

MINUTES OF THE COMMITTEE MEETING

NORTH OF TYNE LPC COMMITTEE

Date: Wednesday 7th March 2018

Time: 09.30 – 16.00

Location: Stephenson Suite, Holiday Inn Newcastle –Gosforth Park
Great North Road, Seaton Burn, Newcastle, NE13 6BP

PRESENT:

Name	Organisation	Affiliation
Andy Watson	Whitworth Chemists	Independent
Ann Gunning	NoT LPC	Head of Services & Support
Chris Dodd	Gill & Schofield	Independent
Chris Holmes	Fairmans Pharmacy	Independent
Christine Wardlaw	NoT LPC	Treasurer
Debbie Baird-Palmer	Boots	CCA
Gary Dobinson	Mills Pharmacy	Independent
Geraint Morris	Boots	CCA
Keith Kendall	NoT LPC	Chair
Sharon Williams	Wellway Pharmacy	Independent
Simon Clark	Tesco	CCA
Stephen Blackman	NoT LPC	Chief Officer

IN ATTENDANCE:

Name	Organisation	Affiliation
Lara Ahmaro	Newcastle University	School of Pharmacy

APOLOGIES:

Name	Organisation	Affiliation
Amanda Lertoria	Lloyds	CCA
David Pearse	Boots	CCA
Farhaan Qureshi (Bobby)	Lloyds	CCA
Hannah Lubbeke Brown	Well	CCA
Mark Burdon	PSNC	Area Rep

Nisha Sehgal	Boots	CCA
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MEETING:

Item	Discussion	Decisions and Action Points
01	Introduction	
	Apologies Apologies received as above. Lara Ahmaro was introduced as pharmacist and PhD researcher at Newcastle University studying chlamydia uptake rates in North Tyneside.	
	Declarations of Conflicts of Interest KK advised that his NHS England role was extended for 12 months.	
	Minutes from previous meeting Previous minutes were approved. It was noted that GM had given apologies and that Rachel Hope had accompanied Sarah Kerrigan of Newcastle City Council.	Minutes approved
	Open action points. All ongoing action points updated. 09-06 and 11-05 merged.	
02	STP Engagement	
	SB presented a draft presentation to be given at STP joint oversight committee on 19 th March. Several comments were made: <ul style="list-style-type: none"> • Current services do not allow pharmacies to fully deliver • OTC minor ailment is useful but limited • Patients comfortable with pharmacies as a clinical environment • PGDs could improve anti-microbial stewardship • GPs could refer to CP • Pharmacy can deliver e.g. ToC, Flu, CPRS • Should be able to issue against extended OTC licence • NE has ability and track record. Leading nationally • All pharmacies now have NHS mail • Long opening hours and easy access without appointment • Frequent patient contact • Improve colour scheme on mind map • Note stay well campaign • Deprescribing • Current services support STP priorities but we could do more 	03-01 SB to update STP presentation
03	Officers' Reports	
	Chair Report See report for full details.	
	Chief Officer's Report See report for full details.	

	HS&S Report See report for full details.	
	Treasurer's report (finance and payroll) See report for full details.	
04	Governance	
	SC gave an overview of current position against LPC self-assessment template. July meeting to review gap analysis.	03-02 SC to send governance template comments to SB for updating on PharmOutcomes
05	Committee Matters	
	LPC Elections Vote of thanks to those stepping down New members Consideration to be given to training courses for new members AGM Marriott and Holiday Inn to be considered. Recommended early announcement of award categories. Steering group for awards CW and SW	03-03 SB to contact venues 03-04 SB to prepare application pack
06	LPC Priorities	
	Roundtable (What ONE thing) Limited time. Reviewed previous comments and confirmed key points were: <ul style="list-style-type: none"> Limited level of information from PSNC Guidance / holding statements needed to share with contractors 	
07	Discussion Points	
	Contractor Training Consider service development opportunities for multiples Consider event for 27 th June Stay Well Campaign Promote in Newsletter	03-05 SB to promote Stay Well campaign in newsletter
08	Other Business	
	Any other business: Brief discussion about OTC consultation	03-06 DBP and AW to respond to OTC consultation based upon CCA response
	Date and time of next LPC meeting: Wednesday 2 nd May 2018, 09.30 – 16.00 Holiday Inn, Seaton Burn	