Health and Social Care Information Centre

NHS Data Model and Dictionary Service

Type: Data Dictionary Change Notice

Reference: 1415 **Version No:** 1.0

Subject: Area Teams
Effective Date: Immediate

Reason for Change: Change to Data Standards

Publication Date: 29 October 2013

Background:

Area Teams (previously known as NHS Commissioning Board Local Area Teams) were introduced in <u>ISB 0090 Amd 37/2012 - ODS Non-Legislative Organisations</u>.

Queries have been received as to where these organisations fit in the Organisation Data Service coding frames. They are coded as High Level Health Geography and High Level Health Geography sites.

To clarify this in the NHS Data Model and Dictionary, this Data Set Change Notice (DDCN) adds the example of Area Team to the Attributes:

- Organisation Code
- Organisation Site Code.

To view a demonstration on "How to Read an NHS Data Model and Dictionary Change Request", visit the NHS Data Model and Dictionary help pages at: http://www.datadictionary.nhs.uk/Flash_Files/changerequest.htm.

Note: if the web page does not open, please copy the link and paste into the web browser.

Summary of changes:

Supporting Information

AREA TEAM Changed Description

Attribute Definitions

ORGANISATION CODE Changed Description
ORGANISATION SITE CODE Changed Description

Date: 29 October 2013

Sponsor: Ken Lunn, Head of Information Standards Delivery, Health and Social Care Information Centre

Note: New text is shown with a blue background. Deleted text is crossed out. Retired text is shown in grey. Within the Diagrams deleted classes and relationships are red, changed items are blue and new items are green.

AREA TEAM

Change to Supporting Information: Changed Description

An Area Team (AT) is an ORGANISATION.

Area Teams are sub-divisions of NHS England's Operations' Directorate.

Area Teams are NOT independent ORGANISATIONS but are an integral part of NHS England.

Area Teams are responsible for:

- Commissioning high quality primary care <u>SERVICES</u>
- Assessing and assuring the performance of Clinical Commissioning Groups (CCGs) and
- Managing NHS England's local partnerships and stakeholder relationships.

Note: for <u>Organisation Data Service</u> codes, an <u>Area Team</u> is coded as a High Level Health Geography or High Level Health Geography site.

ORGANISATION CODE

Change to Attribute: Changed Description

An ORGANISATION CODE is a code which identifies an ORGANISATION uniquely.

ORGANISATION CODES are managed by:

- Organisation Data Service (ODS)
- NHS Prescription Services
- NHS Dental Services.

Notes:

- Organisation Data Service codes can be downloaded:
 - o from the Organisation Data Service website and
 - o via files issued by the <u>Technology Reference Data Update Distribution Service (TRUD)</u>
- Organisation Data Service contact details can be found at Contact Details.

ORGANISATION CODING FRAMES

 $\bullet~$ All NHS $\underline{\text{ORGANISATIONS}}$ are coded using coding frames, as shown in the tables below:

| Character Position | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|-----------------------|------------------------------------|--------------|------------|---------------|--------------|-----|-----|---|
| Format | a/n | a/n | a/n | a/n | a/n | a/n | a/n | |
| A Frame | Organisation Type Identifier | | Organisati | on Identifier | | | | |
| B Frame | Organisa | ntion Type I | dentifier | Organisatio | n Identifier | | | |

| C Frame | Organisati Identi | on Type ifier | | Organisation Identifier | | | | | | |
|---------|------------------------------------|---------------------------|----------------------------|----------------------------|------------------------------------|---------------|------|--|--|--|
| D Frame | Organisation Type Identifier | Organisati | on Identifier | | | | | | | |
| E Frame | Organisation Identifier | | | | | | | | | |
| F Frame | Organisation Type Identifier | Org | ganisation Ide | ntifier | | | | | | |
| G Frame | Organisation Type Identifier | | Pr | ractice Identifi | ier | | | | | |
| H Frame | Organisati Identi | | Organisation Identifier | | | | | | | |
| I Frame | Organisati Identi | on Type ifier | Orga | anisation Iden | tifier | | | | | |
| K Frame | Orgar | nisation Ide | ntifier | | | | | | | |
| L Frame | Organisa | ation Type I | dentifier | Organisation Identifier | Organisation Type Identifier | | | | | |
| M Frame | Organisation | n and Organ Identifier | isation Type | | | | | | | |
| N Frame | Organisa | ation Type I | dentifier | | Organis | sation Identi | fier | | | |

A Frame:

Example

Non NHS Organisation (<u>Independent Provider</u>) e.g. 8HA03

- 8 = Organisation Type Identifier
- Remainder = Organisation Identifier

B Frame:

Example

Local Service Provider e.g. LSP01

- LSP = Organisation Type Identifier
- 01 = Organisation Identifier

Also:

| Application Service Provider | e.g. YGM01 |
|------------------------------|------------|
| Education Establishment | e.g. YDF01 |
| NHS Support Agency | e.g. YDD01 |

C Frame:

Example

School e.g. EE134290

- EE = Organisation Type Identifier
- Remainder = Organisation Identifier

D Frame:

Example

Care Trust e.g. TAK

- T = Organisation Type Identifier
- AK = Organisation Identifier

Also:

| Commissioning Support Unit / Data Management and Integration Centre | e.g. OAA |
|---|----------|
| High Level Health Geography, e.g. Area Team | e.g. Q44 |
| Local Health Board (Wales) | e.g. 7A1 |
| NHS Trust | e.g. RH8 |

E Frame:

Example

Government Office Region (GOR) e.g. K

• K = Organisation Identifier

Note: <u>ORGANISATION TYPE</u> of <u>Government Office Region (GOR)</u> is identified by a one character code; no other one character code exists.

F Frame:

Example

Pharmacy Headquarters e.g. P001

- P = Organisation Type Identifier
- 001 = Organisation Identifier

Also:

| <u>Care Home</u> Headquarters | e.g.CA0A |
|---|----------|
| <u>Local Authority</u> | e.g.V001 |
| Please Note: The <u>Local Authority</u> codes are not yet available for general use | |
| but must only be used to facilitate Spine Smartcard and Endpoint Registration. | |
| Optical Headquarters | e.g.T1A1 |

G Frame:

Example

GP Practices in England and Wales e.g. Y00001

- Y = Organisation Type Identifier
- 00001 = Practice Identifier

Also:

General Dental Practice e.g.V20052

H Frame:

Example

Cancer Network e.g. NO1

- NO (where the 2nd character is numeric and not alpha) = Organisation Type Identifier
- 1 = Organisation Identifier

Also:

| Booking Management System (BMS) Call Centre Establishment | e.g. YF1 |
|--|----------|
| Government Department | e.g. XDA |
| Independent Sector Healthcare Provider (ISHP) (where the 2nd character is alpha) | e.g. NV7 |
| National Application Service Provider | e.g. YEA |
| Other Statutory Authority (OSA) | e.g. X16 |

I Frame:

Example

Special Health Authority (SpHA) e.g. T1150

- T1 = Organisation Type Identifier
- 150 = Organisation Identifier

K Frame:

Example

NHS Wales Informatics Service e.g. W00

• W00 = Organisation Identifier

L Frame:

Example

Northern Ireland Local Commissioning Group e.g. ZC010

- Characters 1-3 (ZC0) AND character 5 (0) = Organisation Type Identifier
- Character 4 = Organisation Identifier

Note: this is a 5 character method of displaying <u>Northern Ireland Local Commissioning Group</u> identifiers.

Characters 3 and 5 are 'fillers'. If a 3 character code is required (as used by the <u>Office for National Statistics</u> in the <u>NHS Postcode Directory</u>) zeros can be omitted, e.g. ZC1.

The 3 character method of displaying the <u>Northern Ireland Local Commissioning Group</u> identifiers fit under the H Frame.

Guidance on the use of Northern Ireland codes can be found in <u>Data Set Change Notice 19/2009</u>.

M Frame:

Example

Clinical Commissioning Group (CCG) e.g. 12A

• 12A = Organisation and Organisation Type Identifier

N Frame:

Example

GP Abeyance and Dispersal GP Practice e.g. G7817414

- G78 = Organisation Type Identifier
- 17414 = Organisation Identifier

The structure and format of <u>ORGANISATION CODES</u> maintained by the <u>Organisation Data Service</u>, <u>NHS Prescription Services</u>, <u>NHS Dental Services</u> and other agencies are detailed in the tables below.

ORGANISATION CODES TABLES

Table 1: CODING FORMATS FOR ORGANISATIONS IN ENGLAND AND WALES

| Organisation Type Frame Character Position Code Notes/Com |
|---|
|---|

| | Туре | | | | | | | | | allocated by: | |
|--|----------------------------------|--------------|-----|-----|-----|-----|---|---|---|------------------|------------|
| | See Coding Frames Table | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | |
| Application Service Provider | В | Υ | G | M | A-9 | A-9 | | | | <u>ODS</u> | e.g. YGM01 |
| Booking Management System (BMS) Call Centre Establishment | Н | Y | F | A-9 | | | | | | <u>ODS</u> | e.g. YF1 |
| Cancer Network | Н | N | 0-9 | A-9 | | | | | | <u>ODS</u> | e.g. N01 |
| Cancer Registry | А | Υ | 0-9 | 0-9 | 0-9 | 0-9 | | | | <u>ODS</u> | e.g. Y0401 |
| Care Home Headquarters | F | A, C or D | A-9 | A-9 | A-9 | | | | | <u>ODS</u> | e.g. CAOA |
| Care Trust (CT) | D | Т | A-Y | A-Y | | | | | | <u>ODS</u> | e.g. TAK |
| Clinical Commissioning Group (CCG) | М | 0-9 | 0-9 | A-Y | | | | | | <u>ODS</u> | e.g. 12A |
| Clinical Network | В | Υ | D | G | A-9 | A-9 | | | | <u>ODS</u> | e.g. YDG01 |
| Commissioning Support Unit (CSU) / Data Management and Integration Centre (DMIC) | D | 0 | A-Y | A-Y | | | | | | <u>ODS</u> | e.g. 0AA |
| Education Establishment | В | Υ | D | F | A-9 | A-9 | | | | <u>ODS</u> | e.g. YDF01 |
| Executive Agency | N/A | Х | 0-9 | 0-9 | | | | | | <u>ODS</u> | e.g. X09 |

| | See Note 1 | | | | | | | | | | |
|---|----------------------|--------------------------------|----------------|----------------|-----|-----|-----|-----|-----|---------------------------|--|
| Executive Agency Programme | N/A See Note 1 | X | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | | | ODS | First three characters denote Executive Agency e.g. X09001 |
| General Dental Practice - England and Wales | G | V | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | | | NHS Dental Services | e.g. V20052 |
| Government Department | Н | Х | A-Y | A-Y | | | | | | <u>ODS</u> | e.g. XDA |
| Government Office Region (GOR) | Е | A-Y | | | | | | | | <u>ONS</u> | e.g. K Government Office Regions (GORs) closed 31 March 2011 - from 1 April 2011 referred to as Regions |
| GP Abeyance and Dispersal <u>GP</u> <u>Practice</u> | N | G | 7 | 8 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | <u>ODS</u> | e.g. G7817414 |
| GP Practices in England and Wales | G | A-H, J-N, P, W & Y | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | | | NHS Prescription Services | Char 1 = W for Welsh GP Practice. All other values represent GP Practices in England. Note: from 2003, ALL newly allocated Practice Codes in England begin with a Y e.g. Y00001 |
| High Level Health Geography | Đ | Ð | A-9 | A-9 | | | | | | ODS | e.g. Q01 |
| | | | | | | | | | | | |

| | | | | | | | | | 1 |
|--|---|---|-----|-------------|-----|-----|--|------------|---|
| High Level Health Geography, e.g. <u>Area Team</u> | D | Q | A-9 | A-9 | | | | <u>ODS</u> | e.g. Q44 |
| Independent Sector Healthcare Provider (ISHP) | Н | A, B, D, G, I, K, L, M, O, S, U, V, | A-Y | A-Y, 0-9 | | | | <u>ODS</u> | e.g. NV7 |
| Local Authority (LA) | F | V | A-9 | A-9 | A-9 | | | <u>ODS</u> | e.g. V001 |
| Local Health Board (Wales) | В | 7 | A-9 | A-9 | | | | <u>ODS</u> | e.g. 7A1 |
| Local Service Provider (LSP) | В | L | S | Р | 0-9 | 0-9 | | <u>ODS</u> | e.g. LSP01 |
| Military Hospital | В | Х | М | D | A-9 | A-9 | | <u>ODS</u> | e.g.XMDA1 |
| National Application Service Provider | Н | Y | E | A-9 | | | | <u>ODS</u> | e.g. YEA |
| National Groupings (England) | Н | Y | 5 | 0-9 | | | | <u>ODS</u> | e.g. Y51 |
| NHS Support Agency | В | Y | D | D | A-9 | A-9 | | <u>ODS</u> | e.g. YDD01 |
| NHS Trust | D | R | A-9 | A-9 | | | | <u>ODS</u> | e.g. RH8 |
| NHS Wales Informatics Service (NWIS) | K | W | 0 | 0 | | | | <u>ODS</u> | Only one organisation of this type exists for Wales |
| | | | | | | | | | e.g. W00 |

| Non NHS Organisation (<u>Independent</u> <u>Provider</u>) | A | 8 | A-Y | A-9 | 0-9 | 0-9 | <u>ODS</u> | e.g. 8HA03 |
|--|-----|---|-----|-----|-----|-----|--|---|
| Northern Ireland Health & Social Care Board | N/A | Z | В | 0 | 0 | 1 | ODS | e.g. ZB001 |
| Northern Ireland Health & Social Care Trust | ı | Z | Т | 0-9 | 0-9 | 0-9 | <u>ODS</u> | e.g. ZT001 |
| Northern Ireland Local Commissioning Group | L | Z | С | 0 | 0-9 | 0 | Department for Health, Social Services and Public Safety (DHSSPS), Northern Ireland | e.g.ZC010 Note that characters 3 and 5 are 'fillers' to create a 5 character code. If a 3 character code is required (as used by the Office for National Statistics in the NHS Postcode Directory), zeros can be omitted and fits under the H frame: e.g. ZC1. Guidance on the use of Northern Ireland codes can be found in Data Set Change Notice 19/2009. |
| <u>Optical</u> <u>Headquarters</u> | F | Т | 0-9 | A-9 | A-9 | | <u>ODS</u> | e.g. T1A1 |
| Other Statutory Authority (OSA) | Н | Х | 0-9 | 0-9 | | | ODS | e.g. X16 |
| <u>Pharmacy</u> | А | F | A-Y | A-9 | A-9 | A-9 | <u>ODS</u> | e.g. FA002 |
| <u>Pharmacy</u> Headquarters | F | Р | A-9 | A-9 | A-9 | | ODS | e.g. P001 |

| Primary Care Trust (PCT) | D | 5 | A-9 | A-9 | | | | | | <u>ODS</u> | e.g. 5CT All Primary Care Trusts closed 31 March 2013 |
|----------------------------------|---|---|-----|-----|-----|-----|-----|-----|-----|---|--|
| Prison Health Service | В | Y | D | E | A-9 | A-9 | | | | <u>ODS</u> | e.g. YDE01 |
| School | С | E | E | A-9 | A-9 | A-9 | A-9 | A-9 | A-9 | Department for Education and ODS | e.g. EE134290 |
| Special Health Authority (SpHA) | ı | Т | 1 | 0-9 | 0-9 | 0 | | | | <u>ODS</u> | e.g. T1150 |
| Strategic Health Authority (SHA) | D | Q | A-9 | A-9 | | | | | | <u>ODS</u> | e.g. Q30 All Strategic Health Authorities in England closed 31 March 2013 |
| Welsh Assembly | D | W | 0-9 | 0-9 | | | | | | ODS | e.g. W01 |
| Welsh Health Commission | А | W | 0-9 | 0-9 | A-Y | A-Y | | | | <u>ODS</u> | e.g. W01HC |

Notes:

Codes for Executive Agency, Executive Agency Programme, Executive Agency Site and Executive Agency
Programme Department do not easily fit into the coding frames as shown above and are therefore not
included. This is due to their unusual structure in that there are more hierarchical 'tiers' than with other
organisations.

Executive Agency and Executive Agency Programme are both considered Organisation level entities, although each Programme does have a relationship to an Executive Agency. Executive Agency codes are three characters long. Executive Agency Programme codes are six, and their first three characters are the same as the Executive Agency they are associated to.

Department codes of eight characters long can then be allocated underneath a Programme code (sharing the first six characters). Executive Agency Site codes of five characters long can be allocated under an Executive Agency code (and share the first three characters).

• A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity). This applies to all <u>ORGANISATION CODES</u> in the Coding Format Table above except <u>Independent Sector Healthcare Providers</u> (ISHP).

Table 2: CODING FORMATS FOR ORGANISATIONS IN SCOTLAND

Scottish <u>ORGANISATION CODES</u> are supplied by the Information Standards Directorate (ISD) from NHS Scotland and published by the <u>Organisation Data Service</u>.

| Organisation Type | | С | haracte | Code allocated by: | Notes/Comments | | | |
|------------------------|---|-----|---------|--------------------------|----------------|-----|------------------|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | | |
| GP Practice - Scotland | S | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | NHS | |
| Scottish GP Fundholder | S | A-Z | В | 0-9 | 0-9 | | ISD, Scotland | 2nd character identifies the Health Board the GPFH reports to. 3rd character (always B) shows GPFH status. |
| Scottish Health Agency | S | D | 0-9 | 0-9 | 0-9 | | ISD, Scotland | 2nd character (D) identifies Scottish Office agencies |
| Scottish Health Board | S | A-Z | 9 | 9 | 9 | | ISD, Scotland | |
| Scottish Provider | S | A-Z | A,C,D | 0-9 | 0-9 | | ISD, Scotland | 2nd character identifies the Health Board the organisation reports to. 3rd character identifies the organisation type: A= Health Unit C = Hospital Trust D = Nursing Home |

Table 3: CODING FORMATS for ORGANISATIONS in OTHER HOME COUNTRIES

| Organisation Type | | С | haracte | r Positio | Code allocated by: | Notes/Comments | | |
|-------------------|---|---|---------|-----------|--------------------------|----------------|--|--|
| | 1 | 2 | 3 | 4 | 5 | 6 | | |

| GP Practice - Alderney | A | L | D | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
|--|---|-----|-----|-----|-----|-----|---------------------------------|----------|
| GP Practice - Guernsey | G | U | E | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
| GP Practice - Isle of Man (IOM) | Y | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
| GP Practice - Jersey | J | E | R | 0-9 | 0-9 | 0-9 | NHS Prescription Services | |
| Primary Healthcare Directorate (Isle of Man) | Υ | К | A-9 | | | | ODS | e.g. YK1 |

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

ORGANISATION SITE CODE

Change to Attribute: Changed Description

An $\underline{\mathsf{ORGANISATION}}$ SITE CODE is a code which identifies an $\underline{\mathsf{ORGANISATION}}$ SITE uniquely.

Note: Only <u>ORGANISATION SITE CODES</u> which have been notified to and issued by the <u>Organisation Data Service</u> may be used.

Notes:

- Organisation Data Service codes can be downloaded:
 - o from the <u>Organisation Data Service website</u> and
 - o via files issued by the <u>Technology Reference Data Update Distribution Service (TRUD)</u>
- Organisation Data Service contact details can be found at Contact Details.

ORGANISATION SITE CODING FRAMES

• All NHS <u>ORGANISATION SITES</u> are coded using coding frames, as shown in the tables below:

| Character Position | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-----------------------|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | |

| Format | a/n | a/n | a/n | a/n | a/n | a/n | a/n | a/n | a/n |
|---------|------------------------------------|-------------------------|----------------------------|--------------------|---|----------------------|--------|------------|-----------|
| A Frame | Organisa | ition Type | Identifier | Organ Iden | isation tifier | Site or Su Iden | | | |
| B Frame | Organisation Type Identifier | Organisat | ion Identifier | Site or Su Iden | b-Division tifier | | | | |
| C Frame | Organisatio Identi | on Type fier | Organisation Identifier | | b-Division tifier | | | | |
| D Frame | Organisation Type Identifier | | Pract | ice Identifi | er | | Branch | Surgery Id | lentifier |
| E Frame | Organisati Identi | | Organisation | Identifier | Site or Sub- Division Identifier | | | | |
| F Frame | Organisation Type Identifier | | Organisation | Identifier | | | | | |
| G Frame | Organisation Type Identifier | Orga | anisation Iden | tifier | | b-Division tifier | | | |
| H Frame | Organisa | ition Type | Identifier | Organ Iden | isation tifier | | | | |
| I Frame | Organisatio Identi | on Type fier | Organis | sation Iden | tifier | | | | |
| J Frame | Organisatio Identi | on Type fier | Organis | sation Iden | tifier | | | | |
| K Frame | Organisation | and Orgai Identifier | nisation Type | Organisa Iden | ition Site tifier | | | | |

A Frame:

Example

Local Service Provider Site e.g. LSP0101

- LSP = Org Type Identifier
- 01 = Organisation Identifier
- 01 = Site or Sub-Division Identifier

B Frame:

Example

Care Trust Site e.g. TAK01

- T = Organisation Type Identifier
- AK = Organisation Identifier
- 01 = Site or Sub-Division Identifier

Also:

| Government Department Site | e.g. XDA01 |
|---|-----------------------|
| High Level Health Geography Site | e.g. Q3001 |
| High Level Health Geography Site, e.g. Area Team site | e.g. Q4401 |
| Local Health Board (Wales) Site | e.g. 7A101 |
| NHS Trust Site | e.g. RH802 |
| Other Statutory Authority (OSA) Site | e.g. X1601 |
| | e.g. Q3001 |

C Frame:

Example

Independent Sector Healthcare Provider (ISHP) Site e.g. NV701

- NV = Organisation Site Type Identifier
- 7 = Organisation Identifier
- 01 = Site or Sub-Division Identifier

D Frame

Example

GP Practice Branch Surgery: e.g. H81010002

- H (and length of code) = Organisation Identifier
- 81010 = Organisation Identifier (parent GP Practice)
- 002 = Branch Surgery Identifier

E Frame

Example

Special Health Authority (SpHA) Site: e.g. T115A

- T1 = Organisation Type Identifier
- 15 = Organisation Identifier
- A = Site or Sub-Division Identifier

F Frame

Example

Commissioning Support Unit Site: e.g. 0AA01

- 0 = Organisation Type Identifier
- AA01 = Organisation Identifier

G Frame

Example

Local Authority Site: e.g. V001AA

- V = Organisation Type Identifier
- 001 = Organisation Identifier
- AA = Site or Sub-Division Identifier

Please Note: The <u>Local Authority</u> codes are not available for general use but must only be used to facilitate Spine Smartcard and Endpoint Registration.

I Frame

Example

Optical Site: e.g. TP01A

- TP = Organisation Type Identifier
- 01A = Site or Sub-Division Identifier

J Frame

Example

Care Home Site: e.g. VN01A

- VN = Organisation Type Identifier
- 01A = Site or Sub-Division Identifier

Also:

Health Observatory e.g. XP001

Primary Healthcare Directorate (Isle of Man) Site e.g. YK101

K Frame

Example

Clinical Commissioning Group (CCG) Site e.g. 11AAA - 99YZZ

- 11A = Organisation and Organisation Type Identifier
- AA = Organisation Site Identifier

The structure and format of <u>ORGANISATION SITE CODES</u> maintained by the <u>Organisation Data Service</u>, <u>NHS Prescription Services</u> and other agencies are detailed in the tables below.

NHS ORGANISATION SITE CODES TABLES

Coding Formats

Table 1: CODING FORMATS FOR ORGANISATION SITES IN ENGLAND AND WALES

| Organisation Site Type | Frame Type | | Character Position | | | | | | | | | Notes/Comments |
|---|----------------------------------|-----|--------------------|-----|-----|-----|---|---|---|---|-----|--|
| | See Coding Frames Table | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |
| Care Home Site | J | V | L, M or N | A-9 | A-9 | A-9 | | | | | ODS | e.g. VN01A, VM01A, VL01A |
| Care Trust Site | В | Т | A-Y | A-Y | A-9 | A-9 | | | | | ODS | First three characters denote owning <u>Care</u> <u>Trust</u> e.g. TAK01 |
| Clinical Commissioning Group (CCG) Site | К | 0-9 | 0-9 | A-Y | A-Y | A-Y | | | | | ODS | First three characters denote owning <u>Clinical</u> <u>Commissioning Group</u> e.g. 11AAA - 99YZZ |
| | | | | | | | | | | | | |

| Commissioning Support Unit (CSU) Site | F | 0 | A-Y | A-Y | A-9 | A-9 | | | | | <u>ODS</u> | e.g. 0AA01 |
|--|--------------|--|-----|-----------------|-----------------|-----------------|-----|-----|-----|-----|----------------|---|
| Executive Agency Site | N/A See Note | X | 0-9 | 0-9 | 0-9 | 0-9 | | | | | ODS | First three characters denote Executive Agency e.g. X0901 |
| Government Department Site | В | x | A-Y | A-Y | 0-9 | 0-9 | | | | | <u>ODS</u> | First three characters denote Government Department e.g. XDA01 |
| GP Practice Branch Surgery - England and Wales | D | A- H, J-N, P, W & Y | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | 0-9 | ODS | First 6 characters denote parent practice. Char 1 = W for Welsh GP Practice. All other values represent English GP Practices e.g. H81010002 |
| Health Observatory | J | x | Р | 0-9 | 0-9 | 0-9 | | | | | <u>ODS</u> | e.g. XP001 |
| High Level Health Geography Site | B | Đ | A-9 | A-9 | A-9 | A-9 | | | | | ODS | e.g. Q3001 |
| High Level Health Geography Site, e.g. <u>Area Team</u> site | В | Q | A-9 | A-9 | A-9 | A-9 | | | | | <u>ODS</u> | e.g. Q4401 |
| Independent Sector Healthcare Provider (ISHP) Site | С | A, B, D, G, I, K, L, M, O, S, U, | A-Y | A- Y, 0-9 | A- Y, 0-9 | A- Y, 0-9 | | | | | <u>ODS</u> | First three characters denote owning Independent Sector Healthcare Provider (ISHP) e.g. NV701 Note: The A-Y range includes all letters except Z |

| | | V, W | | | | | | | | | |
|--------------------------------------|---|---------|-----------|-----|-----|-----------------|-----|-----|--|------------|--|
| Local Authority (LA) Site | G | V | A-9 | A-9 | A-9 | A-Y | A-Y | | | ODS | First four characters denote <u>LA</u> e.g. V001AA |
| Local Health Board (Wales) Site | В | 7 | A-9 | A-9 | A-9 | A-9 | | | | ODS | First three characters denote owning NHS Trust e.g. 7A101 |
| Local Service Provider Site | A | L | S | Р | 0-9 | 0-9 | 0-9 | 0-9 | | <u>ODS</u> | First five characters denote owning Local Service Provider e.g. LSP0101 |
| NHS Trust Site | В | R | A-9 | A-9 | A-9 | A-9 | | | | <u>ODS</u> | First three characters denote owning NHS Trust e.g. RH802 |
| Optical Site | ı | Т | P or Q | 0-9 | A-9 | A-9 | | | | <u>ODS</u> | e.g. TP01A, TQ01A |
| Other Statutory Authority (OSA) Site | В | Х | 0-9 | 0-9 | 0-9 | 0-9 | | | | <u>ODS</u> | First three characters denote owning Other Statutory Authority e.g. X1601 |
| Primary Care Trust (PCT) Site | В | 5 | A-9 | A-9 | A-9 | A-9 | | | | ODS | First three characters denote owning Primary Care Trust e.g. 5CT49 All Primary Care Trusts closed 31 March 2013 |
| Special Health Authority (SpHA) Site | Е | Т | 1 | 0-9 | 0-9 | A- Y, 1-9 | | | | <u>ODS</u> | First three characters denote owning SpHA e.g. T115A |

| Strategic Health Authority (SHA) Site | В | Q | A-9 | A-9 | A-9 | A-9 | | | <u>ODS</u> | First three characters denote owning <u>SHA</u> Trust |
|---|---|---|-----|-----|-----|-----|--|--|------------|--|
| | | | | | | | | | | e.g. Q3001 |
| | | | | | | | | | | All Strategic Health Authorities closed 31 March 2013 - from 1 April 2013 referred to High Level Health Geography Site |

Note: Codes for Executive Agency, Executive Agency Programme, Executive Agency Site and Executive Agency Programme Department do not easily fit into the coding frames as shown above and are therefore not included. This is due to their unusual structure in that there are more hierarchical 'tiers' than with other organisations.

Executive Agency and Executive Agency Programme are both considered Organisation level entities, although each Programme does have a relationship to an Executive Agency. Executive Agency codes are three characters long. Executive Agency Programme codes are six, and their first three characters are the same as the Executive Agency they are associated to.

Department codes of eight characters long can then be allocated underneath a Programme code (sharing the first six characters). Executive Agency Site codes of five characters long can be allocated under an Executive Agency code (and share the first three characters).

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity). This applies to all <u>ORGANISATION SITE CODES</u> in the Coding Format Table above except <u>Independent Sector Healthcare Provider</u> (ISHP) sites.

Table 2: CODING FORMATS FOR ORGANISATION SITES IN OTHER HOME COUNTRIES

| Organisation Site Type | Frame Type | | Character Position | | | | | | | | | Notes/Comments |
|---|----------------------------------|---|--------------------|-----|-----|-----|---|---|---|---|------------|----------------|
| | See Coding Frames Table | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |
| Primary Healthcare Directorate (Isle of Man) Site | J | Υ | К | A-9 | A-9 | A-9 | | | | | <u>ODS</u> | e.g. YK101 |

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

| For enquiries about this Change Request, please email informatio | n.standards@hscic.gov.uk |
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