




CONTACT

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Chattanooga, TN 

EDUCATION

Data Analytics

Nashville Software School

Graduation Jan 2021

MBA

Fox School of Business,
Temple University

M.S. Emergency and Disaster Management

Georgetown University

B.S. Chemistry

Tennessee State University

PROFESSIONAL CERTIFICATION

Project Management
Professional (PMP)
#2066787

DESMOND C. BROOKS

Accomplished program manager with specialization in project management, planning and transformational development. I have an insatiable appetite for information that leads to actionable insights and fact-based decisions.

DATA ANALYTICS EXPERIENCE

Nashville Software School | Sep 2020 – Present

Enrolled in an action-oriented data analytics program with an intensive curriculum covering Python, SQL for relational databases; advanced Excel functions such as macros, pivots, arrays, index, etc.; Tableau and Power BI for data visualization. Statistical reasoning is applied to real data in a variety of domains.

PROFESSIONAL EXPERIENCE

MANAGEMENT CONSULTANT

Project Management Now (PMnow) | Stafford, VA | 2018 – 2019

Consulting firm specializing in the management of cost, schedules, resources, risks and scope for its clients.

- Provided project planning, reporting and monitoring support for a biotech client's process improvement initiative; developed an integrated schedule with stakeholders to prioritize SOP development and versioning; led weekly team status meetings. (Tools: MS SharePoint, MS Excel, MS Project)
- Lead editor for a manufacturing company's Earned Value Management System description and process flows. (Tools: Adobe InDesign)

STRATEGIC PLANNER

Department of Defense, Letterkenny Army Depot | Chambersburg, PA | 2016 – 2018

Department of Defense organization dedicated to the repair and modernization of Air and Missile Defense and precision fire systems to enable multi-domain operations for U.S. and Allied Forces.

Responsible for the implementation of planning directives within the Business Development Office while conducting research, analysis and recommending strategic initiatives for contemporary, emerging, and futuristic issues confronting the organization.

- Analysis led to the identification of \$300K in new business opportunities.
- Led the development of an organizational realignment to optimize operational effectiveness. (Tools: MS Excel, MS Visio, Tableau)



PROFESSIONAL TRAINING

Lean Six Sigma Black Belt
Department of the Army

SPECIAL INTEREST

Vice President
Moldova World
Children's Fund



Honorably served
1994-2014



Bronze Star recipient



DESMOND C. BROOKS

- Created and instituted an automated tasker management dashboard that increased tasker responsiveness, transparency, and functionality.

(Tools: MS Excel, MS SharePoint)

HUMANITARIAN & DISASTER ASSISTANCE PROGRAM/PROJECT MANAGER FOR EUROPEAN OPERATIONS

Department of the Defense, U.S. European Command | Stuttgart, Germany | 2008 - 2016
Joint military command headquartered in Stuttgart, Germany.

Responsible for management of USEUCOM's Humanitarian and Disaster Assistance programs through budgeting, life cycle management, and oversight of humanitarian response activities for 17 countries within Eastern Europe.

Tools: MS Office Suite, Overseas Humanitarian Assistance Shared Database

- Managed a portfolio of programs budgeted at \$25M - \$30M annually.
- Led project management efforts from initiation to close out for over 100 new construction and renovation projects.
- Teamed with the U.S. Army Corps of Engineers to facilitate cost engineering and subsequent contract award to selected vendor.
- Monitored developing Humanitarian Crisis and recommend courses of action commensurate with program authorities.
- Facilitated DOD's Humanitarian Assistance (HA) operations involving man-made and natural disasters within Europe; efforts resulted in the delivery of over \$1M in supplies to support the relief efforts of local and state governments during declared emergencies.
- Enhanced program effectiveness through close collaboration with interagency partners, partner nation elected officials, and international organizations.
- Championed over \$1M of congressionally appropriated funds to reduce flood risks and improve flood response capabilities throughout Southeastern Europe.