A FRIENDLY ENERGY SAVINGS REMINDER CARD



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You Have the Power to Reduce Energy Waste

TAKE SIMPLE STEPS AND MAKE A DIFFERENCE

#### If it's On, Turn it Off

- ✓ Unplug entire cubicles not in regular use
- ✓ Task lights, Monitors & Computers (if possible)
- ✓ AV equipment (especially large TV's & projectors)

#### **Choose Less Energy not More**

- ✓ A laptop can use less than half the energy of a desktop computer.
- ✓ Make 'low energy consumption' a criteria when purchasing this years new gear.

#### **Change Your Habits**

- Don't be the last one/first one in the office. Occupancy sensors are waiting for you to turn off large sections of lights and equipment. (Working alone outside normal operating hours can cost the agency money)
- Wear light clothing in summer and warm clothing in winter. You'll be comfortable and help save energy by not needing to raise or lower the thermostat.
- ✓ Need more air? Your high performance building features beautiful windows that YOU can control. Open and close them when the outside air temperature is mild. (not too hot/not too cold)

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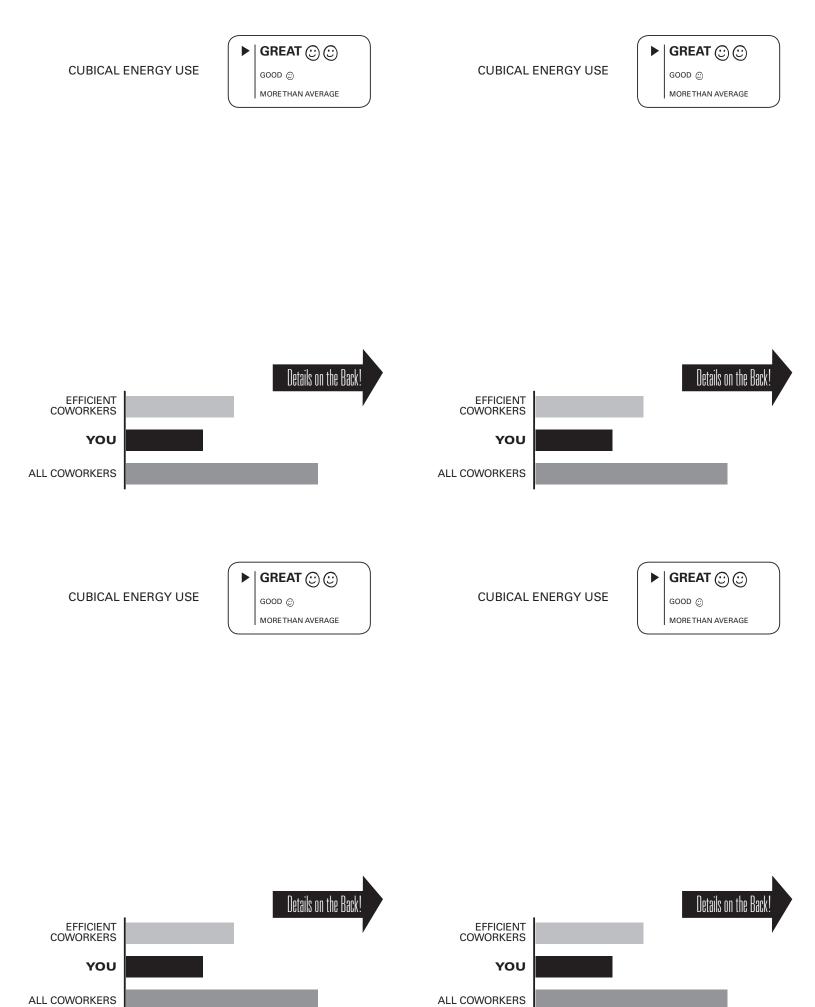
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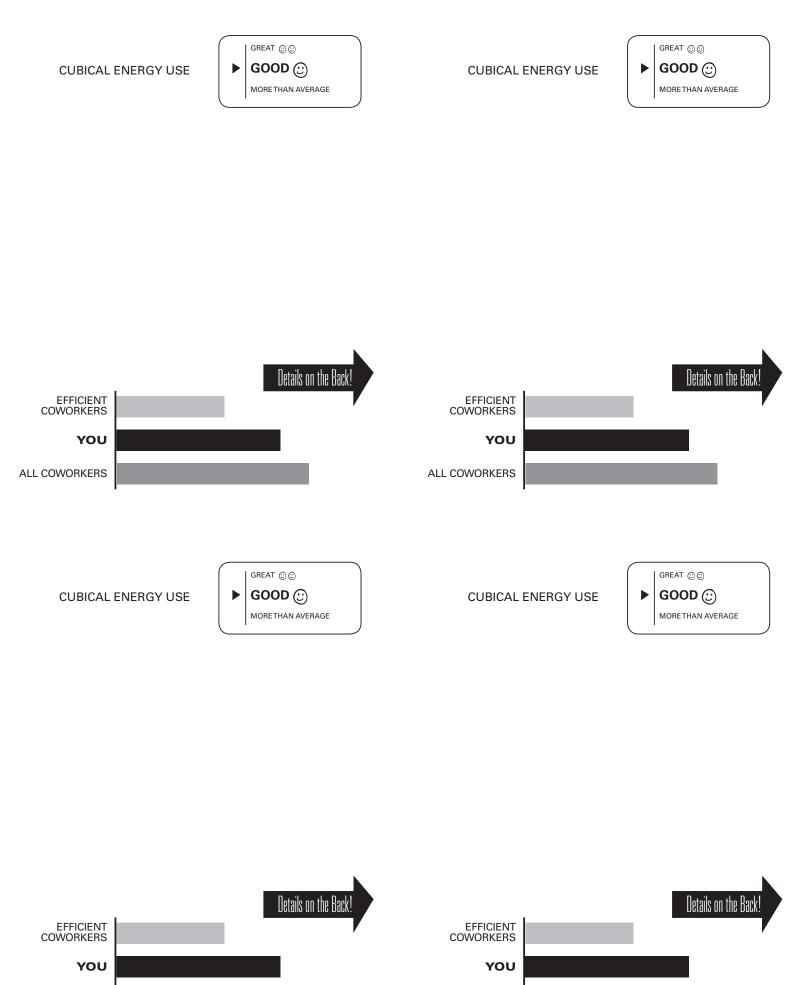
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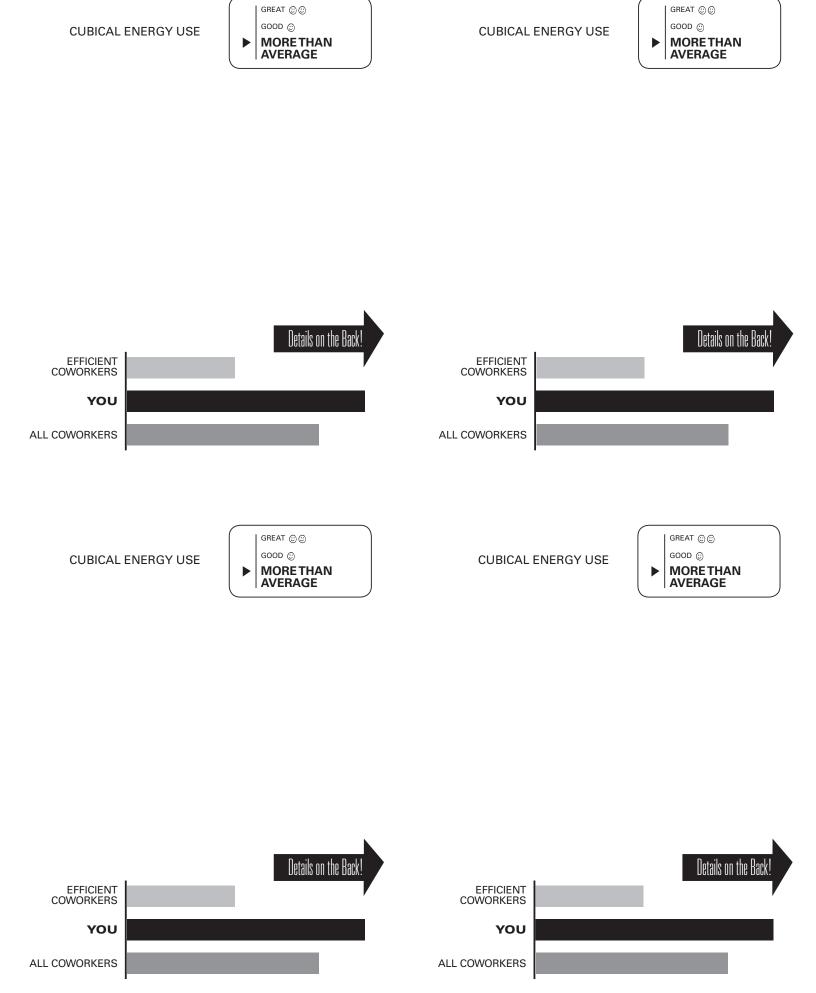
TAKE SIMPLE STEPS AND MAKE A DIFFERENCE





ALL COWORKERS

ALL COWORKERS



# Let's Face it, You're Just Awesome!

Keep up the great work.

People can depend on you for inspiration and a trendsetter.

□ Computers Off
 □ Monitor On Standby
 □ Monitor Off (or switched)
 □ Misc. Equipment Off
 □ Task light Off
 □ Cabinet Light Off
 □ Use Of Powerstrip
 □ No Personal Fridge
 □ No Personal Printer
 □ No Space Heater

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☐ Cabinet Light Off

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- □ No Personal Coffee
- ☐ No Personal Printer
- ☐ No Space Heater
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Computers Off

☐ Monitor On Standby

☐ Monitor Off (or switched)

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Task light Off

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No Personal Fridge

No Personal Coffee

□ No Personal Printer

☐ No Space Heater

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# Good Job.

Your usage is about average with others and overall - that's pretty darn good!

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Perhaps we missed something but it appears your using a lot more energy then your neighbors.

Changing the way you do things isn't always easy but check out what others are doing and you might get some ideas.

Want to do something about it? For starters, look at the list below.

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