

KRISTEN REEDS

Data Analyst

DETAILS

ADDRESS

4844 Rock House Rd
Cross Plains, 37148

PHONE

615-389-2924

EMAIL

ksreeds2016@gmail.com

LINKS

[GitHub](#)

[LinkedIn](#)

SKILLS

SQL

Python

Microsoft Power BI

Tableau

Microsoft Excel

Microsoft Office

PROFILE

Resourceful, and committed to continually advancing my knowledge of relevant technologies. Bringing forth a motivated attitude and a variety of powerful skills. Able to effectively self-manage during independent projects, as well as collaborate as part of a productive team.

EMPLOYMENT HISTORY

Data Analyst Apprentice , Nashville Software School

Nashville TN

Jan 2023 — Present

Intensive full-time boot-camp focusing on data analytics fundamentals and problem solving. Used real-world datasets and included projects where findings were presented to stakeholders from the community.

- Analyzed data using Microsoft Excel, including utilizing pivot tables and lookup, and connected to external data sources using the Power-pivot add-on
- Built and deployed dashboards using Tableau and PowerBI
- Created data visualizations using *matplotlib* and *seaborn*
- Retrieved and analyzed data using PostgreSQL and *sqlalchemy*
- Source code version control with Git/GitHub
- Project management/tracking with GitHub project boards and issue tracking

Processor, Western Express

Nashville, TN

Aug 2016 — Oct 2022

- Reviewed potential CDL drivers applications to determine if they were qualified to be hired. Involved reaching out to previous employers for accurate employment information which included; any previous accidents, or drug test information.
- Processed verification request from other companies for previous employment history for former drivers.
- Experienced with AS400, FMCSA Clearinghouse, Hireright.

Claims Intake Specialist , Quality Resource Management (QRM)

White House, TN

Apr 2015 — Aug 2016

- Handled customer claims for problems or losses.
- Filed claims with carriers and insurance companies regarding damages or losses.
- Directed escalated claims to the appropriate adjusters

Shift Leader, Wendys

White House, TN

Jun 2012 — Apr 2015

- Served as a successful leader, promoting and achieving store success.
- Exhibited strong managerial traits, and the ability to serve as an effective leader.
- Prepared food carefully in response to customer requests or allergies.
- Assisted with food preparations prior to service.
- Handled food with sanitation and safety in mind.
- Safely stored food items, and kept inventories.
- Provided the highest level of customer service at every shift.

EDUCATION

Nashville Software School

Nashville, TN

Jan 2023 — Present

Graduation date is April, 28th 2023