



NUS Students' Computing Club

A Constituent Club of the NUS Students' Union

Election Standing Orders

Interpretation

In this Constitution, unless it is otherwise provided or the context otherwise requires –

The NUSSU Management Committee Elections Regulations shall be referred to as “NUSSU Elections Regulations”

The Computing Club Constitution shall be referred to as “Constitution”.

The Computing Club Election Standing Orders shall be referred to as “Election Standing Order”.

The NUS Students' Computing Club Full Members, as defined in Article III, Clause 1 of the Constitution, shall be referred to as “Club Members”.

These Standing Orders shall be read together with the Constitution.

Amendment

A Motion seeking to amend or remove any provision of this Regulation shall not be passed unless it has been supported by the votes of: (1) Not less than half of the total number Management Committee Members with voting rights present during a Management Committee Meeting, or (2) Not less than half of the total number of Club Members present during a General Meeting of the Club.

Election System

Computing Club employs the Direct Election System stated in the NUSSU Elections Regulations.

1. Election Committee

1.1. The Election Committee shall uphold and enforce the Constitution and the Election Standing Order.

1.2. The Election Committee shall consist of the following:

1.2.1. 1 Returning Officer (RO)

1.2.2. 2 Election Officers (EO)

1.3. The Returning Officer shall have the following duties:

1.3.1. To announce the outcome of the elections within 1 day of the conclusion of elections.

- 1.3.2. To maintain a neutral perspective of the elections process
- 1.3.3. To appoint 2 Election Officers
- 1.4. The Returning Officer shall be selected by the outgoing Presidential Cell.
- 1.5. The Election Officer shall have the following duties:
 - 1.5.1. To maintain the integrity of the election process
 - 1.5.2. To enforce the provisions of the Election Standing Orders
- 1.6. The Election Officer shall have the right to:
 - 1.6.1. To reject or invalidate the election of any candidate found to have contravened any part of the Election Standing Orders.
 - 1.6.2. To invalidate any vote that does not conform to the conditions as specified in Election Standing Orders.
- 1.7. The Election Committee shall announce the positions open for nomination at least 3 days before the nomination period.
 - 1.7.1. Positions open for nomination shall include the Presidential Cell, General Secretary, Finance Secretaries, Student Relations Secretary and Directors of each cell.
- 1.8. In the event that any position are not filled by the end of elections, the Elections Committee may either:
 - 1.8.1 Adhere to contingency plans as stated in Clause 7, or
 - 1.8.2 Conduct another round of elections for positions not filled at that election

2. Election Nominees

- 2.1. Only Club Members are allowed to run for the Elections.
- 2.2. All nominees for the Elections shall follow the Computing Club Constitution and Election Standing Orders. Any contravention of the Constitution and/or Election Standing Orders by the nominee will result in disqualification from the Election.
- 2.3. All nominees shall fill up the Nominee Application Form (Appendix A). Any incomplete forms shall be rejected by the Election Committee. The Election Committee reserves the right to publish the contents of the application forms.
- 2.4. Any nominee whose nomination form is rejected by the Election Committee shall have the right to appeal to the Election Committee.
 - 2.4.1 All nominees shall only run for one position each.
- 2.5. All nominees shall sign a Nominee Agreement (Appendix B) with the Computing Club in order to stand for election.
- 2.6. All nominees shall uphold the NUS Student Code of Conduct and NUS Statutes and Regulations during the elections.
- 2.7. All nominees are not allowed to buy votes from Club Members during the Elections using any form of monetary and/or gifts.
- 2.8. All nominees are not allowed to use any language or action on Club Members, which may amount to any form of threat, harassment or otherwise of derogatory or malicious intent.
- 2.9. Any nominee found in violation of or failing to comply with any clauses in Section 2 may be referred to the outgoing MC for disciplinary action which might result in his/her expulsion from the Elections and/or faculty.

3. Nomination Period

- 3.1. The exact opening and closing times of the Nomination Period shall be announced to all Club Members at least seven days before the start of nomination.
- 3.2. All Nominee Application Form (Appendix A) must be co-signed by a Proposer and a Secunder, and verified by the Elections Committee before it is considered valid.
 - 3.2.1. The Proposer shall be a Club Member, including the nominee himself/herself and the outgoing MC.
 - 3.2.2. The Secunder shall be a Club Member, excluding the nominee himself/herself, and shall be able to second more than one nominee.
 - 3.2.3. For any one nomination, the Proposer and the Secunder shall not be the same person.
- 3.4. After the Nomination Period, all nominees will have to go through an interview conducted by an Interview Panel.

4. Interview Panel

- 4.1. An Interview Panel shall be formed for the purpose of interviewing the nominees and determining their suitability for running for the election.
- 4.2. The Interview Panel shall consist of the following:

- 4.2.1. An observer, who shall be a member of the Election Committee.
- 4.2.2. A representative of the outgoing Presidential Cell
- 4.2.3. A representative of the outgoing Management Committee
- 4.2.4. Either a representative of the School of Computing Deanery, or a Computing Club advisor.

5. Campaigning Period

- 5.1. During this period, nominees are only allowed to display their campaigning material around NUS School of Computing to promote himself/herself for the Election.
- 5.2. Every nominee is allowed to display up to the following quota of propaganda materials:
 - 5.2.1. 40 A4 sized Posters OR 20 A3 sized Posters.
 - 5.2.2. One color banner.
 - 5.2.3. 500 flyers A4 sized or smaller.
- 5.3. Every poster must have a School of Computing stamp or an Office of Student Affairs Stamp.
- 5.4. All nominees shall put up the posters only on Notice Boards, Computing Club Lockers
- 5.5. The posters have to be removed within 2 days after the Campaigning Period.
- 5.6. All nominees must seek written clearance from an Election Officer for the location to display their campaigning material. All nominees must seek written clearance again from an Election Officer if they wish to relocate their campaigning material.
- 5.7. Nominees are allowed to manufacture small tokens to promote themselves during the campaigning period. They must seek written clearance from an Election Officer before distributing these tokens.
- 5.8. Nominees are allowed to promote themselves during lectures if the nominee has obtained prior permission from an election officer and the relevant lecturer to do so.
- 5.9. All nominees shall be given an opportunity to speak at a General Meeting of the Club as defined by the Election Committee.
 - 5.9.1 Only one nominee shall speak at a time.
 - 5.9.2 The nominees running for President must be given a time limit each to speak and answer questions from the Club Members.
 - 5.9.3 The time limit shall be at least 10 minutes
 - 5.9.4 An extension may be requested by the floor as per Meeting Regulations in Constitution
- 5.10. During the speech, nominees are required to answer all questions posted to them from the voters and the outgoing MC, subject to Clause 5.11.
 - 5.10.1. During the speech, only Club Members are allowed to raise questions.

- 5.11. The Election Committee shall have the rights to disallow questions that constitutes infringement of personal privacy, personal attacks, or otherwise of malicious or derogatory nature. The nominee may choose not to answer any questions so disallowed.
- 5.12. The Election Committee shall conduct the speech for the positions according to the order stipulated in Clause IV.2 of the Constitution.

6. Voting Mechanics

- 6.1. Club Members are allowed to vote or be proxy to other full members of the Club.
- 6.2. Each Club Member shall have only one vote.
- 6.3. Each Club Member may be a proxy for not more than two voters.
- 6.4. Club Members who have given their rights to vote to proxy cannot be a proxy for any Club Member or give their rights to vote to another proxy. They may attend the Election, but cannot cast a vote.
- 6.5. The proxy has to fill up the Proxy Form (Appendix C). A carbon copy of the represented members' NUS matriculation card has to be attached.
- 6.6. If two or more nominees are contesting a position, the nominee who receives the highest number of net yes votes of confidence gets elected to the position.
- 6.7. If there is only one nominee for a position, a vote of confidence shall be conducted. The nominee shall only be deemed elected into the Management Committee position if the nominee obtains the approval of no less than 75% of the valid votes cast for the nominee.
 - 6.7.1 Validity of votes shall be determined in accordance to NUSSU Elections Regulations Clauses 74 to 77.
- 6.8. In the event where two or more nominees are contesting a position, and two or more nominees receive the same number of votes of confidence,
 - 6.8.1. And the position in question is that of the Presidency, the casting vote shall be given to the outgoing President.
 - 6.8.2. And the position in question is any other positions, the President-elect shall be given the casting vote. In the event a President is not elected, the outgoing President shall then be given the casting vote.

7. Contingencies

- 7.1. In the event where either the President, any of the Vice-Presidents, the General Secretary or Finance Secretary are not elected, an Internal Election will be held to elect the respective positions for the purpose of continuation of office in accordance to 7.4.
- 7.2. Promotions to the respective positions performed under Clause 7.1 shall be binding and shall last until end of term of office of the Management Committee.
- 7.3. Persons promoted under Clause 7.1 shall be considered to have been elected directly to their positions in all aspects, and enjoy all rights, authority and benefits.
- 7.4. The Internal Elections for the positions stated in 7.1 shall be conducted by the Elections Committee not later than 3 days from the release of the results of the elections.

7.4.1 Nominations

7.4.1.1. Only elected incoming MC Members shall be eligible for nominations

7.4.1.1. Eligible members may nominate themselves or other eligible members

7.4.1.2. Nominees may accept or reject the nomination

7.4.2 Voting

7.4.2.1. Only elected incoming MC Members shall have the right to vote during the Internal Elections.

7.4.2.2. Method of voting shall be determined by the Elections Committee.

7.4.3 Winning

7.4.3.1. If two or more nominees are contesting a position, the nominee who receives the highest number of net yes votes of confidence gets elected to the position.

7.4.3.2. If there is only one nominee for a position, a vote of confidence shall be conducted. The nominee shall only be deemed elected into the Management Committee position if the nominee obtains the approval of no less than half (1/2) of the valid votes cast.

7.4.3.3. Any positions stated in 7.1 that become vacant after the promotion of any member into the positions stated in 7.1 shall be open for elections at the same Internal Elections.

7.4.4 No winner

7.4.4.1. In the event that any of the positions stated in 7.1 is/are left vacant after an Internal Election, the Elections Committee will conduct a Re-election for said positions.

7.4.4.2. The positions open for the Re-election will be announced to Club Members no less than 1 day after the Internal Elections.

7.4.4.3. Nominations for the positions shall start after 3 days of the announcement of the positions open.

7.4.4.4. The Re-election shall last no longer than a duration of 2 weeks, from the start of the nomination period till the release of the results of the Re-election.

Last Amended: 13 July 2015