

## **November Board Meeting Agenda – November 8, 2016**

**To:** Residents – Brighton Heights Subdivision  
**From:** Board of Directors, Brighton Heights POA

### **Items to Be Discussed**

- Entrance landscape update - annuals being added by RCN billed to Buffington? Status of irrigation at both entrances? Address the weed/grass issue in new landscaping – ANDY I am waiting on the plumber to turn it all over to us, he has to get the final inspection completed before we can set up the meter. We have plants ready to go here. as soon as they move the backflow we will get plants in the ground. The weed grass is just grass we will get it cleaned up during planting and keep on top of it during the winter months.
- Pool Repairs - date for repairs to be started? ANDY Randy said he started the draining yesterday and depending on weather should be done in a week or so.
- Pool bathroom winterization - date for winterization? ANDY They got it done today, Stephanie opened the gate for them today.
- Locks for pool bathrooms
- Pool Shed - current shed has been sold. Need to look into bylaw compliant storage options for POA supplies and protection ideas for pool equipment area to prolong life of equipment
- Cleanup of Pool area for the winter - chairs and tables need stored for the winter after bathrooms are winterized
- Pool meter update - second meter installed and working? ANDY All equipment is there just need plumber to get final approval and get a meter set but should all be able to be done in a day or two so just waiting on that approval.
- Halloween Party Recap - takeaways for next year
- Neighborhood website - How many neighbors have signed up to date? ANDY 22
- Upcoming Board Member Elections - what needs to be done?

### **Financials**

- Update on unpaid 2016 dues - POA Dues should be paid. Late penalty being assessed for dues unpaid. Some have paid the fee and some have not. We have records of all that have and have not. Carolina is sick in bed today and I have been sick for 2 days just came in to get this put together. I will send you all by the end of the week a complete up to date sheet on dues.
- 2017 Dues - need to plan for sending out POA dues invoices for 2017 We will get those out at the beginning of the year so we don't have the issues we did this year and we can follow the conventions and bylaws when it comes to late penalties.
- Upcoming payment obligations – Andy Pool repair and plumber for the new meter.
- Bills in PO Box - all need updated to RCN before PO Box expires – Andy We cannot get the gas company to change the address since we didn't change the account, from what I remember Stephanie had the same issues