

TRACEY NGO

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I have always been interested in the Tech field but, never had the chance to explore and learn about it until recently. I have taken courses and attended seminars to further my knowledge and to explore the career path I want to take. As for my future, I hope to one day work as a web developer and work with a diverse team.

EDUCATION

Coder Academy <i>Diploma of Information Technology</i>	2022
INCO Academy <i>Get Into Tech</i>	2021
Udemy <i>The Complete 2022 Web Development Bootcamp</i>	2021
RMIT University <i>Certificate IV in Design</i>	2021
Victoria University <i>Diploma of Beauty Therapy</i>	2019
Chisholm Institute <i>Certificate IV in Hairdressing</i>	2017

WORK EXPERIENCE

Clear Skincare Clinics <i>Skin & Laser Therapist</i> <ul style="list-style-type: none">• Making phone calls and answering enquiries.• Provided treatments after consultation to ensure safety and understanding.• Maintain and built relationships with 20+ clients daily and providing great customer service.	2020-2020
HairWorld <i>Hairdresser</i> <ul style="list-style-type: none">• Recommended services based on clients' needs and lifestyle.• Coordinated with staff to provide efficiency.	2017-2018

Southland Dental Surgery

2016-2016

Receptionist

- Managed staff and performed clerical duties.

REFERENCE

Available upon request