



Current Issues in Cities and Suburbs Gordana Rabrenovic Spatial Mapping with Tableau: Installing the Software

This handout details how to install the Tableau software, which is a data-visualization creating software, specifically for mapping and data analytics.

Tableau is a part of the Salesforce product suite, but it is available for **free** to .edu email accounts. Please follow the links below: you will need to input your .edu email address as well as “Northeastern University”.

For Students: <https://www.tableau.com/academic/students>

For Instructors: <https://www.tableau.com/academic/teaching>

If Tableau does not identify the name@northeastern.edu email address and asks for a student record or proof for verification, then follow the following instructions to create an image file and upload it:

1. Login to <https://my.northeastern.edu/>
2. Go to ‘My Transcript’ page. You can search for it in the search box on the right top corner
3. Click the ‘Student Service’ tab and go to ‘Student Records’ link
4. Now click the ‘View Student Information’ link, select the current term and hit submit
5. Take a screenshot of this ‘General Student Record’, make sure the screen shot includes the key information: College Name, Your Name, Your ID, and Enrollment details.
6. Screen shot looks like the one below:

Northeastern University

University Name

Personal Information Student Services Faculty Services Employee and Students

Search Go

RETURN TO MENU SITE MAP HELP EXIT

General Student Record

Name 001626316 Vaishali Kushwaha
Fall 2020 Semester
Oct 16, 2020 01:32 pm

Student Information effective from Spring 2018
Semester to The End of Time

NUID: 001626316
Registered for Term: Yes
First Term Attended: Fall 2015 Semester
Last Term Attended: Summer Fall 2020 Semester
Status: Active
Current Enrollment Status: Eligible to Register
Residence: International- Full Time
Citizenship: Non United States Citizen
Student Type: Continuing
Class: Graduate
Expected Graduation Date: Aug 31, 2022
Expected Graduation Term: Summer 2 2022 Semester
Expected Graduation Year: 2021-2022
FERPA Parental Disclosure : Yes
FERPA 3RD Party Indicator: Yes
FERPA Picture Disclosure: Null

Student ID and Enrollment Status

Find the slides and more at <http://bit.ly/diti-fall2020-rabrenovic>

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Questions? Contact us: nulab.info@gmail.com



You will receive an email with:

- a key that can be used to activate Tableau **twice**
- links to download Tableau

Hi Cara,

Please retain this email for your records. You will need the product key and instructions enclosed to install Tableau Desktop and Tableau Prep Builder.

Welcome to Tableau for Students! Your academic license now includes Tableau Desktop and Tableau Prep Builder .

The product key below can be used to activate Tableau Desktop and Tableau Prep Builder on two separate machines, Windows or Mac. Tableau Online or Server isn't something we provide through our Tableau for Students program.

- [Download Tableau Desktop](#)
- [Download Tableau Prep Builder](#)
- Activate with your product key: **Activation Key**
- If you're receiving the error "the product key is invalid" visit the [knowledge base page](#) to resolve your issue
- Already have a copy of Tableau Desktop or Tableau Prep Builder installed? Update your license in the application: *Help Menu -> Manage Product Keys*

This key will expire in one year. This key is for your personal use only. Please do not share it.

Download Tableau as you would any other software on your operating system and input the activation key provided in your email when prompted.

Once downloaded, install Tableau as you would any other software on your operating system. When it asks for a "free trial," click the top that says you have a product key input the key provided in the email when prompted, or find the "Manage Product Keys" option in the "Help" tab and insert your key in the opened window.