

# Helpful Tips for Course Completion

## 1. Familiarize yourself with the course content

- Browse module overviews and objectives
- Understand topics and associated assets
- Familiarize yourself with the content order
- Identify upcoming topics
- Connect ideas to create a completion plan for the course

## 2. Form your plan and make a rough timeline for course completion

- Review completion time estimates for module assets
- Set a reasonable time goal for each module
- Determine the course completion deadline
- Schedule daily study time

## 3. Actively manage your learning

### Complete your independent tasks:

- Take notes during the course
- Download transcripts for reference
- Highlight important parts in transcripts
- Complete all labs
- Review terms using glossaries

### Get support:

- Actively participate in discussion forums

### Pass your quizzes:

- Review study notes
- Complete practice quizzes and review feedback
- Complete graded quizzes
- Review related videos or readings for incorrect answers
- Review video/transcript/reading for correct answers
- Retake quizzes until you pass them

## 4. Talk with your friends and family about the course

- Stay accountable, commit to the course
- Talk to friends and family about it
- Engage in conversations about interesting topics
- Seek beneficial perspectives from others

## 5. Follow your plan

- Stay motivated with your plan
- Set achievable goals in step 2
- Reward yourself upon achieving goals



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