

Employee Data Analysis using Excel

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PROJECT TITLE

**EMPLOYEE PERFORMANCE ANALYSIS
USING EXCEL**

AGENDA

1. Problem Statement
2. Project Overview
3. End Users
4. Our Solution and Proposition
- 5.
- 6.

7. Dataset Description

8. Modelling Approach

Results and Discussion

Conclusion

PROBLEM STATEMENT

Employee performance is defined as how well a person executes their job duties and responsibilities. The companies assess their employees performance on an annual or quarterly basis to define certain areas.

The Dataset overview of an employee, contains the information about employees in a company.



PROJECT OVERVIEW

The project involves analyzing employee data using Excel which helps in gaining the knowledge regarding organizational data, performance statistical analysis by creating visualizations to understand the employee performances.



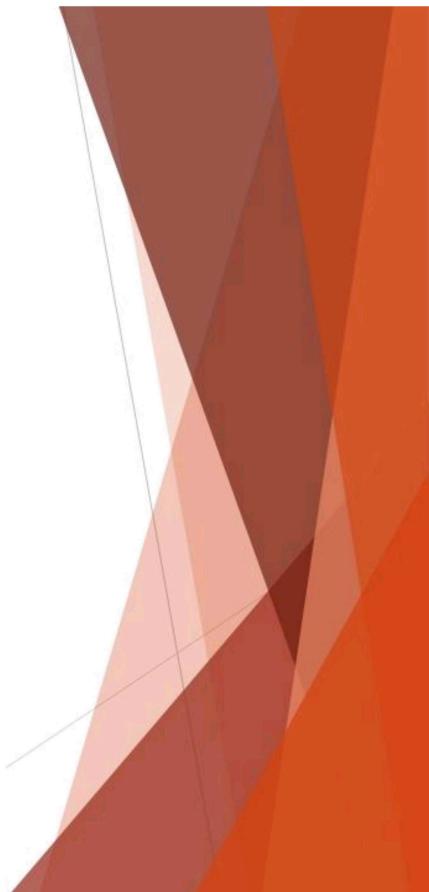
WHO ARE THE END USERS?

The end users in employee performance analysis include:

1. Human Resource management professionals.
2. Data Analysts.
3. Team Leaders.

OUR SOLUTION AND ITS VALUE PROPOSITION

- *Filtering- purpose to fill the missing values.
- *Conditional formatting- blank values.
- *Using- Pivot table and chart.



Dataset Description

Employment

ID Performance score

First name Current employee ratings

Last name Business units

Gender

Employee status

Employee type

Employee classification

THE "WOW" IN OUR SOLUTION

- ▶ Performance Level— These include the categories such as Levels in very high, high, medium, low, etc...

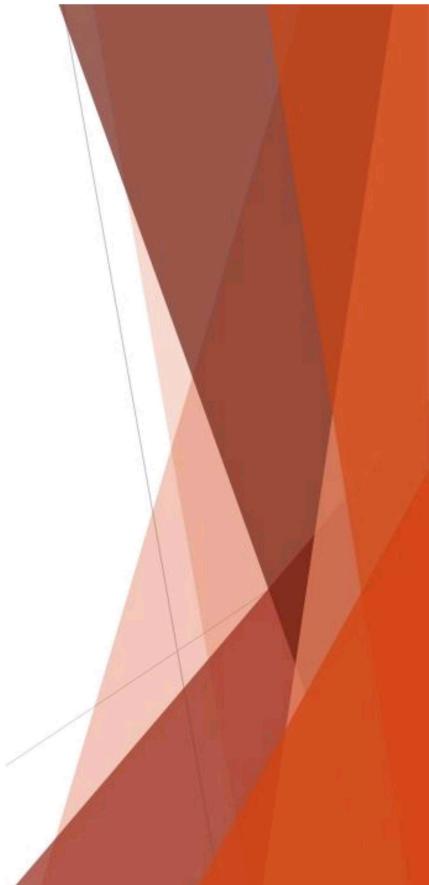
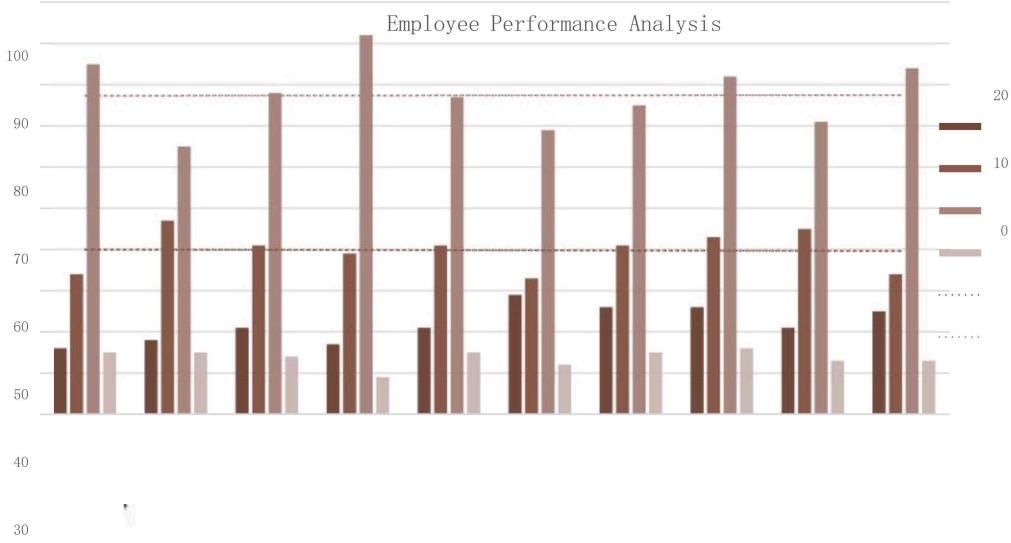


MODELLING

The modelling in this employee performance analysis project includes the following:

- *Data collection
- *Data cleaning
- *Results
- *Pivot table
- *Chart

RESULTS



MM

VERY HIGH

HIG
H

线性 (LOW)

LL

指数 (MED)

BPC CCDR EW MSC NEL PL PYZ SVG TNS WBL

CONCLUSION

The conclusion is the employee data analysis reveals the key insights in workforce performance and areas needed for improvement. The effective data analysis provides a foundation for the improvised planning and operational developments, which leads to a motivated and productive workforce environment.