

Example Questions:

1. What occurred in as much detail as possible?
2. Who was involved and in what way?
3. How many times did the incident occur and is it ongoing?
4. What was the date, time and location of the incident?
5. Were there any witnesses or bystanders who saw what happened?
6. How did you react in the moment? (verbally or physically)
7. Do you know of any potential motives the offender may have had?
8. What, if any, type of evidence are you able to provide (physical or digital)?
9. How did others around you react to the incident?
10. Who else knows about the situation?
11. Did you report the incident to your manager or any other person of authority?
12. How have you been affected, both in terms of work and personally?
13. Is there anything else you want to add?
14. Where were you when the incident occurred?
15. Who was with you at the time of the incident?
16. On how many occasions have you witnessed something related to the incident?
17. Describe the event from your perspective.
18. How well do you know the complainant? How well do you know the accused?
19. What is your relationship like with the complainant and/or the accused?
20. Recall what was said and done by the complainant to the best of your ability.
21. Recall what was said and done by the accused to the best of your ability.
22. How did you react to the situation in the moment? How did you react afterwards?
23. How did any other witnesses respond to the situation?
24. Are you aware of any evidence supporting what you've said or the incident in general?
25. Did you learn anything about the incident after it happened (from talking to the complainant, accused or other witnesses etc.)
26. Is there anything else you want to add?