

# NICKEY NYAGOE OMBASA

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## PROFESSIONAL SUMMARY

Enthusiastic and proactive IT professional with hands-on experience through a successful internship with the Ministry of Education. Skilled in IT and information management and eager to apply a solid foundation in achieving organizational and personal goals. Known for creativity, excellent teamwork, and a willingness to learn and grow.

## CORE COMPETENCIES

- Analytical thinking
- Creativity
- Initiative
- Skilled Collaborator
- Adaptability
- Avid Learner

## TECHNICAL PROFICIENCIES

- Microsoft Office suite (Word, Excel, Access, PowerPoint)
- SQL (Microsoft SQL Server, MySQL)
- Tableau
- Basic Networking
- Programming fundamentals

## PROFESSIONAL EXPERIENCE

### Digital Literacy Programme (DLP) ICT Intern

June 2023 – June 2024

Ministry of Education

Marani Sub County

- ICT Systems Management and Support** - managed the National Education Management Information System (NEMIS) and provided first-line support and maintenance of ICT services in both sub-county offices and schools ensuring safe, secure, and ethical use of technology.
- Integration of ICT in Education** – supported e-learning, content development, implement digital literacy programs and ICT integration in teaching, learning, assessment, and reporting processes.
- Administrative and Technical Support** - assisted in policy development and production, utilized copywriting and design software, and processed data for analytics.

## EDUCATION

### Bachelor of Business Information Management

Kisii University

- Accounting
- Public Relations
- Marketing
- Basic Computer Programming
- Information Systems Management
- Web Development

## CERTIFICATIONS

- Data Analytics Essentials
- Blended Learning basics
- Computer Proficiency

## REFERENCES

**Mr. Justice Kemei**

Sub-County Director of Education

Marani Sub-County

07116778863

**Pr. Job Obara**

Youth Ministries Director

South Kenya Conference

0712852682