

# Richard Leonard

## Data Analyst

Nashville, TN

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## ABOUT ME

Through my experiences in healthcare and biology, I was exposed to statistics and data analysis. Data analytics became appealing to me as a career path because of the innovation and creativity allowed when writing code.

## Languages

English

Mandarin

## SKILLS

Tableau

Power BI

SQL (PostgreSQL)

Excel (Pivot tables, V-look up)

Data Analysis

Minitab

EMR Systems (Paragon, eClinicalWorks)

Patient Care

Medical Research

## DATA ANALYTICS EXPERIENCE

### Nashville Software School

January 2023 - Present

#### Data Analyst Apprentice

Intensive full-time bootcamp focusing on data analytics fundamentals and problem solving. Used real-world datasets and included projects where findings were presented to stakeholders from the community.

- Analyzed data using Microsoft Excel, including utilizing pivot tables and lookups, and connected to external data sources using the PowerPivot add-on.
- Built and deployed dashboards using Tableau and PowerBI.

## PROFESSIONAL EXPERIENCE

### Research Assistant, University of Nebraska Kearney

August 2018 – May 2019

Worked under direction of Dr. Nicholas Hobbs, Associate Professor at University of Nebraska Kearney.

- Developed and performed various lab skills related to immunology such as whole animal perfusion fixation.
- Collaborated with data analysis of research results using data analytics tools such as Minitab.
- Helped with maintenance of animal cages and control/variable conditions.

### Medical Scribe, Helpcare Clinic

March 2018 – May 2019

Helpcare clinic is a nonprofit medical clinic founded to serve the uninsured in Buffalo and Kearney counties.

- Volunteered as a medical scribe completing patient documentation in Paragon.

### Volunteer, Kearney Jubilee Center

February 2018 – May 2019

Kearney Jubilee Center is a nonprofit community-based organization that provides supportive services such as food, clothing, rent, utility assistance and medication assistance.

- Performed woodwork, such as building shelves, and helped with maintenance of warehouse.

### Pharmacy Technician, Kmart

May 2016 – January 2017

- Communicated with physicians and patients about prescriptions.
- Worked directly with two pharmacists.
- Filled prescriptions, stocked medications, and worked a cash register.

### Academic Tutor, University of Nebraska Kearney

August 2014 – May 2019

- Tutored peers and underclassmen in various subjects such as Immunology, Infectious Diseases, Genetics, General Biology, Bioethics, Anatomy, and Organic Chemistry.
- Helped with test preparation for college-level courses and ACT.

### Receptionist, Chunfeng Health Clinic

June 2013 – August 2013,

Chunfeng Health clinic is a walk-in clinic in Huairou, Beijing, China.	June 2014– August 2014
<ul style="list-style-type: none"><li>• Worked as a volunteer receptionist by taking phone calls and managing the waiting room.</li><li>• Helped with vital signs and triage.</li></ul>	

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## EDUCATION & CERTIFICATIONS

<b>Nashville Software School</b> Data Analytics (or Science) Bootcamp Certification	Expect. Grad.: May 2023
<b>Meharry Medical College</b> Pursued MD degree <ul style="list-style-type: none"><li>• Relevant courses – Biostatistics, Public Health, Anatomy, Physiology of all major organ systems</li><li>• Clinic Experience – Family Practice, Surgery, Internal Medicine</li></ul>	June 2019 – Dec 2022
<b>University of Nebraska Kearney</b> BS in Biology <ul style="list-style-type: none"><li>• Relevant courses – Biostatistics, Calculus I</li></ul>	August 2014 – May 2019
<b>Central Community College</b> CNA Certification	August 2017 – Dec 2017

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