updated for and included with

each quarterly publication of the postcode directories. This ensures that any new customers receive the necessary information. The "NHSPD User Guide" contains a description of the NHS Postcode Directory and its content along with information about the methodologies used, data quality and limitations. The "NHS PD Version Notes" contains a range of summary statistics and highlights important issues that may affect customers. Electronic copies are provided through the online distribution service Technology Reference Data Update Distribution Service (TRUD) and through the Organisation Data Service pages on NHSnet each quarter, see Contact Details.

Changes

 Requests and suggestions for improvements to the <u>NHS Postcode Directory</u> or queries relating to its use should be directed to the <u>Organisation Data Service</u>, who are taking the lead on this product on behalf of the NHS; see <u>Contact Details</u>.

NON-METROPOLITAN COUNTY

Change to Supporting Information: New Supporting Information

A Non-Metropolitan County is a GEOGRAPHIC AREA.

The <u>Non-Metropolitan Counties</u> form the upper tier of the two-tier local government structure found in many parts of England.

Note: the lower tier of the structure is the Non-Metropolitan District.

For further information on Non-Metropolitan Counties, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias | | | |
|-----------|---------------------------|--|--|--|
| shortname | СТУ | | | |
| plural | Non-Metropolitan Counties | | | |

NON-METROPOLITAN DISTRICT

Change to Supporting Information: New Supporting Information

A Non-Metropolitan District is a GEOGRAPHIC AREA.

Non-Metropolitan Districts form the lower tier of the two-tier local government structure found in many parts of England.

Note: the upper tier of the structure is the Non-Metropolitan County.

For further information on Non-Metropolitan Districts, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias | | |
|-----------|----------------------------|--|--|
| shortname | NMD | | |
| plural | Non-Metropolitan Districts | | |

OFFICE FOR NATIONAL STATISTICS

Change to Supporting Information: Changed Description

The Office for National Statistics (ONS) is the executive office of the UK Statistics Authority, a non-ministerial department which reports directly to Parliament. The Office for National Statistics is the UK Government's single largest statistical producer. It functions as:

- the office of the National Statistician, who is also the UK Statistics Authority's Chief Executive and principal statistical adviser
- the UK's National Statistics Institute and
- the 'Head Office' of the Government Statistical Service (GSS)

For further information on the Office for National Statistics, see the Office for National Statistics website. For further information on the Office for National Statistics, see the Office for National Statistics website.

PARISH

Change to Supporting Information: New Supporting Information

A Parish is a GEOGRAPHIC AREA.

<u>Parishes</u> are subdivisions of <u>Local Authorities</u> in many parts of England, with their councils being the most local level of government.

For further information on Parishes, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|-----------|--------------|
| shortname | PAR |
| plural | Parishes |
| fullname | Civil Parish |

POLLING DISTRICT

Change to Supporting Information: New Supporting Information

A Polling District is a GEOGRAPHIC AREA.

A <u>Polling District</u> is the area created by the division of a constituency, ward or division into smaller parts, within which a polling place can be determined which is convenient to electors.

This supporting information is also known by these names:

| Context | Alias |
|---------|-------------------|
| plural | Polling Districts |

PRIMARY CARE TRUST

Change to Supporting Information: Changed Description

Primary Care Trust is an ORGANISATION. A Primary Care Trust is an ORGANISATION.

A Primary Care Trust is a legal entity, set up by order of the Secretary of State. A Primary Care Trust (PCT) is a legal entity, set up by order of the Secretary of State. It is a free-standing NHS body, performance managed by a Strategic Health Authority.

The overall function of a <u>Primary Care Trust</u> is to improve the health of the responsible population, develop primary and community health services, and commission secondary care services. A <u>Primary Care Trust</u> will, if it so wishes and is capable of doing so, be able to provide directly a range of community health services, creating new opportunities to integrate primary and community health services as well as health and social care provision. <u>Primary Care Trusts</u> work with <u>Local Authorities</u> and other agencies that provide health and social care locally to make sure that local community's needs are being met.

The Primary Care Trust's responsible population comprises:

- all <u>PERSONS</u> registered with a <u>General Medical Practitioner Practice</u> whose practice forms part of the <u>Primary Care</u> <u>Trust, regardless of where the <u>PERSON</u> is resident, plus</u>

- any <u>PERSONS</u> not registered with a <u>General Medical Practitioner Practice</u> who are resident within the <u>Primary Care</u> <u>Trust's statutory geographical boundary</u>

- all <u>PERSONS</u> registered with a <u>General Medical Practitioner Practice</u> whose practice forms part of the <u>Primary Care Trust</u>, regardless of where the <u>PERSON</u> is resident, plus
- any <u>PERSONS</u> not registered with a <u>General Medical Practitioner Practice</u> who are resident within the <u>Primary Care Trust's statutory GEOGRAPHIC AREA</u>.

Note that PERSONS resident within the Primary Care Trust GEOGRAPHIC AREA, but registered with a General Medical Practitioner Practice belonging to another Primary Care Trust, are the responsibility of that other Primary Care Trust. Note: PERSONS resident within the Primary Care Trust GEOGRAPHIC AREA, but registered with a General Medical Practitioner Practice belonging to another Primary Care Trust, are the responsibility of that other Primary Care Trust.

With "Shifting the Balance of Power", Primary Care Trusts will be the leading NHS ORGANISATION for partnership with local authorities and a range of other partners, including NHS Trusts, Strategic Health Authorities and a range of other Primary Care Trusts and local communities to improve health and deliver wider objectives for social and economic regeneration.

<u>Primary Care Trusts</u> provide some services themselves and others through agreement with other <u>ORGANISATIONS</u>.

Several <u>Primary Care Trusts</u> may decide to work together to provide certain services. In this case a lead <u>Primary Care Trust</u> will be identified for the group.

There may be occasions when relationships are formed on a larger scale. For example the provision of a highly specialised service, such as specialist cancer or spinal injury services, may be done collaboratively across a population larger even than Strategic Health Authority.

References:

Department of Health document "Primary Care Trusts: Establishing Better Services" (Ref. PCT1) issued April 1999.

PUBLICATION INFORMATION CONTACT DETAILS

Change to Supporting Information: Changed Description

• NHS Data Model and Dictionary:

NHS Data Model and Dictionary Service NHS Connecting for Health Princes Exchange Princes Square Leeds LS1 4HY

Email: datastandards@nhs.net

NHS Data Model and Dictionary Service Website:

http://www.connectingforhealth.nhs.uk/systemsandservices/data/datamodeldictionary

• Information Standards Board for Health and Social Care:

Information Standards Board for Health and Social Care

Princes Exchange Princes Square Leeds LS1 4HY

Website: http://www.isb.nhs.uk/

Email: isb@nhs.net

• Department of Health

Website: Department of Health website

Queries: Contact Us Details

Email: dhmail@dh.gsi.gov.uk

The NHS Information Centre for health and social care

Website: The NHS Information Centre for Health and Social Care website

Queries: Contact Us Details

Email: enquiries@ic.nhs.uk

• Hospital Episode Statistics (HES):

Website: **HES online**

Queries: **HES queries**

• Clinical Coding general enquiries:

International Classification of Diseases (ICD)

OPCS Classification of Interventions and Procedures (OPCS-4);

Read Coded Clinical Terms;

Systematized Nomenclature of Medicine Clinical Terms (SNOMED CT®)

For all general enquiries, contact:

NHS Connecting for Health

Data Standards and Products Help Desk

E-mail: datastandards@nhs.net

 $\textbf{Website:} \ \underline{\text{http://www.connectingforhealth.nhs.uk/systems} \\ and services/data/clinical coding/linear connecting for health.nhs.uk/systems and services/data/clinical coding/linear coding/linea$

• Organisation Data Service Queries:

Organisation Data Service

Hexagon House Pynes Hill Rydon Lane Exeter

Devon EX2 5SE

Email: exeter.helpdesk@nhs.net

Telephone: 01392 251 289

Organisation Data Service information can be accessed on the following websites:

- NHSnet pages where data is published: http://nww.connectingforhealth.nhs.uk/ods/
- Public domain pages: http://www.nhs.uk/ods/
- Information pages on the NHS Connecting for Health website: http://www.connectingforhealth.nhs.uk/systemsandservices/data/ods
- Technology Reference Data Update Distribution Service (TRUD) website for data downloads.

• Postcodes:

Office for National Statistics

Telephone: 0845 601 3034

Fax: 01633 652747

Email: info@statistics.gov.uk

Website: http://www.Website: http://www.ons.gov.uk/aboutuk/ons/index.html

National Health Service Postcode Directory (NHSPD) Website:

National Statistics Postcode Products

National Statistics Postcode Products

REGION

Change to Supporting Information: New Supporting Information

A Region is a GEOGRAPHIC AREA.

After the Comprehensive Spending Review, it was confirmed that the Government Office Regions (GORs) would close at 31 March 2011, shifting focus away from regions to local areas.

From 1 April 2011, the areas covered by the Government Office Regions (GORs) are referred to as 'Regions' for statistical purposes only.

Note: Government Office Regions (GORs) were the primary classification for the presentation of regional statistics.

For further information on Regions, see the Office for National Statistics website.

This supporting information is also known by these names:

| Context | Alias |
|---------|-------|
| | |

| formerly | Government Office Region (GOR) |
|----------|--------------------------------|
| plural | Regions |

SPECIAL HEALTH AUTHORITY

Change to Supporting Information: New Supporting Information

A Special Health Authority (SpHA) is an ORGANISATION.

A <u>Special Health Authority</u> provides a health service to the whole of England, not just to a local community, for example, <u>The NHS Information Centre for health and social care</u>, <u>National Institute for Health and Clinical Excellence etc.</u>

Special Health Authorities are independent, but can be subject to ministerial direction in the same way as other NHS bodies.

For further information on Special Health Authorities, see the NHS Choices website at:

- Special Health Authorities
- Authorities and trusts.

This supporting information is also known by these names:

| Context | Alias | | | |
|-----------|----------------------------|--|--|--|
| shortname | SpHA | | | |
| plural | Special Health Authorities | | | |

SPECIALIST COMMUNITY PUBLIC HEALTH NURSE: SCHOOL NURSE

Change to Supporting Information: Changed Description

Specialist Community Public Health Nurse - School Nurses provide a variety of services such as providing health and sex education within Schools, carrying out developmental screening, undertaking health interviews and administering immunisation programmes. Specialist Community Public Health Nurse - School Nurses can be employed either by the Local Health Authority, Primary Care Trust, Community Trust or sometimes by the School directly. Specialist Community Public Health Nurse - School Nurses provide a variety of services such as:

- providing health and sex education within Schools
- carrying out developmental screening
- undertaking health interviews, administering immunisation programmes etc.

<u>Specialist Community Public Health Nurse</u> - <u>School Nurses</u> can be employed either by the Local Health Authority, <u>Primary Care Trust</u>, <u>NHS Trust</u> or sometimes by the <u>School</u> directly.

UNITARY AUTHORITY

Change to Supporting Information: New Supporting Information

A Unitary Authority (UA) is a GEOGRAPHIC AREA.

Unitary Authorities are areas with a single tier of local government (as opposed to the two-tier County: District

structure). They are found wholly in Wales and parts of England.

For further information on <u>Unitary Authorities</u>, see the <u>Office for National Statistics website</u>.

This supporting information is also known by these names:

| Context | Alias | | | |
|-----------|---------------------|--|--|--|
| shortname | UA | | | |
| plural | Unitary Authorities | | | |

ADDRESS

Change to Class: Changed Description, Relationships

Subtypes of ADDRESS are:

ADDRESS STRUCTURED
ADDRESS UNSTRUCTURED

The identification of a place of relevance to a <u>PERSON</u>, an <u>ORGANISATION</u>, an <u>ORGANISATION SITE</u> or <u>LOCATION</u>. The <u>ADDRESS</u> may have <u>COMMUNICATION CONTACT INFORMATION</u> associated with it and may be the location for an <u>ACTIVITY</u>. The identification of a place of relevance to a:

- PERSON
- ORGANISATION
- ORGANISATION SITE or
- LOCATION.

The ADDRESS may have COMMUNICATION CONTACT INFORMATION associated with it and may be the location for an ACTIVITY.

ADDRESS

Change to Class: Changed Description, Relationships

Each ADDRESS

must be located within one and only one COUNTRY

must be used as one or more PERSON OR ORGANISATION ADDRESS

must be located at one and only one POSTCODE

may be the location for one or more ACTIVITY

may be grouped by one or more ADDRESS IN GEOGRAPHIC AREA

may be contacted via one or more COMMUNICATION CONTACT INFORMATION

ADDRESS IN GEOGRAPHIC AREA

Change to Class: Changed Description

The association between an ADDRESS and a GEOGRAPHIC AREA (eg. '29, High Street, Coventry' is within the GEOGRAPHIC AREA 'Coventry City Council'). The association between an ADDRESS and a GEOGRAPHIC AREA.

EDUCATIONAL ASSESSMENT

Change to Class: Changed Description

A subtype of PERSON PROPERTY.

A multidisciplinary assessment of the educational needs of a child involving both health and <u>Local Authority</u> staff, regardless of whether the child was notified by the <u>Health Authority</u>. A multidisciplinary assessment of the educational needs of a child involving both health and <u>Local Authority</u> staff.

GEOGRAPHIC AREA

Change to Class: Changed Attributes, Description, Relationships

An area with definable or notional boundaries (eg. 'Hillsborough Electoral Ward', 'Sheffield West PCT'). An area with definable or notional boundaries.

Note: GEOGRAPHIC AREA CODES and GEOGRAPHIC AREA NAMES are compatible with the use of the NHS Postcode Directory (NHS PD). GEOGRAPHIC AREA TYPE provides a list of types of GEOGRAPHIC AREAS.

Note: <u>GEOGRAPHIC AREA CODES</u> and <u>GEOGRAPHIC AREA NAMES</u> are compatible with the use of the <u>NHS Postcode</u> <u>Directory</u> (NHS PD).

GEOGRAPHIC AREA

Change to Class: Changed Attributes, Description, Relationships

Attributes of this Class are:

K GEOGRAPHIC AREA CODE

GEOGRAPHIC AREA NAME

GEOGRAPHIC AREA ORGANISATION RESPONSIBILITY TYPE

GEOGRAPHIC AREA TYPE

GEOGRAPHIC AREA

Change to Class: Changed Attributes, Description, Relationships

Each GEOGRAPHIC AREA

must be the residential area for one and only one ORGANISATION

may be the location for one or more ADDRESS IN GEOGRAPHIC AREA

may be the association for one or more GEOGRAPHIC AREA ASSOCIATION

may be the second party in one or more GEOGRAPHIC AREA RELATIONSHIP may be the first party in one or more GEOGRAPHIC AREA RELATIONSHIP

may be related to one or more POSTCODE IN GEOGRAPHIC AREA

LOCATION

Change to Class: Changed Relationships

Each LOCATION

must be created and updated by one and only one ORGANISATION

may be the location for one or more ACTIVITY

may be the originator of one or more DIAGNOSTIC TEST REQUEST

may be at one or more PERSON OR ORGANISATION ADDRESS

may be a venue for one or more PLANNED ACTIVITY

ORGANISATION

Change to Class: Changed Relationships

Each ORGANISATION

may be a supplier of one or more ACTIVITY

may be the originator of one or more CARE PLAN

may be the employer of one or more CARE PROFESSIONAL ORGANISATION

may be related to one or more CLINICAL INVESTIGATION SERVICE PROVIDER

may be contacted via one or more COMMUNICATION CONTACT INFORMATION

may be the operator and manager of one or more DEPARTMENT

may be the employer of one or more EMPLOYEE IN ORGANISATION

may be agreeing to one or more EMPLOYEE PLAN

may be the resident in one or more GEOGRAPHIC AREA

may be associated with one or more GEOGRAPHIC AREA ASSOCIATION

may be the subject of one or more GMP CLAIM FOR PAYMENT OR REIMBURSEMENT

may be the recipient of one or more GMP CLAIM FOR PAYMENT OR REIMBURSEMENT

may be the payee of one or more GMP PAYMENT OR REIMBURSEMENT

may be the lead for one or more HEALTH PROGRAMME

may be the creator and updater of one or more LOCATION

may be the commissioner of one or more NHS SERVICE AGREEMENT

may be playing one or more ORGANISATION ACTIVITY ROLE

may be the owner of one or more ORGANISATION DEPARTMENT

may be recorded as one or more ORGANISATION REGISTRATION

may be the second party in one or more ORGANISATION RELATIONSHIP

may be the first party in one or more ORGANISATION RELATIONSHIP

may be related to one or more ORGANISATION REPORTING PERIOD

may be the operator or manager of one or more ORGANISATION SITE

may be the registered organisation for one or more PATIENT ORGANISATION

may be the issuer of the identifier of one or more PATIENT PATHWAY

may be the association of one or more PERSON OR ORGANISATION ADDRESS

may be the holder of one or more PHARMACEUTICAL PRODUCT STOCK

may be intending to provide one or more PLANNED ACTIVITY

may be the controller of one or more POSITION

may be a fund holder of one or more POSITION NON-NHS FUNDING

may be the place of treatment for one or more PRIOR NOTIFICATION LIST ENTRY

may be the owner of one or more PRIOR NOTIFICATION LIST FOR CYTOLOGY

may be the player of a role within one or more PROVIDER IN SERVICE AGREEMENT

may be the qualification awarding body of one or more QUALIFICATION

may be the holder of one or more REGISTER

may be the provider of one or more RIGHT OF ADMISSION

may be the requester of one or more SERVICE REPORT

may be the receiver of a copy of one or more SERVICE REPORT

may be the issuer of one or more SERVICE REPORT

may be the originator of one or more SERVICE REQUEST

may be the subject of one or more SINGLE SEX ACCOMMODATION TARGET

may be the provider of one or more TRAINING ACTIVITY

may be the recipient of one or more TRANSPORT REQUEST

may be the first recorder of one or more TRANSPORT REQUEST INCIDENT

may be the responsible owner organisation of one or more WAITING LIST

may be the receiver of one or more WRITTEN COMPLAINT

ORGANISATION SITE

Change to Class: Changed Relationships

Each ORGANISATION SITE

must be operated or managed by one and only one ORGANISATION

may be the location for one or more ACTIVITY

may be the treatment location for one or more ELECTIVE ADMISSION LIST ENTRY

may be vacated by one or more LEAVE

may be the owner of one or more ORGANISATION DEPARTMENT

may be the location of one and only one ORGANISATION REGISTRATION

may be related to one or more ORGANISATION SITE BED AVAILABILITY

may be related to one or more ORGANISATION SITE BED OCCUPANCY

may be at one or more PERSON OR ORGANISATION ADDRESS

may be accessed by using one or more RIGHT OF ADMISSION

may be categorised by one and only one SECURE ACCOMMODATION TYPE

may be subdivided into one or more SERVICE POINT

may be the location for one or more SESSION

may be subdivided into one or more WARD

PERSON

Change to Class: Changed Relationships

Each PERSON

must be the user of one or more PERSON NAME

must be the owner of one or more PERSON ORGAN

may be required to complete one or more ASSESSMENT TOOL

may be registered as one and only one CARE PROFESSIONAL

may be contacted via one or more COMMUNICATION CONTACT INFORMATION

may be born in one and only one COUNTRY

may be classified by one or more EDUCATION

may be recorded as one or more EMPLOYEE

may be supervisor of one or more EMPLOYEE SUPERVISOR

may be classified by one or more EMPLOYMENT

may be classified by one or more NATIONALITY OR RESIDENCY

may be registered as one and only one PATIENT

may be the subject of one or more PERSON DEATH DETAILS

may be related to one or more PERSON OR ORGANISATION ADDRESS

may be the reporter of one or more PERSON PROPERTY

may be the recorder of one or more PERSON PROPERTY

may be the owner of one or more PERSON PROPERTY

may be the observer of one or more PERSON PROPERTY

may be the second party in one or more PERSON RELATIONSHIP

may be the first party in one or more PERSON RELATIONSHIP

may be holder of one or more PROFESSIONAL REGISTRATION

may be the recipient of one or more TISSUE TRANSPLANT

PERSON OR ORGANISATION ADDRESS (RETIRED) renamed from PERSON OR ORGANISATION ADDRESS

Change to Class: Changed status to Retired, Name, Description, Relationships

An association of a PERSON, an ORGANISATION, an ORGANISATION SITE or a LOCATION with a particular ADDRESS-PERSON OR ORGANISATION ADDRESS has been retired from the NHS Data Model and Dictionary.

The last live version of PERSON OR ORGANISATION ADDRESS is available in the November 2011 release of the NHS Data Model and Dictionary.

Access to this version can be obtained by emailing <u>datastandards@nhs.net</u> with "NHS Data Model and Dictionary - Archive Request" in the email subject line.

PERSON OR ORGANISATION ADDRESS (RETIRED)_ renamed from PERSON OR ORGANISATION ADDRESS

Change to Class: Changed status to Retired, Name, Description, Relationships

Each PERSON OR ORGANISATION ADDRESS

- K must be identifying the use of one and only one ADDRESS
- K must be for one and only one LOCATION
- K or must be for one and only one ORGANISATION
- K or must be for one and only one ORGANISATION SITE
- We can be the subject of one and only one PERSON must be used for one or more ADDRESS ASSOCIATION

PERSON OR ORGANISATION ADDRESS (RETIRED)_ renamed from PERSON OR ORGANISATION ADDRESS

Change to Class: Changed status to Retired, Name, Description, Relationships

- Retired PERSON OR ORGANISATION ADDRESS
- Changed Name from Data_Dictionary.Classes.P.PERSON_OR_ORGANISATION_ADDRESS
 Retired.Data_Dictionary.Classes.P.PERSON_OR_ORGANISATION_ADDRESS

to

- Changed Description
- Changed Relationships

POSTCODE

Change to Class: Changed Description

The code allocated by the Post Office to identify a group of postal delivery points. The code assigned by Royal Mail to identify postal delivery areas across the United Kingdom.

ADDRESS FORMAT TYPE

Change to Attribute: Changed Description

The classification of an ADDRESS format (eg. 'Post Office Preferred Format'). The classification 'b' - Vernacular Format should be used for those ADDRESSES that are structured but have not been matched with the Post Office Address File. The classification 'c' - Unstructured Format should be used in conjunction with the ADDRESS UNSTRUCTURED. The classification of an ADDRESS format.

Classification:

- a. Post Office Preferred Format
- b. Vernacular Format
- e. Unstructured Format
- b. Vernacular Format

To be used for <u>ADDRESSES</u> that are structured but have not been matched with the Post Office Address File

c. Unstructured Format

To be used in conjunction with ADDRESS UNSTRUCTURED

GEOGRAPHIC AREA ORGANISATION RESPONSIBILITY TYPE

Change to Attribute: New Attribute

The type of responsibility that an ORGANISATION has in relation to a GEOGRAPHIC AREA.

This attribute is also known by these names:

| Context | Alias |
|---------|---|
| plural | GEOGRAPHIC AREA ORGANISATION RESPONSIBILITY TYPES |

GEOGRAPHIC AREA TYPE

Change to Attribute: Changed Description

The classification of a GEOGRAPHIC AREA. The type of GEOGRAPHIC AREA.

National Codes:

| Health Authority (HA) Area |
|--------------------------------------|
| REO Area |
| Catchment Area |
| Enumeration District |
| Electoral Ward |
| Polling District |
| Parish Local Authority |
| District Local Authority |
| County-Local Authority |
| Mental Health Act Sector |
| GP Practice Area |
| Metropolitan Area |
| Country |
| Output Area |
| Lower Layer Super Output Area |
| Middle Layer Super Output Area |
| Health Authority (HA) Area (Retired) |
| REO Area (Retired) |
| Catchment Area (Retired) |
| Enumeration District |
| Electoral Ward |
| Polling District |
| Parish |
| District |
| County |
| Mental Health Act Sector (Retired) |
| GP Practice Catchment Area |
| Metropolitan County |
| Metropolitan District |
| COUNTRY |
| Output Area |
| Lower Layer Super Output Area |
| Middle Layer Super Output Area |
| POSTCODE |
| School Catchment Area |
| Primary Care Trust Catchment Area |
| Local Authority District |
| Non-Metropolitan County |
| Non-Metropolitan District |
| Unitary Authority |
| London Borough |
| Region |
| Community |
| |

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Electoral Division

OPHTHALMIC MEDICAL PRACTITIONER END DATE

Change to Attribute: Changed Description

The DATE on which the OPHTHALMIC MEDICAL PRACTITIONER has ceased to be employed by a Health Authority. The DATE on which the OPHTHALMIC MEDICAL PRACTITIONER ceased to be employed.

OPHTHALMIC MEDICAL PRACTITIONER START DATE

Change to Attribute: Changed Description

The DATE on which the OPHTHALMIC MEDICAL PRACTITIONER has become employed by a Health Authority. The DATE on which the OPHTHALMIC MEDICAL PRACTITIONER became employed.

ORGANISATION CODE

Change to Attribute: Changed Description

A code which identifies an **ORGANISATION** uniquely.

For NHS **ORGANISATIONS** it is a code that is managed by either the:

- Organisation Data Service (ODS)
- NHS Prescription Services
- NHS Dental Services

to identify most <u>ORGANISATIONS</u> that exchange information within the NHS or return information to the Centre. Examples of <u>ORGANISATIONS</u> that can be identified this way are <u>Primary Care Trusts</u> and <u>Strategic Health Authorities</u>.

Notes:

- <u>Organisation Data Service</u> codes can be downloaded:
 - o from the <u>Organisation Data Service website</u> for NHS staff only and
 - o via files issued on the <u>Technology Reference Data Update Distribution Service (TRUD) website</u>
- Organisation Data Service contact details, can be found at Contact Details.

ORGANISATION CODING FRAMES

• All NHS ORGANISATIONS are coded using coding frames, as shown in the tables below:

| Character Position | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|-----------------------|--------------|-------------------------|-----|-----|-----|-----|-----|-----|
| Format | a/n | a/n | a/n | a/n | a/n | a/n | a/n | a/n |
| A Frame | Organisation | Organisation Identifier | | | | | | |

| | Type Identifier | | | | | | | | | | | |
|---------|------------------------------------|-------------------|----------------------------|----------------------------|------------------------------------|--|--|--|--|--|--|--|
| B Frame | Organis | ation Type Io | dentifier | Organisatio | n Identifier | | | | | | | |
| C Frame | Organisat Ident | ion Type ifier | | Organisation Identifier | | | | | | | | |
| D Frame | Organisation Type Identifier | Organisatio | on Identifier | | | | | | | | | |
| E Frame | Organisation Identifier | | | | | | | | | | | |
| F Frame | Organisation Type Identifier | Org | anisation Ider | itifier | | | | | | | | |
| G Frame | Organisation Type Identifier | | Pr | actice Identifi | er | | | | | | | |
| H Frame | Organisat Ident | ion Type ifier | Organisation Identifier | | | | | | | | | |
| I Frame | Organisat Ident | ion Type ifier | Orga | anisation Iden | tifier | | | | | | | |
| J Frame | C | Organisation | Type Identifie | r | Organisation Identifier | | | | | | | |
| K Frame | Orga | nisation Ider | ntifier | | | | | | | | | |
| L Frame | Organis | ation Type Io | dentifier | Organisation Identifier | Organisation Type Identifier | | | | | | | |

NHS Organisations:

| Α | Frame: | |
|---|--------|--|

Example

Independent Provider e.g. 8HA03

- 8 = Organisation Type Identifier
- Remainder of code identifies organisation

Also:

| Cancer Registry | e.g. Y0401 |
|--|------------|
| Primary Care Group/Local Health Group (now all closed) | e.g. 4AA24 |

B Frame:

Example

Local Service Provider e.g. LSP01

- LSP = Organisation Type Identifier
- 01 = Organisation Identifier

Also:

| Application Service Provider | e.g. YGM01 |
|--|------------|
| Education (Deanery) | e.g. YDF01 |
| NHS Support Agencies | e.g. YDD01 |
| Workforce Development Confederation (All closed June 2006) | e.g. LWF03 |

C Frame:

Example

School e.g. EE134290

- EE = Organisation Type Identifier
- Remainder of code identifies organisation

D Frame:

Example

Strategic Health Authority e.g. Q30

- Q = Organisation Type Identifier
- 30 = Organisation Identifier

Also:

| <u>Care Trust</u> | e.g. TAK |
|---|---------------------|
| Local Health Board (Wales) | e.g. 7A1 |
| NHS Trust | e.g. RH8 |
| Primary Care Trust | e.g. 5CT |
| Special Health Authority | e.g. T2A |
| Welsh Local Health Board (All closed 30 September 2009) | e.g. 6C4 |

E Frame:

Example

Government Office Region (GOR) e.g. KGovernment Office Region (GOR) e.g. K

• K = Organisation Identifier

Note: Organisation Type of GOR is identified by a one character code; no other one character code exists. Note: ORGANISATION TYPE of Government Office Region (GOR) is identified by a one character code; no other one character code exists.

F Frame:

Example

Pharmacy HQ e.g. P001

- P = Organisation Type Identifier
- 001 = Organisation Identifier

Also:

| <u>Care Home</u> Headquarters | e.g.CAOA |
|--|----------|
| Local Authority | e.g.V001 |
| Please Note: The Local Authority codes are not available for general use | |
| but must only be used to facilitate Spine Smartcard and Endpoint Registration. | |
| Optical Headquarters | e.g.T1A1 |

G Frame:

Example

GP Practice e.g. Y00001

- Y = Organisation Type Identifier
- 00001 = Practice Identifier

Also:

General Dental Practice e.g.V20052

H Frame:

Example

Cancer Network e.g. N01

- NO (where the 2nd character is numeric and not alpha) = Organisation Type Identifier
- 1 = Organisation Identifier

Also:

| Booking Management System (BMS) Call Centre Establishment | e.g. YF1 |
|---|----------|
| Government Department | e.g. XDA |
| Independent Sector Healthcare Provider (where the 2nd character is alpha) | e.g. NT1 |
| IT Cluster (ITC) (All closed in England on 31 March 2007) | e.g. Y41 |
| National Application Service Provider (NASP) (NPfIT) | e.g. YEA |
| Other Statutory Authority | e.g. X16 |
| Pan SHA | e.g. Y51 |
| | |

I Frame:

Example

Special Health Authority (SpHA) e.g. T1150 Special Health Authority (SpHA) e.g. T1150

- T1 = Organisation Type Identifier
- 150 = Organisation Identifier

J Frame:

Example

Transplant Consortium e.g. Y01T1

- Y01T = Organisation Type Identifier
- 1 = Organisation Identifier

K Frame:

Example

NHS Wales Informatics Service e.g. W00

• W00 = Organisation Identifier

L Frame:

Example

Local Commissioning Group (Northern Ireland) e.g. ZC010

- Characters 1-3 (ZC0) AND character 5 (0) = Organisation Type Identifier
- Character 4 identifies organisation

Note: this is a 5 character method of displaying <u>Local Commissioning Group (Northern Ireland)</u> identifiers.

Characters 3 and 5 are 'fillers'. If a 3 character code is required (as used by the <u>Office for National Statistics</u> in the <u>NHS Postcode Directory</u>) zeros can be omitted, e.g. ZC1.

The 3 character method of displaying the <u>Local Commissioning Group (Northern Ireland)</u> identifiers fit under the H Frame.

Guidance on the use of Northern Ireland codes can be found in <u>Data Set Change Notice 19/2009</u>.

The structure and format of <u>ORGANISATION CODES</u> maintained by the <u>Organisation Data Service</u>, <u>NHS Prescription Services</u>, <u>NHS Dental Services</u> and other agencies are detailed in the tables below.

ORGANISATION CODES TABLES

Table 1: CODING FORMATS FOR ORGANISATIONS IN ENGLAND AND WALES

ORGANISATION CODES for England and Wales are published by the Organisation Data Service and can be found:

- on their website at: http://nww.connectingforhealth.nhs.uk/ods/downloads for NHS staff only and
- via files issued on the <u>Technology Reference Data Update Distribution Service (TRUD)</u> <u>website</u>.

| Organisation Type | Frame Type | | | Cha | ıracte | r Posit | Code allocated by: | Notes/Comments |
|-------------------|---------------|---|---|-----|--------|---------|--------------------------|----------------|
| | <u>See</u> | 1 | 2 | 3 | 4 | 5 | | |

| | Coding Frames Table | | | | | | | | | |
|---|---------------------------|--------------|-----|-----|-----|-----|-----|--|------------------------|--|
| Application Service Provider | В | Y | G | M | A-9 | A-9 | | | <u>ODS</u> | e.g. YGM01 |
| Booking Management System (BMS) Call Centre Establishment | Н | Y | F | A-9 | | | | | <u>ODS</u> | e.g. YF1 |
| Cancer Network | Н | N | 0-9 | A-9 | | | | | <u>ODS</u> | e.g. N01 |
| Cancer Registry | А | Υ | A-9 | A-9 | A-9 | A-9 | | | <u>ODS</u> | e.g. Y0401 |
| Care Home Headquarters | F | A, C or D | A-9 | A-9 | A-9 | | | | <u>ODS</u> | e.g. CAOA |
| Care Trust (CT) | D | Т | A-Y | A-Y | | | | | <u>ODS</u> | e.g. TAK |
| Directorate of Health and Social Care (DHSC) | N/A All Closed | Υ | 2 | 0-9 | | | | | <u>ODS</u> | DHSCs in England all closed in June 2003 e.g. Y21 |
| Education (Deanery) | В | Υ | D | F | A-9 | A-9 | | | ODS | e.g. YDF01 |
| Executive Agency | N/A See Note 1 | x | 0-9 | 0-9 | | | | | <u>ODS</u> | e.g. X09 |
| Executive Agency Programme | N/A See Note 1 | Х | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | | ODS | First three characters denote Executive Agency e.g. X09001 |
| General Dental Practice - England and Wales | G | V | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | | NHS Dental Services | e.g. V20052 |
| Government | Н | Х | A-Y | A-Y | | | | | <u>ODS</u> | e.g. XDA |

| Department | | | | | | | | | | |
|---|---|--------------------------------|-----|-----|-----|-----|-----|--|--|--|
| Government Office Region (GOR) | E | A-Y | | | | | | | ONS | e.g. K |
| Government Office Region (GOR) | Е | A-Y | | | | | | | ONS | e.g. K Government Office Regions (GORs) closed 31 March 2011 - from 1 April 2011 referred to as Regions |
| GP Practice - England and Wales | G | A-H, J-N, P, W & Y | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | | NHS Prescription Services | Char 1 = W for Welsh GP Practice. All other values represent English GP Practices From 2003, ALL newly allocated Practice Codes begin with a Y" e.g. Y00001 |
| NHS Wales Informatics Service (NWIS) | К | W | 0 | 0 | | | | | ODS | Only one organisation of this type exists for Wales e.g. W00 |
| Independent Provider | A | 8 | A-Y | A-9 | 0-9 | 0-9 | | | ODS - England NHS Wales Informatics Service - Wales | Used for Independent Therapists, Independent Hospices and Charities Char 2: W - Wales. All other values represent England. e.g. 8HA03 |
| Independent Sector Healthcare Provider | Н | N | A-Y | A-9 | | | | | <u>ODS</u> | e.g. NT1 |
| IT Cluster (ITC) | Н | Y | 4 | 0-9 | | | | | <u>ODS</u> | e.g. Y41 All IT Clusters in |

| | | | | | | | | | England closed on 31 March 2007 |
|---|---|---|-----|-----|-----|-----|--|--|---|
| Local Authority (LA) | F | V | A-9 | A-9 | A-9 | | | <u>ODS</u> | e.g. V001 |
| Local Commissioning Group (Northern Ireland) | L | Z | С | 0 | 0-9 | 0 | | Department for Health, Social Services and Public Safety (DHSSPS), Northern Ireland | e.g.ZC010 Note that characters 3 and 5 are 'fillers' to create a 5 character code. If a 3 character code is required (as used by the Office for National Statistics in the NHS Postcode Directory), zeros can be omitted and fits under the H frame: e.g. ZC1. Guidance on the use of Northern Ireland codes can be found in Data Set Change Notice 19/2009. |
| Local Health Board (Wales) | В | 7 | A-9 | A-9 | | | | <u>ODS</u> | e.g. 7A1 |
| Local Service Provider (LSP) | В | L | S | Р | 0-9 | 0-9 | | ODS | e.g. LSP01 |
| National Application Service Provider (NASP) (NPfIT) | Н | Υ | E | A-9 | | | | <u>ODS</u> | e.g. YEA |
| NHS Support Agencies (Shared Services and Health Informatics Services) | В | Y | D | D | A-9 | A-9 | | <u>ODS</u> | e.g. YDD01 |
| NHS Trust | D | R | A-9 | A-9 | | | | <u>ODS</u> | e.g. RH8 |
| Optical Headquarters | F | Т | 0-9 | A-9 | A-9 | | | <u>ODS</u> | e.g. T1A1 |
| Other Statutory Authority (OSA) | Н | х | 0-9 | 0-9 | | | | <u>ODS</u> | e.g. X16 |

| Pan SHA | H See Note 2 | Y | 5 | 0-9 | | | | | | <u>ODS</u> | e.g. Y51 |
|--|--------------|--------------------|-----|----------------|-----|-----|-----|-----|-----|----------------------------------|---|
| Pharmacy HQ | F | Р | A-9 | A-9 | A-9 | | | | | <u>ODS</u> | e.g. P001 |
| Primary Care Group/ Local Health Group | A | 4 | A-Y | A-Y | 0-9 | 0-9 | | | | ODS | Primary Care Groups in England and Local Health Groups in Wales 2nd char = W for Welsh LHGs. PCGs all closed by March 2002 e.g. 4AA24 |
| Primary Care Trust (PCT) | D | 5 | A-9 | A-9 | | | | | | ODS | e.g. 5CT |
| <u>School</u> | С | E | Е | A-9 | A-9 | A-9 | A-9 | A-9 | A-9 | Department for Education and ODS | e.g. EE134290 |
| Special Health Authority (SpHA) | + | + | 0-9 | 1-9 | 0-9 | θ | | | | ODS | e.g. T1150 |
| Special Health Authority (SpHA) | I | I | 0-9 | 1-9 | 0-9 | 0 | | | | ODS | e.g. T1150 |
| Strategic Health Authority (SHA) | D | Q | A-9 | A-9 | | | | | | ODS | Strategic Health Authorities in England e.g. Q30 |
| Transplant Consortium | J | Y, S, W or Z | 0-9 | 0-9 | Т | 0-9 | | | | ODS | English Transplant Consortiums are all Closed. England = Y, Scotland = S, Wales = W and N.Ireland = Z e.g. Y01T1 |

| Welsh Local Health Board (WLHB) | D | 6 | A-Y | 0-9 | | | | ODS | e.g. 6C4 All Welsh Local Health Boards closed on 30 September 2009. Local Health Boards introduced from 1 October 2009. |
|---|---|---|-----|-----|-----|-----|--|-----|---|
| Workforce Development Confederation | В | L | W | F | A-9 | A-9 | | ODS | e.g. LWF03 All closed June 2006 |

Note 1: Codes for Executive Agency, Executive Agency Programme, Executive Agency Site and Executive Agency Programme Department do not easily fit into the coding frames as shown above and are therefore not included. This is due to their unusual structure in that there are more hierarchical 'tiers' than with other organisations.

Executive Agency and Executive Agency Programme are both considered Organisation level entities, although each Programme does have a relationship to an Executive Agency. Executive Agency codes are three characters long. Executive Agency Programme codes are six, and their first three characters are the same as the Executive Agency they are associated to.

Department codes of eight characters long can then be allocated underneath a Programme code (sharing the first six characters). Executive Agency Site codes of five characters long can be allocated under an Executive Agency code (and share the first three characters).

Note 2: The Pan SHAs are made up of confederations of SHAs and as such, are Health Areas, not organisations. However, it has been recognised that these health areas do require codes in order that NHS systems continue to function.

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

Table 2: CODING FORMATS FOR ORGANISATIONS IN SCOTLAND

Scottish <u>ORGANISATION CODES</u> are supplied by the Information Standards Directorate from NHS Scotland and published by the <u>Organisation Data Service</u>:

- on their website at: http://nww.connectingforhealth.nhs.uk/ods/downloads/scotdown/ for NHS staff only and
- via files issued on the <u>Technology Reference Data Update Distribution Service (TRUD)</u> website.

| Organisation Type | | (| Characte | Code allocated by: | Notes/Comments | | | |
|------------------------|---|-----|----------|--------------------------|----------------|-----|------|---------------|
| | 1 | 2 | 3 | 4 | 5 | 6 | | |
| GP Practice - Scotland | S | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | NHS | |
| Scottish GP Fundholder | S | A-Z | В | 0-9 | 0-9 | | ISD, | 2nd character |

| | | | | | | Scotland | identifies the Health Board the GPFH reports to. 3rd character (always B) shows GPFH status. |
|------------------------|---|-----|-------|-----|-----|------------------|---|
| Scottish Health Agency | S | D | 0-9 | 0-9 | 0-9 | ISD, Scotland | 2nd character (D) identifies Scottish Office agencies |
| Scottish Health Board | S | A-Z | 9 | 9 | 9 | ISD, Scotland | |
| Scottish Provider | S | A-Z | A,C,D | 0-9 | 0-9 | ISD, Scotland | 2nd character identifies the Health Board the organisation reports to. 3rd character identifies the organisation type: A= Health Unit C = Hospital Trust D = Nursing Home |

Table 3: CODING FORMATS for ORGANISATIONS in OTHER HOME COUNTRIES

<u>ORGANISATION CODES</u> for Isle of Man Government Departments, Directorates and Sites are published by the <u>Organisation Data Service</u> and can be found:

- $\bullet \ \ on their website \ at: \ \underline{http://nww.connectingforhealth.nhs.uk/ods/downloads/iomdown} \ for \ NHS \ staff \ only \ and$
- via files issued on the <u>Technology Reference Data Update Distribution Service (TRUD)</u> website.

| Organisation Type | | C | Characte | Code allocated by: | Notes/Comments | | | |
|---------------------------------|---|-----|----------|--------------------------|----------------|-----|---------------------------------|--|
| | 1 | 2 | 3 | 4 | 5 | 6 | | |
| GP Practice - Alderney | А | L | D | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
| GP Practice - Guernsey | G | U | E | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
| GP Practice - Isle of Man (IOM) | Y | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | NHS Prescription | |

| | | | | | | | <u>Services</u> | |
|--|---|---|-----|-----|-----|-----|---------------------------------|---------|
| GP Practice - Jersey | J | E | R | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
| Isle of Man (IOM) Government Department | Y | J | A-9 | | | | <u>ODS</u> | Eg. YJM |
| Primary Healthcare Directorate (Isle of Man) | Y | К | A-9 | | | | <u>ODS</u> | Eg. YK1 |

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

ORGANISATION SITE CODE

Change to Attribute: Changed Description

This provides a unique identifier of each site for an ORGANISATION.

Note: Only <u>ORGANISATION SITE CODES</u> which have been notified to and issued by the <u>Organisation Data Service</u> may be used.

Notes:

- <u>Organisation Data Service</u> codes can be downloaded:
 - o from the Organisation Data Service website for NHS staff only and
 - o via files issued on the Technology Reference Data Update Distribution Service (TRUD) website
- Organisation Data Service contact details, can be found at Contact Details.

ORGANISATION SITE CODING FRAMES

• All NHS ORGANISATION SITES are coded using coding frames, as shown in the tables below:

| Character Position | 1 | 2 | 3 | 4 | 4 5 | | 7 | 8 | 9 |
|-----------------------|------------------------------------|--------------|----------------|--------------------|------------------|-----|----------------------|-----|-----|
| Format | a/n | a/n | a/n | a/n | a/n | a/n | a/n | a/n | a/n |
| A Frame | Organisa | ation Type I | dentifier | Organ Iden | sation tifier | | b-Division tifier | | |
| B Frame | Organisation Type Identifier | Organisati | ion Identifier | Site or Su Iden | | | | | |

| C Frame | Organisati Identi | on Type fier | Organisation Identifier | Site or Su Iden | | | | | |
|---------|------------------------------------|-----------------|----------------------------|--------------------|---|-----------------------|--------|------------|----------|
| D Frame | Organisation Type Identifier | | Prac | tice Identifi | er | | Branch | Surgery Id | entifier |
| E Frame | Organisati Identi | on Type fier | Organisation | ı Identifier | Site or Sub- Division Identifier | | | | |
| F Frame | Organisation Type Identifier | | Organisation | n Identifier | | | | | |
| G Frame | Organisation Type Identifier | Orga | anisation Iden | tifier | | ıb-Division tifier | | | |
| H Frame | Organisa | ation Type I | dentifier | Organ Iden | isation tifier | | | | |
| I Frame | Organisati Identi | on Type fier | Organi | sation Iden | tifier | | | | |
| J Frame | Organisati Identi | on Type fier | Organi | sation Iden | tifier | | | | |

NHS Organisation Sites:

A Frame:

Example

Local Service Provider Site e.g. LSP0101

- LSP = Org Type Identifier
- 01 = Organisation Identifier
- 01 = Site or sub-division

B Frame:

Example

Strategic Health Authority Site e.g. Q3001

• Q = Organisation Type Identifier

- 30 = Organisation Identifier
- 01 = Site or sub-division

Also:

| Primary Care Trust Site | e.g. 5CT49 | |
|--|------------|--|
| Care Trust Site | e.g. TAK01 | |
| Other Statutory Authority Site | e.g. X1601 | |
| NHS Trust Site | e.g. RH802 | |
| Government Department Site | e.g. XDA01 | |
| Local Health Board (Wales) Site | e.g. 7A101 | |
| Welsh Local Health Board Site (all closed 30 September 2009) | e.g. 6C401 | |
| Treatment Centre | e.g. 5CG12 | |

C Frame:

Example

Independent Sector Healthcare Provider Site e.g. NT101

- NT = Organisation Site Type Identifier
- 1 = Organisation Identifier
- 01 = equals site or sub-division

Also:

Primary Healthcare Directorate (Isle of Man) Site e.g. YK101

D Frame

Example

GP Practice Branch Surgery: e.g. H81010002

- H (and length of code) = Organisation Identifier
- 81010 = Organisation Identifier (parent GP Practice)
- 002 = Branch Surgery Identifier

E Frame

Example

Special Health Authority (SpHA) Site: e.g. T2A001Special Health Authority (SpHA) Site: e.g. T115A

- T2 = Organisation Type Identifier
- A0 = Organisation Identifier
- 1 = Site or Sub-Division Identifier
- T1 = Organisation Type Identifier
- 15 = Organisation Identifier
- A = Site or Sub-Division Identifier

F Frame

Example

Dispensary: e.g. FA002

- F = Organisation Type Identifier
- A002 = Organisation Identifier

G Frame

Example

Local Authority Site: e.g. V001AA

- V = Organisation Type Identifier
- 001 = Organisation Identifier
- AA = Site or Sub-Division Identifier

Please Note: The <u>Local Authority</u> codes are not available for general use but must only be used to facilitate Spine Smartcard and Endpoint Registration.

H Frame

Example

Prison: e.g. YDE01

- YDE = Organisation Type Identifier
- 01 = Site or Sub-Division Identifier

I Frame

Example

Optical Site: e.g. TP01A,

- TP = Organisation Type Identifier
- 01A = Site or Sub-Division Identifier

J Frame

Example

Care Home Site: e.g. VN01A

- VN = Organisation Type Identifier
- 01A = Site or Sub-Division Identifier

The structure and format of <u>ORGANISATION SITE CODES</u> maintained by the <u>Organisation Data Service</u>, <u>NHS Prescription Services</u> and other agencies are detailed in the tables below.

NHS ORGANISATION SITE CODES TABLES

Coding Formats

Table 1: CODING FORMATS FOR ORGANISATION SITES IN ENGLAND AND WALES

ORGANISATION SITE CODES for England and Wales are published by the Organisation Data Service and can be found:

- on their website at: http://nww.connectingforhealth.nhs.uk/ods/downloads for NHS staff only and
- via files issued on the <u>Technology Reference Data Update Distribution Service (TRUD)</u> <u>website</u>.

| Organisation Type | Frame Type | | | С | harad | ter P | Code allocated by: | Notes/Comments | | | | |
|--|----------------------------------|--------------------------------|--------------|-----|-------|-------|--------------------------|----------------|-----|-----|---------------------------------|--|
| | See Coding Frames Table | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |
| Care Home Site | J | V | L, M or N | A-9 | A-9 | A-9 | | | | | <u>ODS</u> | e.g. VN01A, VM01A, VL01A |
| Care Trust Site | В | Т | A-Y | A-Y | A-9 | A-9 | | | | | ODS | First three characters denote owning Care Trust e.g. TAK01 |
| Dispensary | F | F | A-Y | A-9 | 0-9 | 0-9 | | | | | NHS Prescription Services | e.g. FA002 |
| Executive Agency Site | N/A See Note | Х | 0-9 | 0-9 | 0-9 | 0-9 | | | | | ODS | First three characters denote Executive Agency e.g. X0901 |
| Government Department Site | В | X | A-Y | A-Y | 0-9 | 0-9 | | | | | <u>ODS</u> | First three characters denote Government Department e.g. XDA01 |
| GP Practice Branch Surgery - England and Wales | D | A-H, J-N, P, W & Y | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | ODS | First 6 characters denote parent practice. Char 1 = W for Welsh GP Practice. All other values represent English GP Practices e.g. H81010002 |

| Independent Sector Healthcare Provider Site | С | N | A-Y | A-9 | A-9 | A-9 | | | | ODS | First three characters denote owning Private Healthcare Provider e.g. NT101 |
|---|---|---|-----------|-----|-----|-----|-----|-----|--|------------|---|
| Local Authority (LA) Site | G | V | A-9 | A-9 | A-9 | A-Y | A-Y | | | <u>ODS</u> | First four characters denote <u>LA</u> e.g. V001AA |
| Local Health Board (Wales) Site | В | 7 | A-9 | A-9 | A-9 | A-9 | | | | <u>ODS</u> | First three characters denote owning NHS Trust e.g. 7A101 |
| Local Service Provider (LSP) Site | A | L | S | Р | 0-9 | 0-9 | 0-9 | 0-9 | | ODS | First five characters denote LSP e.g. LSP0101 |
| NHS Trust Site | В | R | A-9 | A-9 | A-9 | A-9 | | | | <u>ODS</u> | First three characters denote owning NHS Trust e.g. RH802 |
| Optical Site | I | Т | P or Q | 0-9 | A-9 | A-9 | | | | <u>ODS</u> | e.g. TP01A, TQ01A |
| Other Statutory Authority (OSA) Site | В | x | 0-9 | 0-9 | 0-9 | 0-9 | | | | ODS | First three characters denote owning OSA e.g. X1601 |
| Primary Care Trust (PCT) Site | В | 5 | A-9 | A-9 | A-9 | A-9 | | | | ODS | First three characters denote owning Primary Care Trust e.g. 5CT49 |
| Prison | Н | Y | D | Е | A-9 | A-9 | | | | ODS | e.g. YDE01 |

| Special Health Authority (SpHA) Site | E | + | 4 | 1-9 | 0-9 | A-9 | | ODS | First three characters denote owning SpHA |
|--|---|-----------------|-----|----------------|-----|----------------|--|-------------------------------------|--|
| Special Health Authority (SpHA) Site | E | T | 0-9 | 1-9 | 0-9 | A-9 | | <u>ODS</u> | First three characters denote owning SpHA e.g. T115A |
| Strategic Health Authority (SHA) Site | В | Q | A-9 | A-9 | A-9 | A-9 | | <u>ODS</u> | First three characters denote owning <u>SHA</u> Trust e.g. Q3001 |
| Treatment Centre | В | 5, N or R | A-9 | A-9 | A-9 | A-9 | | ODS | First three characters denote owning NHS Trust, PCT or Private Healthcare Provider e.g. 5CG12, NT501, RBFTC |
| Welsh Local Health Board Site | В | 6 | A-Y | 0-9 | A-9 | A-9 | | NHS Wales Informatics Service | First three characters denote owning Local Health Board (Wales) e.g. 6C4A1 All Welsh Local Health Board Sites closed on 30 September 2009. Local Health Board Sites introduced from 1 October 2009. |

Note: Codes for Executive Agency, Executive Agency Programme, Executive Agency Site and Executive Agency Programme Department do not easily fit into the coding frames as shown above and are therefore not included. This is due to their unusual structure in that there are more hierarchical 'tiers' than with other organisations.

Executive Agency and Executive Agency Programme are both considered Organisation level entities, although each Programme does have a relationship to an Executive Agency. Executive Agency codes are three characters long. Executive Agency Programme codes are six, and their first three characters are the same as the Executive Agency they are associated to.

Department codes of eight characters long can then be allocated underneath a Programme code (sharing the first six characters). Executive Agency Site codes of five characters long can be allocated under an Executive Agency code (and share the first three characters).

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

Table 2: CODING FORMATS FOR ORGANISATION SITES IN OTHER HOME COUNTRIES

<u>ORGANISATION SITE CODES</u> for Isle of Man Government Departments, Directorates and Sites are published by the <u>Organisation Data Service</u> and can be found:

- $\bullet \ \ on their website \ at: \ \underline{http://nww.connectingforhealth.nhs.uk/ods/downloads/iomdown} \ for \ NHS \ staff \ only \ and$
- via files issued on the <u>Technology Reference Data Update Distribution Service (TRUD) website</u>.

| Organisation Type | | Chara | acter Po | sition | Code allocated by: | Notes/Comments | |
|---|---|-------|----------|--------|--------------------------|----------------|---|
| | 1 | 2 | 3 | 4 | 5 | | |
| Primary Healthcare Directorate (Isle of Man) Site | Y | К | A-9 | A-9 | A-9 | <u>ODS</u> | First three characters denote parent IOM Directorate e.g. YK101 |

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

ORGANISATION SITE TYPE

Change to Attribute: Changed Description

A list of **ORGANISATION SITE TYPES** according to the nature of the **ORGANISATION SITE**

| Organisation Site Type Code | Organisation Site Type Name | Description |
|-----------------------------------|--|---|
| BS | Branch Surgery | A Branch Surgery is the premises from which a Doctor visits but not their permanent practice base. Visits take place in order to undertake consultation, treatment or services for his or her patients. In order for a premises to become recognised as a Branch Surgery weekly visits should add up to more than a set hours per week. |
| СН | Care Home Site | |
| CU | Care Trust Site | |
| DI | Dispensary | |
| AE | Executive Agency Site | |
| GS | Government Department Site | |
| PP | Independent Sector Healthcare Provider Site | |
| IS | Primary Healthcare Directorate (Isle of Man) | |
| ES | Local Authority Site | |

| LS | Local Health Board (Wales) Site | |
|----|---------------------------------|--|
| LP | Local Service Provider Site | |
| TS | NHS Trust Site | |
| ОР | Optical Site | |
| os | Other Statutory Authority Site | |
| PU | Primary Care Trust Site | |
| PN | Prison Health Service | |
| RS | Regional Office Site | |
| HS | Strategic Health Authority Site | |
| SH | Special Health Authority Site | |
| SH | Special Health Authority Site | |
| TC | Treatment Centre | |
| LU | Welsh Local Health Board Site | All Welsh Local Health Board Sites closed on 30 September 2009. Local Health Board Sites introduced from 1 October 2009. |

ORGANISATION TYPE

Change to Attribute: Changed Description

A list of ORGANISATION TYPES of ORGANISATIONS according to the nature of the ORGANISATION (e.g. NHS Trust, Health Authority etc). A list of ORGANISATION TYPES of ORGANISATIONS according to the nature of the ORGANISATION (e.g. NHS Trust etc).

| Organisation Type Code | Organisation Type Name | Description |
|---------------------------|---|---|
| AR | Application Service Provider | |
| ВМ | BMS Call Centre Establishment | Booking Management System (BMS) Call Centre Establishment |
| CN | Cancer Network | |
| CR | Cancer Registry | |
| CQ | Care Home Headquarters | |
| СТ | Care Trust | |
| DD | Dental Practice | |
| ED | Education - Deanery | |
| UN | Education - University | A University involved in Medical Training |
| EA | Executive Agency | |
| AP | Executive Agency Programme | |
| GD | Government Department | |
| co | Government Office Region | |
| GO | Government Office Region (GOR) | Government Office Regions (GORs) closed 31 March 2011 - from 1 April 2011 referred to as Regions |
| PR | GP Practice | A single <u>GENERAL PRACTITIONER</u> practising otherwise than in a partnership or two or more <u>GENERAL PRACTITIONERS</u> practising in partnership. Includes all Practices in England and Wales. |
| HA | Health Authority (HA) | A Corporate Body with succession and common seal established by the National Health Service Reform and Health Care Professions Bill 2002 |
| НА | Health Authority (HA) | Health Authorities in England abolished April 2002. Health Authorities in Wales abolished April 2003. |
| IP | Independent Provider | |
| PH | Independent Sector Healthcare Provider | |
| IM | Isle of Man Government | |

| | Department | |
|---------------|--|--|
| ID | Primary Healthcare Directorate (Isle of Man) | |
| EL | Local Authority | |
| LB | Local Health Board (Wales) | |
| LO | Local Service Provider (LSP) | |
| NP | National Application Service Provider(NPFIT Projects) | |
| NS | NHS Support Agency | |
| TR | NHS Trust | A legal entity set up by order of the Secretary of State under Section 5 of 'The National Health Service and Community Care Act 1990'. NHS Trusts may act as Health Care Providers and provide hospital services, community services and/or other aspects of PATIENT care, such as PATIENT care and PATIENT transport facilities. They may also act as commissioner when sub contracting PATIENT care to other providers of health care. |
| NN | Non-NHS ORGANISATION | |
| ОН | Optical Headquarters | A non-NHS premises which provides Ophthalmic Services |
| OA | Other Statutory Authority (OSA) | An Authority set up within the NHS to provide specific health care related services and support to the NHS |
| OU | Other Unit (in support of NHS Businesses) | |
| RO | Pan SHA (Replacement for IT Cluster) | The regional outposts of the <u>Department of Health</u> tasked with performance managing <u>Strategic Health Authorities</u> All IT Clusters in England closed on 31 March 2007. Pan SHAs introduced from 1 April 2007. |
| PX | Pharmacy Headquarters | |
| PT | Primary Care Trust | |
| SA | Special Health Authority (SHA) | |
| SA | Special Health Authority (SpHA) | |
| TC | Transport Consortium (TC) | |
| WA | Welsh Assembly | |
| WH | Welsh Health Commission | |
| LH | Welsh Local Health Board | All Welsh Local Health Boards closed on 30 September 2009. <u>Local Health Boards (Wales)</u> introduced from 1 October 2009. |
| WR | Welsh Regional Office | |
| WC | Workforce Confederation | |

POSTCODE

Change to Attribute: Changed Description

The code allocated by the Post Office to identify a group of postal delivery points. The code assigned by Royal Mail to identify postal delivery areas across the United Kingdom.

A code used primarily for the delivery of correspondence to <u>ADDRESSES</u>: <u>POSTCODES</u> may also be used to define a <u>GEOGRAPHIC AREA</u>.

References:

The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the Cabinet Office website.

• The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the Cabinet Office website.

ELECTORAL WARD OF USUAL ADDRESS

Change to Data Element: Changed Description

Format/length: an6

HES item:

Format/Length: an6

HES Item: National Codes: Default Codes:

Notes:

The Electoral Ward of the <u>ADDRESS</u> nominated by the <u>PATIENT</u> with <u>ADDRESS ASSOCIATION TYPE</u> 'Main Permanent Residence' or 'Other Permanent Residence'.

The Electoral Ward is derived from the GEOGRAPHIC AREA CODE of GEOGRAPHIC AREA where GEOGRAPHIC AREA TYPE is 'Electoral Ward'. ADDRESS IN GEOGRAPHIC AREA provides the relationship between ADDRESS and GEOGRAPHIC AREA.

See NHS Postcode Directory.

<u>ELECTORAL WARD OF USUAL ADDRESS</u> is the <u>Electoral Ward</u> of the <u>ADDRESS</u> nominated by the <u>PATIENT</u> where the <u>ADDRESS ASSOCIATION TYPE</u> is classification 'Main Permanent Residence' or 'Other Permanent Residence'.

LOWER LAYER SUPER OUTPUT AREA (RESIDENCE)

Change to Data Element: Changed Description

Format/length:
HES item:
Format/Length:
HES Item:

SOAL

SOAL

SOAL

National Codes:

Default Codes: Z99999999 - Scotland, Northern Ireland, Channel Islands, Isle of Man

X9999998 - Not Applicable (outside the United Kingdom)

X99999999 - Not Known

Notes:

The Lower Layer Super Output Area for where the PATIENT is resident. This is the GEOGRAPHIC AREA CODE where the GEOGRAPHIC AREA TYPE is national code 15 - Lower Layer Super Output Area.

There is a Lower Layer Super Output Area for each POSTCODE in England and Wales.

The Organisation Data Service provide files which link postcodes to the Lower Layer Super Output Area. See the Organisation Data Service website at Contact Details or the online distribution service, Technology Reference Data Update Distribution Service (TRUD), for the NHS Postcode Directory Gridlink ® Record Specification and data file.

LOWER LAYER SUPER OUTPUT AREA (RESIDENCE) is the Lower Layer Super Output Area for where the PATIENT is resident.

POSTCODE

Change to Data Element: Changed Description

| Format/Length: | max an8 | |
|-----------------|---------|--|
| HES Item: | | |
| National Codes: | | |
| Default Codes: | | |

Notes:

POSTCODE is the same as attribute **POSTCODE**.

For further information on POSTCODES, see:

- NHS Postcode Directory
- Contact Details
- Office for National Statistics website.

If a <u>POSTCODE</u> is not known (for example, the <u>PATIENT</u> has no fixed abode, the <u>PATIENT</u> is an <u>Overseas Visitor</u> etc) the appropriate <u>Organisation Data Service</u> pseudo <u>POSTCODE</u> should be used. The pseudo <u>POSTCODES</u> can be found on the <u>Organisation Data Service</u> website at: <u>Look Ups.</u>

The <u>e-Government Interoperability Framework</u> (<u>e-GIF</u>) standard <u>POSTCODE</u> should be used for all new and developing systems and for XML messages.

References:

The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the Cabinet Office website.

• The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the Cabinet Office website.

POSTCODE OF CORRESPONDENCE ADDRESS

Change to Data Element: Changed Description

Format/Length: See POSTCODE

HES Item:
National Codes:
Default Codes:

Notes:

<u>POSTCODE OF CORRESPONDENCE ADDRESS</u> is a type of <u>POSTCODE</u>. POSTCODE OF CORRESPONDENCE ADDRESS is the same as data element <u>POSTCODE</u>.

The POSTCODE associated with the ADDRESS ASSOCIATION TYPE 'Correspondence (Non-Residence)' relating to a REFERRAL REQUEST-POSTCODE OF CORRESPONDENCE ADDRESS is the POSTCODE of the ADDRESS nominated by the PATIENT where the ADDRESS ASSOCIATION TYPE is 'Correspondence (Non-Residence)'.

References:

The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the <u>Cabinet Office website</u>:

POSTCODE OF USUAL ADDRESS

Change to Data Element: Changed Description

Format/Length: See POSTCODE
HES Item: HOMEADD

National Codes: Default Codes:

Notes:

<u>POSTCODE OF USUAL ADDRESS</u> is the same as data element <u>POSTCODE</u>.

The POSTCODE of the ADDRESS nominated by the PATIENT with ADDRESS ASSOCIATION TYPE 'Main Permanent Residence' or 'Other Permanent Residence'. POSTCODE OF USUAL ADDRESS is the POSTCODE of the ADDRESS nominated by the PATIENT where the ADDRESS ASSOCIATION TYPE is 'Main Permanent Residence' or 'Other Permanent Residence'.

If a PATIENT has no fixed abode this should be recorded with the appropriate code (ZZ99 3VZ).

For PATIENTS who are Overseas Visitors, the POSTCODES OF USUAL ADDRESS field must show the relevant country pseudo postcode commencing ZZ99 plus space followed by a numeric, then an alpha character, then a Z. For example, ZZ99 6CZ is the pseudo-postcode for India. Pseudo-Country postcodes can be found in the NHS Postcode Directory.

The 8 characters field allows a space to be inserted to differentiate between the inward and outward segments of the code, enabling full use to be made of Royal Mail postcode functionality. See NHS Postcode Directory and Contact Details.

The e-Government Interoperability Framework (e-GIF) standard POSTCODE should be used for all new and developing systems and for XML messages.

References:

The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the Cabinet Office website.

POSTCODE OF USUAL ADDRESS (AT DIAGNOSIS)

Change to Data Element: Changed Description

Format/Length: See POSTCODE

HES Item: National Codes: Default Codes:

Notes:

POSTCODE OF USUAL ADDRESS (AT DIAGNOSIS) is a type of POSTCODE.

POSTCODE OF USUAL ADDRESS (AT DIAGNOSIS) is the same as data element POSTCODE OF USUAL ADDRESS.

References:

The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the <u>Cabinet Office website</u>. POSTCODE OF USUAL ADDRESS (AT DIAGNOSIS) is the <u>POSTCODE OF USUAL ADDRESS</u> of the <u>PATIENT</u> at the time of <u>PATIENT DIAGNOSIS</u>.

POSTCODE OF USUAL ADDRESS (MOTHER)

Change to Data Element: Changed Description

| Format/Length: | See POSTCODE OF USUAL ADDRESS |
|-----------------|-------------------------------|
| HES Item: | |
| National Codes: | |
| Default Codes: | |

Notes:

POSTCODE OF USUAL ADDRESS (MOTHER) is the same as data element POSTCODE OF USUAL ADDRESS.

Deference

The e-GIF version approved for use in NHS England is:

Government Data Standards Catalogue: (GDSC), Version 2.1, Agreed 1 September 2002.

Further information can be found on the <u>Cabinet Office website</u>: POSTCODE OF USUAL ADDRESS (MOTHER) is the POSTCODE OF USUAL ADDRESS where it relates to the mother of the PATIENT.

SOCIO-ECONOMIC CLASSIFICATION CODE (STOP SMOKING)

Change to Data Element: Changed Description

Format/length: an2

HES item:

National Codes: SOCIO-ECONOMIC CLASSIFICATION CODE

Default Codes: 99 - Unknown

Notes:

The <u>SOCIO-ECONOMIC CLASSIFICATION CODE</u> for the <u>Stop Smoking Service</u> based on a simplified version of the <u>Office</u> for National Statistics socio-economic classification. These are derived as:

Permitted National Codes:

- 01 Full time student (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L15)
- O2 Never worked or unemployed for over one year. If unemployed for less than one year, last known occupation should be used for classification. (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L14)
- 03 Retired (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE Non-employed)
- O4 Home carer i.e. looking after children, family or home (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L17)
- O5 Sick or disabled and unable to work (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L17)
- Managerial/professional. Examples include: accountant, artist, civil/mechanical engineer, medical practitioner, musician, nurse, police officer (sergeant or above), physiotherapist, scientist, social worker, software engineer, solicitor, teacher, welfare officer. Those usually responsible for planning, organising and co-ordinating work for finance. (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L1-L6)
- 07 Intermediate. Examples include: call centre agent, clerical worker, nursery auxiliary, office clerk, secretary. (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L7-L9)
- Routine and manual (self employed should not be included in this category). Examples include: electrician, fitter, gardener, inspector, plumber, printer, train driver, tool maker, bar staff, caretaker, catering assistant, cleaner, farm worker, HGV driver, labourer, machine operative, messenger, packer, porter, postal worker, receptionist, sales assistant, security guard, sewing machinist, van driver, waiter/waitress. (The National Statistics SOCIO-ECONOMIC CLASSIFICATION CODE L10-L13)
- 96 Unable to code (The National Statistics <u>SOCIO-ECONOMIC CLASSIFICATION CODE</u> L16 Occupations not stated or inadequately described)

Further guidance on coding can be found at NHS Stop Smoking Services, Services and monitoring guidance - 2007/00 and the Office for National Statistics - The National Statistics Socio-economic Classification (NS-SEC). Further guidance on coding can be found at NHS Stop Smoking Services, Services and monitoring guidance - 2007/08 and the Office for National Statistics - The National Statistics Socio-economic Classification (NS-SEC).

For enquiries about this Change Request, please email datastandards@nhs.net