

MINUTES OF THE COMMITTEE MEETING

NORTH OF TYNE LPC COMMITTEE

Date: Wednesday 4th July 2018
Time: 09.30 – 15.30
Location: Holiday Inn Newcastle –Gosforth Park
 Great North Road, Seaton Burn, Newcastle, NE13 6BP

PRESENT:

Name	Organisation	Affiliation
Amanda Lertoria	Lloyds	CCA
Andy Watson	Whitworth Chemists	Independent
Ann Gunning	NoT LPC	Head of Services & Support
Chris Dodd	Gill & Schofield	Independent
Chris Holmes	Fairmans Pharmacy	Independent
Debbie Baird-Palmer	Boots	CCA
Gary Dobinson	Mills Pharmacy	Independent
Geraint Morris	Boots	CCA
Hannah Lubbeke-Brown	Well	CCA
Hugh McKendrick	Boots	CCA
Russell Buglass	Rowlands	CCA
Sharon Williams	Wellway Pharmacy	Independent
Stephen Blackman	NoT LPC	Chief Officer

IN ATTENDANCE:

Name	Organisation	Affiliation

APOLOGIES:

Name	Organisation	Affiliation
Christine Wardlaw	NoT LPC	Treasurer
Farhaan Qureshi (Bobby)	Lloyds	CCA
Keith Kendall	NoT LPC	Chair
Simon Clark	Tesco	CCA
Mark Burdon	PSNC	Area Rep

MEETING:

Item	Discussion	Decisions and Action Points
01	Introduction	
	Declarations of Conflicts of Interest No new Declarations of Conflict of Interest. Members present each gave a summary of their job roles/COIs. The committee noted AG's part-time role at Pharmicus.	07-01 RB, FQ, KK to complete updated COI forms
	Minutes from Previous Meeting Previous minutes were approved without changes.	Minutes approved
	Open Action Points. All ongoing action points reviewed and updated. 05-15 Zomorph situation now resolved.	
02	LPC Priorities	
	Roundtable (What ONE thing) Identified priorities as: <ul style="list-style-type: none"> LPC to feed in to CCG consideration of ONPOS Website to be completed (with service specifications) Visits to contractors or phone offering support TPF (triaging patients to pharmacy) Get ahead with flu season. Avoid GP conflicts Committee approved 4 additional days for SB to complete website content	07-02 SB to complete website content by 05/09/2018
03	Committee Matters	
	Committee members exclusively discussed job roles and salary review. No conclusions/agreement reached. Further work to continue in sub-committees Contractor complaint was discussed, and matter closed SB and AG not present for this session	05-07, 05-08, 05-10 action points ongoing Contractor complaint closed
04	Officers' Reports	
	Chair's Report See report for full details. KK not present.	
	Chief Officer's Report See report for full details. Discussions with Northumbria FT re Transfer of Care (ToC) noted. Committee thought contractors would be happy to receive admission and discharge information. It was noted that post-discharge medication safety net should offer funding possibilities It was noted that 12m term at Azure Business Centre complete in September. FSC to consider ongoing office rental LPC agreed that a contractor evening should be organised for 15/11/2018 LPC approval given for SB, AG and AW to attend PSNC market entry training on 31/10/18 No action to be taken at this time regarding pharmacy involvement in Primary Care Homes	07-03 FSC to consider ongoing use of Azure 07-04 SB to organise contractor evening for 15/11/18 Approval given for SB, AG and AW to attend PSNC market entry training on 31/10/18
	HS&S Report	

	See report for full details. AG to contact HEE about hosting some Oriel interview in Newcastle rather than all in Leeds	07-05 AG to contact HEE about hosting some Oriel interview in Newcastle rather than all in Leeds
	PSNC Regional Representatives Report Included in Chief Officer's Report.	
05	Finance	
	See report for full details. CW not present It was noted that officers had not been informed of salary review recommendation	
06	Governance	
	There was a quick review of the revised PSNC LPC Governance Self-Assessment on PharmOutcomes. It was agreed that GSC should focus on quick wins and steps to improvement should form part of LPC strategy	07-06 GSC to focus on quick wins for Governance improvement 07-07 Governance improvement steps to be included in LPC strategy
07	LPC Skills and Training Needs	
	LPC members reminded to complete Skills, Training and Performance Audit Forms. Skills assessment required as part of Governance self-assessment.	05-11 All to complete Skills, Training and Performance Audit Forms
08	Visitors	
	Julia Newton, Medical Director, NE and N Cumbria AHSN gave an overview of the work and aims of AHSN. She expressed her thanks for the earlier opportunity to visit two local pharmacies which was very insightful. AHSN keen to work with LPC and community pharmacy. There was a brief discussion of project ideas including: <ul style="list-style-type: none"> Reducing dependency on prescribed meds Telephone MURs above 400 limit Independent prescribing in community pharmacy 	
09	Market Entry, Relocation, Change of Ownership	
	<ul style="list-style-type: none"> Current Needs, Bestway, Great Park – Refused Current Needs, Dinnington – Refused Relocation, NewLine, Stakeford - Approved Relocation, Whitley Road, Whitley Bay – Received Consolidation, Boots, Bedlington - Received Consolidation, Farah, Benwell – Received LPC agreed to support proposed relocation and consolidations	LPC agreed to support proposed relocation and consolidations
10	PSNE Limited	
	See officers' reports	
11	Other Business	
	7/28 day prescribing There was a long discussion about 7/28 day prescribing. Northumbria FT known to be assessing patients at the practices they own but unsure what basis they were using. Guidance was in place but not all pharmacies following. AG to circulate guidance to pharmacies. For patient safety, when medication changed, existing MCAs should be disposed of and new MCAs dispensed against full set of new prescriptions. Guidance should remind contractors that MAR should not be	07-08 AG to circulate LPC/APC guidance on 7/28 day prescribing

	provided without payment.	
	PREM 2 process It was suggested that process should be simplified and every patient discharged from hospital to have telephone MUR. AG to investigate whether Prem 2 template could be part of ToC on PharmOutcomes with notification to NHSE for approval.	07-09 AG to look at PREM 2 and PharmOutcomes
	Date and time of next LPC meeting: Wednesday 5 th September 2018, 12.30 – 18.00 Holiday Inn, Great North Road, Seaton Burn, NE13 6BP	

Notes:

ORWG – Organisational Review Working Group

FSC – Finance Sub-Committee

GSC – Governance Sub-Committee