

# AGENDA

## NORTH OF TYNE LPC MEETING

**Date:** Wednesday 5<sup>th</sup> September 2018

**Time:** 12.30 – 18.00

**Location:** Holiday Inn Newcastle - Gosforth Park  
Great North Road, Seaton Burn, Newcastle, NE13 6BP

Item	Description	Lead	Time	Paper
<b>01</b>	<b>Introduction</b>		<b>12:30</b>	
	Welcome, apologies and declarations of conflicts of interest <ul style="list-style-type: none"> <li>All members to complete Attach 01b</li> </ul>	Chair		Attach 01a Attach 01b
	Minutes of previous meeting – 4 <sup>th</sup> July 2018	Chair		Attach 01c
	Open action points	Chair		Attach 01d
<b>02</b>	<b>LPC Priorities</b>		<b>13:00</b>	
	Round table <ul style="list-style-type: none"> <li>What <b>ONE</b> thing could the LPC do to support contractors</li> </ul>	Chair, All		Verbal
	Items for 'Any Other Business'	All		Verbal
<b>03</b>	<b>Committee Matters</b>		<b>13:15</b>	
	Personnel Matters – (Closed session. Committee only) <ul style="list-style-type: none"> <li>Job Roles</li> <li>Salary Reviews</li> </ul>	SC		Verbal
<b>04</b>	<b>Officers' Reports</b>		<b>14:00</b>	
	Chair's report	Chair		Attach 04a
	Chief Officer's report	SAB		Attach 04b
	HS&S report	AG		Attach 04c
	PSNC Regional Representatives Report	MB		Verbal
<b>05</b>	<b>Finance</b>		<b>14:45</b>	
	Finance report	CW, FSC		Attach 05a
<b>06</b>	<b>Governance</b>		<b>15:00</b>	
	Governance report <ul style="list-style-type: none"> <li>Review of revised self-declaration</li> </ul>	SC, GSC		Verbal
<b>07</b>	<b>Discussion Points</b>		<b>15:30</b>	
	Contractor support/training events <ul style="list-style-type: none"> <li>14<sup>th</sup> Nov 2018</li> <li>9<sup>th</sup> Jan 2019</li> </ul>	SAB, AG		Verbal
	AGM/Community Pharmacy Awards	SAB		Verbal

	Questions for Simon Dukes	All		Verbal
<b>08</b>	<b>Market Entry, Relocation, Change of Ownership</b>		<b>15:50</b>	
	See Chief Officer's Report	SAB		Verbal
<b>09</b>	<b>PSNE Limited</b>		<b>15:55</b>	
	See Chief Officer's Report	SAB		Verbal
	<b>Coffee Break</b>		<b>16:00</b>	
<b>10</b>	<b>Visitors</b>		<b>16:15</b>	
	Simon Dukes, CEO, PSNC	Chair		Verbal
<b>11</b>	<b>Other Business</b>		<b>17:45</b>	
	Any other business	All		Verbal
	Date and time of next LPC meeting: Wednesday 14 <sup>th</sup> November 2018, 09.30 – 16.30 Holiday Inn, Great North Road, Seaton Burn, NE13 6BP	Chair		Attach 11

**Notes:**

ORWG – Organisational Review Working Group

FSC – Finance Sub-Committee

GSC – Governance Sub-Committee