

QIU ANNI

邱安妮

AVAILABLE IMMEDIATELY | IANG VISA

CONTACT

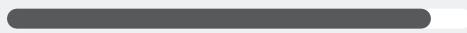
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SKILLS

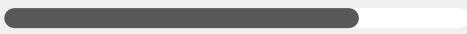
Web Programming



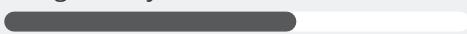
Adobe Experience Manager



Figma



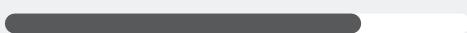
Google Analytics



PowerPoint, Word, and Excel



Chrome DevTools



EDUCATION

Master of Science in Applied Artificial Intelligence
HONG KONG CHU HAI COLLEGE
2024 - 2025

Bachelor of Computer Science and Technology

GUANGZHOU COLLEGE OF COMMERCE
2017 - 2021

LANGUAGES

- Mandarin: Native
- Cantonese: Native
- English: Good

SUMMARY

- With three years of experience in website building and operation. Routinely leverage AI assistants for rapid prototyping, auto-completion and bug diagnostics, improving delivery efficiency.
- I can independently set up and maintain websites and quickly adapt to different operating systems.
- I also have basic skills in video editing and graphic design, and I have managed accounts on Rednote and TikTok, familiar with content publishing and simple data review.
- Proficient in Excel and adept at using PivotTables to summarize and visualize key metrics.

EXPERIENCE

Official Website Operation

OPPO (Outsourcing) • DEC. 2023 - AUG. 2024

- Managed function updates and content maintenance for OPPO (140+ countries) and OnePlus (60+ countries) official websites and apps.
- Conducted end-to-end testing of new features, verifying backend construction and functionality.
- Monitored global site and app performance, promptly resolving issues reported by international agents.
- Collaborated closely with technical and product teams to plan and execute special events based on market trends and user needs.

Website Operation

Topkee Media., Ltd. • Jun. 2021 - Jul. 2023

- Independently designed and delivered 200+ industry-specific corporate websites with a 95 % client-satisfaction rate.
- Coordinated with the technical team to test and launch new features.
- Incorporated customer feedback, troubleshoot and resolved technical issues, and performed routine site inspections.

Game Operation

Tianjin Yurin Technology Co., Ltd. • Nov. 2020 - Mar. 2021

- Responsible for daily monitoring of game operation data and system status, identifying data anomalies, and pinpointing the source of potential functional/performance issues.
- Systematically collected and analyzed user feedback to identify functional defects, logic errors, and user experience pain points.