

Seth Mitchem

Data Analyst

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ABOUT

Analytically minded individual with detailed data entry, communication skills, and technical aptitude looking to transition to and further build skills in a customer focused software organization.

RELEVANT SKILLS

Data Analysis

Python

SQL (Postgres)

Tableau

Power BI

Excel

Git/GitHub

PROFESSIONAL EXPERIENCE

NASHVILLE SOFTWARE SCHOOL | Nashville, TN

Data Analyst Apprentice, May 2022–Present

- Analyzed data using Microsoft Excel, including utilizing pivot tables and lookups, and connected to external data sources using the PowerPivot add-on
- Built and deployed dashboards using Tableau and Power BI
- Wrangled data and performed exploratory data analysis using Python's *pandas* library
- Created data visualizations using *matplotlib* and *seaborn*
- Gathered data through APIs and web scraping
- Performed geospatial analysis using *geopandas* and *folium*
- Retrieved and analyzed data using PostgreSQL and *sqlalchemy*
- Source code version control with Git/GitHub
- Project management/tracking with GitHub project boards and issue tracking

Projects

Nashville City Cemetery – Utilized excel to analyze over 150 years of data provided by Nashville City Cemetery

App Trader – Applied SQL knowledge to determine which mobile apps would be the most profitable to acquire

Lahman Baseball Project – Used SQL to perform exploratory data analysis on 27 different tables of the Lahman baseball database (an open-source collection of baseball statistics).

Olympics – Used Power BI to create an interactive dashboard showing the results of the 2016 summer Olympics

MEIJER | Remote

Merchandise Service Associate, February 2022–May 2022

- Contracted to perform data entry and data validation for the Product Information System
- Completed necessary item setup with information provided by the vendor – case pick configuration, descriptions of product, marketing data, etc.

SALUS | Nashville, TN

Quality Assurance Specialist, October 2021–December 2021

- Contracted to analyze and compare quotes generated with difference workers compensation software
- Performed analysis and executed action based on scripted processes
- Completed rating calculation in new and legacy systems to generate rating worksheets
- Entered service log tickets in Origami Risk ticketing system if issues/discrepancies found

MODUSLINK | Smyrna, TN

Inventory Control Clerk / Team Lead, July 2019–October 2021

- Worked with SAP/WMS software to track, reconcile, and maintain inventory
- Verified clerical computation against physical inventory and adjusted errors accordingly using cycle counts
- Responsible for email correspondence related to inventory and production issues
- Researched missing inventory items and reported losses and trends to management
- Operated heavy machinery (forklift, reach truck, cherry picker, pallet jack) to pick/pack and transport inventory

HOT TOPIC | Lavergne, TN

Equipment Operator / Team Lead, August 2017–May 2019

- Picked and put away product using a cherry picker and reach truck
- Transported product to necessary locations using a riding electric pallet jack
- Loaded trucks using a sit-down forklift
- Assisted with the problem resolution and receiving departments when requested

PALMER WHOLESale | Murfreesboro, TN

Delivery Driver / Shipping & Receiving, May 2015–April 2017

- Delivered food and other supplies to local schools and gas stations with a box truck
- Received product and stocked warehouse shelves
- Loaded trucks for next day delivery
- Warehouse organization and sanitation

INTERSTATE WAREHOUSE | Murfreesboro, TN

Equipment Operator, November 2014–May 2015

- Picked orders using a reach truck
- Loaded and unloaded tractor trailers
- Responsible for auditing orders to ensure proper count prior to shipping

LEWIS BROTHERS BAKERIES | Murfreesboro, TN

Production / Shipping & Receiving, June 2009–October 2014

- Loaded tractor trailers according to client's orders
- Worked in production on the bread and bun lines
- Ran box maker and stacked boxes
- Regularly cleaned out siloes using a scraper
- Used a riding floor scrubber to clean and brighten floors

EDUCATION

Nashville Software School | Nashville, TN (Remote)

Certification, Data Analytics

May 2022–August 2022

MIDDLE TENNESSEE STATE UNIVERSITY | Murfreesboro, TN

Earned 61 credits towards a Bachelor of Science degree

August 2010–May 2014

