



Procedure for Creating Card Listing Archives

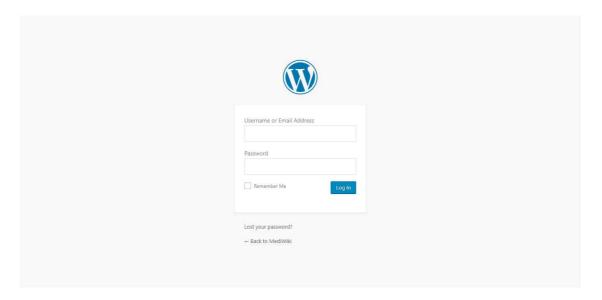
To demonstrate the entire exercise, we are creating an archive of Blood Banks along with filters and content creation of a single Blood Bank.

Step 1: Login to the admin dashboard using the below credentials.

Dashboard Link: https://mediwiki.langoorqa.net/wp-admin

Username: samanvayfoundation

Password: %kRMWTeYGPxGZ6oR^4CwK@y8



Step 2: Create Post Type / Card List

- Navigate to CPT UI and click on Add/Edit Post Types.
- Fill the below-mentioned fields under **Basic Settings** section.





- Post Type Slug
- Plural Label
- Singular Label
- Set Has Archive to **True** under Settings section.
- Click on **Add Post Type** button.



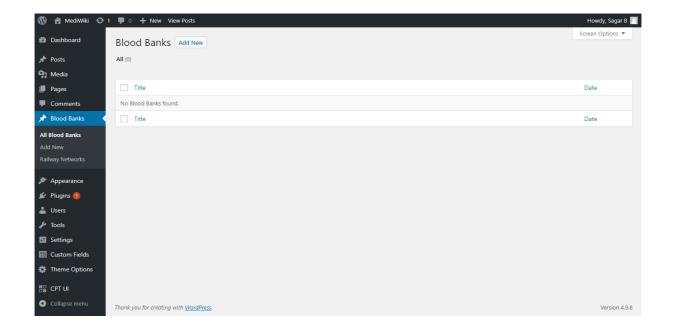


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 Once this is done the new Post Type / Card List (Blood Banks) has been created and here is the screenshot of the same.



Step 3: MediWiki CMS – Add the MediWiki CMS Field Group to newly created Post Type / Card List.

- Navigate to Fields and click on MediWiki CMS (Edit)
- Scroll down to Location section and set the rule group
 Show this field group if.

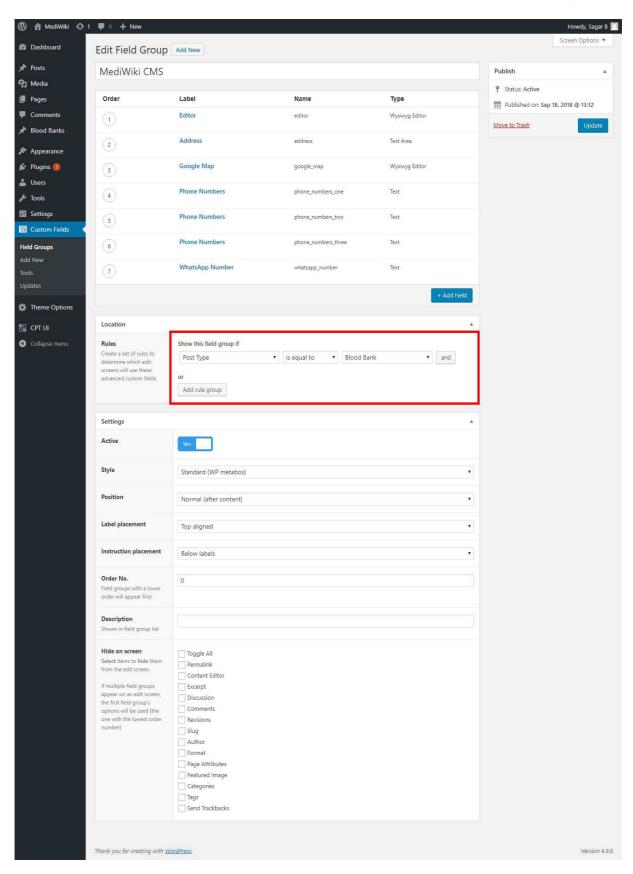




- If this is the first Post Type / Card List then, Post Type is equal to your newly created Post Type / Card List (Blood Banks).
- If the Card List is not the first one, then click on **Add rule group** button and set the rule as Post Type is equal to newly created Post Type / Card List (Blood Banks).











Step 4: Creating Filters (Taxonomies)

To demonstrate this, we have created the **Blood Related** Filter / Taxonomy.

- Navigate to CPT UI and click on Add/Edit Taxonomies.
- Fill the below-mentioned fields under **Basic Settings** section.
 - Taxonomy Slug
 - Plural Label
 - Singular Label
 - Attach to Post Type
- Set Hierarchical to **True** under **Settings** section.
- Click on Add Taxonomy button.





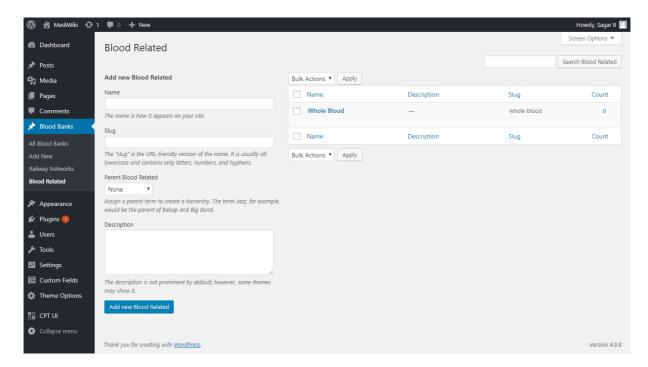
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Step 5: Creating Filter Terms / Taxonomy Terms

- Navigate to newly created Post Type / Card List (Blood Banks) and click on the Taxonomy (Blood Related) you just created.
- Add the Term Name and press Enter key.



Step 6: Filter Terms / Taxonomy Terms as **Radio Buttons** on the **front end**.

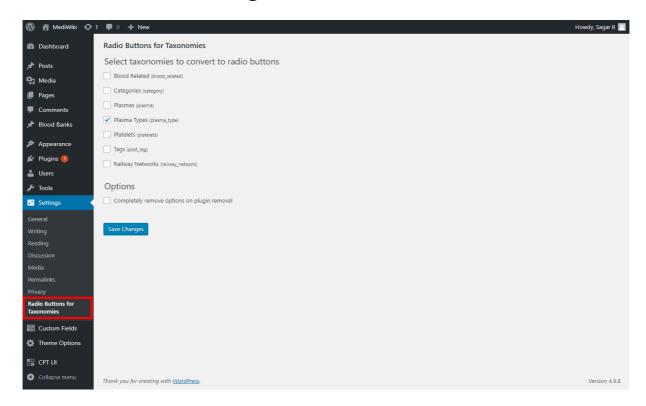
To demonstrate this, we have created the **Plasma Types** Filter / Taxonomy.

 Navigate to Settings and click on Radio Buttons for Taxonomy.





- Check the Filter / Taxonomy which terms to be rendered as Radio Buttons.
- Click on Save Changes button.



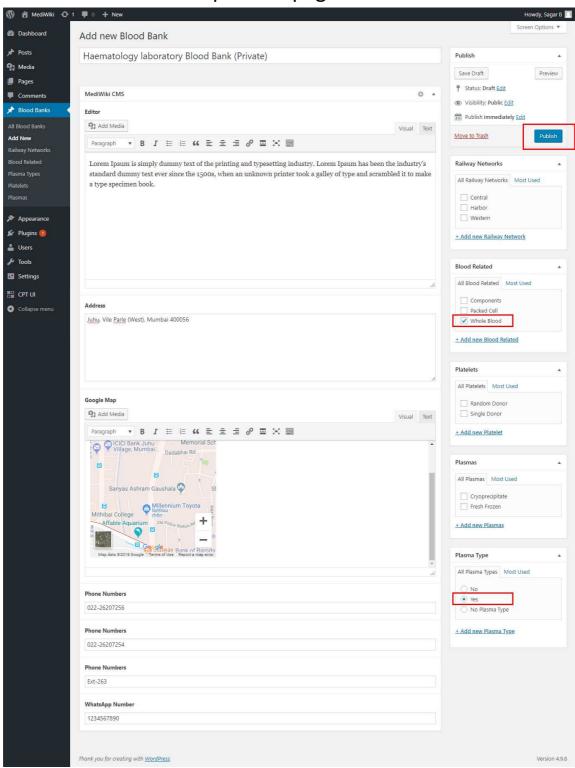
Step 7: Creating new Posts / Card details

- Navigate to newly created Post Type (Blood Banks) and click on Add New
- Fill all the necessary fields and select the appropriate filters.
- Here also you can create Filter Terms / Taxonomy Terms.





• Once done scroll to top of the page and hit Publish button.







Accessing Card Listing Pages

While you create new custom card listing templates please find below the steps to be followed for viewing the pages –

- 1. Navigate to CPT UI and click on Registered Types/Taxes
- 2. Under each Post Type there will be a link to View frontend archive