

## October Board Meeting Notes – October 11, 2016

7:00pm Brighton Heights Pavilion

To: Residents – Brighton Heights Subdivision  
From: Board of Directors, Brighton Heights POA

Attendees: Keli Snell, Stephanie Nell, Jenna Oates, Sharon Skaggs, Judy Silva

### **Items Discussed:**

Entrance landscape update - No annuals have been added and irrigation is not yet complete. Andy is following up with Buffington to get an update on the finishing up of the entrance landscape.

Pool Repairs - Keli called PH Pools for update on the invoices we received:

- \$5213.30 - to drain, pressure wash, caulk (fix leak), prime, and paint (minus pool walls - cannot be painted as paint will not stick and cause more issues over time) \*this is an immediate need to fix leak in pool for next season\*
- \$416.10 - sand change and sand - this does not need to be done until spring(March/April) - this is part of the filtration system for the pool
- \$1173.84 - replacement of pool pump - this is just for future reference. It does not need replaced at this time. This is so we can plan to reserve funds should the pump fail in the future.

Do we need second opinion for pool repairs? Also discussed the need to consider some sort of covering for pool pump area to protect from the elements.

Winterization of bathrooms - Andy from RCN will call this week to get scheduled.

Pool gate - Fobs have been deactivated for the season.

Pool meter update - RCN to follow-up with Grassroots landscape and city to confirm if this meter is up and working. We do not to refill pool until this meter is up and running.

Neighborhood Website - Sharon posted instructions on our neighborhood FB page. Per Andy at RCN there have been 20 neighbors who have registered to date.

Halloween/Fall Party - Party is tentatively scheduled for October 29th. Judy to send FB request to determine interest from neighbors - Saturday vs. Sunday afternoon? How many neighbors plan to attend? Volunteer interest for help and donations.

Update on unpaid 2016 dues - 96% of 2016 dues are paid. Updated invoices including late fees are being sent out by RCN for outstanding dues

Upcoming payment obligations - just standard monthly bills and winterization

Bills in PO Box - PO box will be closed in October. RCN is working on this. Gas bill seems to be the only one we have been unable to convert.

Other items discussed:

- RCN overpaid cleaning person \$250. These funds need to be reimbursed to our account by RCN
- Pool area cleanup after winterization - need to put away pool furniture for the winter. They will be stacked and locked up in bathrooms after winterization of bathrooms is completed.
- Pool area shed - discussed selling Shed and replacing with lockable storage boxes. Keli to take pictures and post for sale.