

# MINUTES OF THE COMMITTEE MEETING

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## NORTH OF TYNE LPC COMMITTEE

**Date:** Wednesday 10<sup>th</sup> January 2018  
**Time:** 09.30 – 16.00  
**Location:** Stephenson Suite, Holiday Inn Newcastle –Gosforth Park  
 Great North Road, Seaton Burn, Newcastle, NE13 6BP

### PRESENT:

Name	Organisation	Affiliation
Amanda Lertoria	Lloyds	CCA
Andy Watson	Whitworth Chemists	Independent
Ann Gunning	NoT LPC	Head of Services & Support
Chris Dodd	Gill & Schofield	Independent
Chris Holmes	Fairmans Pharmacy	Independent
Christine Wardlaw	NoT LPC	Treasurer
David Pearse	Boots	CCA
Debbie Baird-Palmer	Boots	CCA
Gary Dobinson	Mills Pharmacy	Independent
Keith Kendall	NoT LPC	Chair
Sharon Williams	Wellway Pharmacy	Independent
Stephen Blackman	NoT LPC	Chief Officer

### IN ATTENDANCE:

Name	Organisation	Affiliation

### APOLOGIES:

Name	Organisation	Affiliation
Farhaan Qureshi (Bobby)	Lloyds	CCA
Geraint Morris	Boots	CCA
Hannah Lubbeke Brown	Well	CCA
Mark Burdon	PSNC	Area Rep
Nisha Sehgal	Boots	CCA

Simon Clark	Tesco	CCA
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## MEETING:

Item	Discussion	Decisions and Action Points
<b>01</b>	<b>Introduction</b>	
	<b>Apologies</b> Apologies received as above.	
	<b>Declarations of Conflicts of Interest</b> Revised Corporate Governance, Confidentiality and Declarations of COI documents received from GD and AG.	<b>11-01 all members to sign updated COI forms</b>
	<b>Minutes from previous meeting</b> Previous minutes were approved. It was acknowledged that KK was Chair and not Acting Chair.	<b>Minutes approved</b>
	<b>Open action points.</b> All ongoing action points updated.	
<b>02</b>	<b>Visitors</b>	
	Sarah Kerrigan and Rachel Hope of Newcastle City Council attended to explain proposals regarding proposed changes to needle exchange funding. Suggestion was to replace flat rate payment with activity payment.	<b>01-01 AG to submit counter-proposal</b>
<b>03</b>	<b>Officers' Reports</b>	
	<b>Chair Report</b> See report for full details.	
	<b>Chief Officer's Report</b> See report for full details. Committee agreed to support GMLPC request for funding to support attendance at RMOC. Agreed to invite new PSNC CEO to LPC AGM and CP Awards.  Approved PSNE purchase of ear thermometers for all NoT LPC contractors.	<b>01-02 SB to invite new PSNC CEO to NoT LPC AGM</b> <b>01-03 SB to progress purchase of ear thermometers via PSNE</b>
	<b>HS&amp;S Report</b> See report for full details.	
	<b>Treasurer's report (finance and payroll)</b> See report for full details.	
<b>04</b>	<b>Governance</b>	
	Committee approved Governance Policy and MOU for dealings with PSNE Ltd	<b>01-04 SB to progress signatures with PSNE</b>
<b>05</b>	<b>Committee Matters</b>	
	<b>LPC Elections</b> Committee approved electronic voting for independent elections <b>PSNE Elections</b>	

	Committee reminded of criteria for regional PSNE elections	
<b>06</b>	<b>LPC Priorities</b>	
	<b>Roundtable (What ONE thing)</b> See Attach 06a	
<b>07</b>	<b>Discussion Points</b>	
	<p><b>HLP Beyond the Tick</b> Discussions regarding format for the evening.</p> <p><b>Maximising Income Event</b> World Café style event agreed. Agreed there was a need to improve quality and consistency of delivery. Cannot rely on NHS for income. Need to include future service aspirations in presentations.</p> <p><b>Community Pharmacy Integration</b> General support for proposals so far and ongoing work. Suggestions to include social prescribing. Respiratory management, falls prevention, sexual health, meds ops and CPRS+TPF+PGDs considered priorities.</p> <p><b>Concession Prices and Shortages</b> General concerns about impact on cash flow. What are PSNC doing? CD commented that now about minimising losses not achieving a margin.</p>	
<b>07</b>	<b>Other Business</b>	
	<p><b>Any other business:</b> Brief discussion about BBC Inside Out programme</p>	
	<p><b>Date and time of next LPC meeting:</b> Wednesday 7<sup>th</sup> March 2018, 09.30 – 16.00 Holiday Inn, Seaton Burn</p>	