

# General Secretary Manifesto-Alakananda Hostel

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## ***Main Objectives:***

- To represent the concerns of hostel effectively and efficiently in SAC.
- Revamping the hostel in terms of necessary issues.
- To build up Hostel Culture by coordinating with other secretaries.
- To give top priority to Transparency and accountability in the system.

## ***Initiatives:***

- Complaint spread sheet will be shared with columns (complaint, given by, date, action taken, due date, actual date) in coordination with AAS.
- Collection of procedures will be compiled (such as for what complaint what procedure need to be followed) and will be put up on Hostel site.
- Painting of hostel (along with the rooms-will be done in summer).
- LAN port facility for common Rooms.

## **Bog Rooms:**

- Procuring automatic door closer for bog room main door.
- Meshes for the windows.

## **Rooms and wing:**

- Curtain Provision and Towel rods in rooms.
- Double Cloth lining (particularly in new block).
- I will try to install Common switch for power outside each old room.

## **Fresher's:**

- Fresher's manual (2-3 sides) as if a glimpse of LIT-SOC events, Shroeter, GBM, Hostel Library etc.,
- Fresher's t-shirt in ODD semester.

## **New Entrance:**

- Provision for cycle parking near the new gate (shifting the present one there).
- First AID kit will be kept at security (regardless of entrance).

**Hostel t-shirt:**

- Bringing up hostel T-shirt in ODD semester so that it doesn't clash with jersey.

**Notice board:**

- List of all captains, Head volunteers along with Secretaries will be put up in the notice board with contacts.
- Glass proofing of Notice board and .
- New Name Board for New wing, A4, B4 (I will be probably rebuilding the present one with the new name plates removing the warden's name and all. They can be put up over a small board which costs less).

**Apart from the initiatives all the problems inmates face will be addressed ASAP to assure smooth running of the hostel.**

**Tentative Timeline:**

Complaint Spread sheet	April (2013) 1 <sup>st</sup> week
Cycle parking at new wing	End of this semester
Collection of procedures	August(as soon as hostel website is developed)
Painting of hostel	Summer
LAN port facility for common rooms	September
Automatic Door closer	October 1 <sup>st</sup> week
Fresher's t-shirt	Fresher's night (September after quiz 1)
Hostel t-shirt	November 2 <sup>nd</sup> week
Cloth lining	New block(September 2 <sup>nd</sup> week) Old block (February last week)
Curtain provision and Towel rods	March 1 <sup>st</sup> week
Glass proofing of Notice board	March 3 <sup>rd</sup> week
Name Board	February 1 <sup>st</sup> week

***Credentials:***

- GA coordinator-SHAASTRA 2013.
- General Secretary-head Volunteer.
- NSS project representative-Scientific Documentaries for Children.