Hiring Application
Personal Info

First Name _____ Last Name _____

Email _____

Gender
☐ Male   ☐ Female

Date Of Birth _____   Proof of Age Available: ☐ Yes   ☐ No

Residential Address

Address Line 1 _____   City _____

State _____   Zip/Postal (If Any) _____

From _____   To _____

Contact Number

Phone (Home, Optional) _____   Phone (Mobile) _____

Emergency Contact Name _____

Emergency Contact Phone Number _____

ID Info

Aadhaar Number: _____   Aadhaar Card Attached: ☐

Pan Number: _____   Pan Card Attached: ☐

Passport Front Page: ☐   Passport Back Page: ☐

License Front Page: ☐   License Back Page: ☐

Hiring Application

Employment History

Organization Name: _____

Designation/Role: _____

Start Date: _____

End Date: _____

Reason For Leaving: _____

Experience Certificate Attached (PDF Only): ☐ Yes ☐ No

Organization Name: _____

Designation/Role: _____

Start Date: _____

End Date: _____

Reason For Leaving: _____

Experience Certificate Attached (PDF Only): ☐ Yes ☐ No

Organization Name: _____

Designation/Role: _____

Start Date: _____

End Date: _____

Reason For Leaving: _____

Experience Certificate Attached (PDF Only): ☐ Yes ☐ No

Hiring Application
Education and Banking

Choose One That Applies

Primary School: ☐   High School/Secondary: ☐   Diploma: ☐   Doctorate (PhD): ☐

Bachelor's Degree: ☐   Master's Degree: ☐   Other: _____

Primary School

School Name: _____

Location (City/Town): _____ Year Competed: _____

High School/Secondary

School Name: _____

Board (If Applicable): _____ Year Competed: _____

Stream (Ex. Science): _____ Grade/Percentage: _____

Diploma / Bachelor's / Master's / Doctorate / Other

Institution Name: _____

University/Board (If Applicable): _____

Field Of Study: _____ Start Year: _____ End Year: _____

Grade/Percentage: _____

Bank Name: _____

Branch Name: _____

Account Holder's Name: _____

Account Number: _____

IFSC Code: _____

UPI ID (Optional): _____

Void Cheque / Bank Proof Attached (PDF Only, Optional): ☐ Yes   ☐ No

Declaration

I hereby confirm that all information provided in this onboarding form is true, complete, and accurate to the best of my knowledge. I understand that providing false or misleading information may affect my employment eligibility.

☐   I have read and accept the above declaration.

Signature: _____ Date: _____

Hiring Application
Submission Info

SUBMISSION INSTRUCTIONS

After completing the form:

1. Ensure all fields are filled clearly in BLOCK LETTERS.

2. Sign the declaration on the last page.

3. Scan all pages of the completed form into one combined PDF file.

4. Prepare all required supporting documents in PDF format only
   (Aadhaar, PAN, Passport, License, Experience Certificates, Void Cheque).

   - Images/JPEG/PNG formats will not be accepted.

5. Reply to the onboarding email you received and attach:

   - The completed form (PDF)

   - All supporting PDF documents

Send the email to NPT HR.