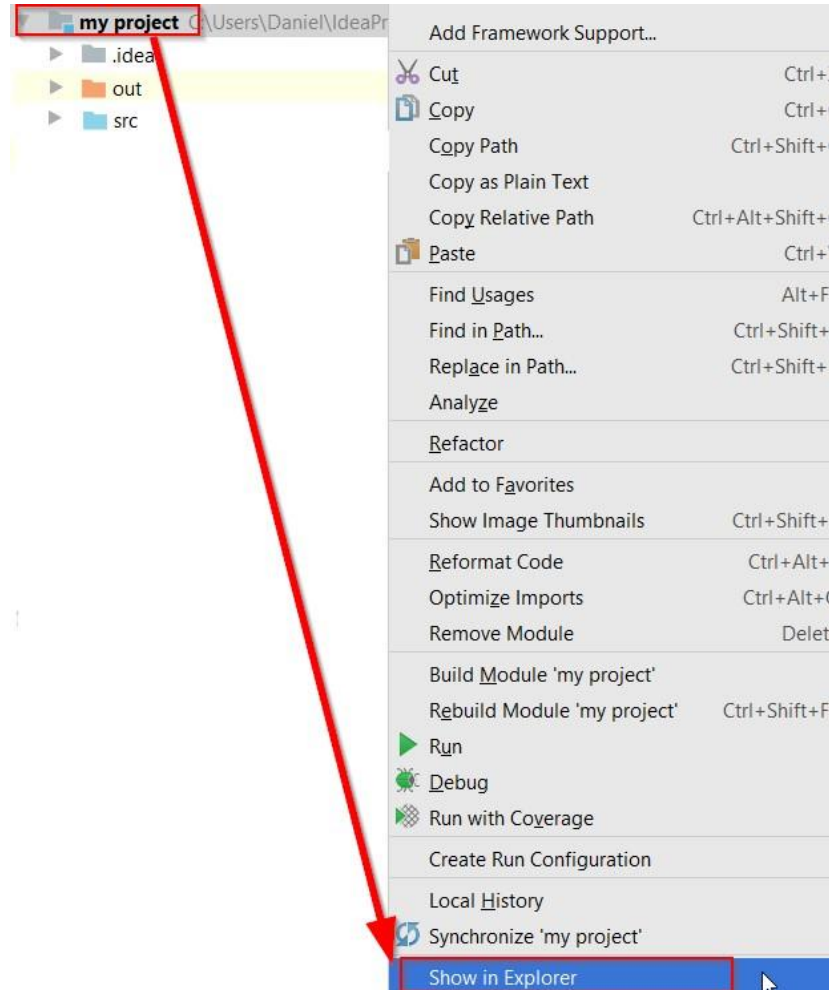# How to archive and send a project

1. Enter PyCharm.
2. Open your project.
3. Right click on your project directory.
4. Choose show in explorer:

5. Zip selected folder into archive file (.zip/.rar/.z7).
6. Send zipped project.
7. Done.

   ** if file is too large / blocked for uploads by Gmail, then use Google drive and share a link.