



Qualitative Coding with NVivo: Installing the Software

Handout by Garrett Morrow and Milan Skobic

This is an illustrated step-by-step guide on how to install the qualitative coding software NVivo, available for **free** for all Northeastern University students.

1. Go to the link <https://prod-web.neu.edu/wasapp/SoftwareDistribution/secure/index.jsp>
2. Log into your myNortheastern account when prompted (you can also reverse the order of steps 1 and 2).
3. Scroll down and select Nvivo_12 for either Mac or Windows depending on your operating system.

<input type="radio"/> NVivo_12 (Mac)	Nvivo 12.2.0
<input type="radio"/> NVivo_12 (Windows)	Nvivo 12.2.0

4. Read the License Agreement and click 'Accept.'
5. Select 'Installer' and click 'Continue'

	Description	Abstract
<input checked="" type="radio"/>	Installer	Nvivo 12.2.0
<input type="radio"/>	Install Documentation	Nvivo 12.2.0
<input type="radio"/>	License Update	Nvivo 12.2.0

6. Click 'Download.' You will need to input the **license key** during installation, so leave this page open, print it out, write down the key, or take a picture/screenshot of it, or copy/paste it.
7. Install the NVivo file you downloaded as you would any other application and input the license key when prompted.