

Meeting Agenda (Part-1)

Date/Location: Google Meet, 16-November-2021 at 10.00 PM

Information Updates/Reminders

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- * The next 6-7 weeks, we are going to work on our project, which is a Medical Health Care system.
- * Everyone already has learned and able to use git, GitHub wiki's, Trello, Slack.

Decisions Needed

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- * We will decide about the **programming language** as well as **markdown language** that the team will use in the project.
- * We will decide about the **technological stack** and its corresponding **frameworks** (for implementation purposes) that the team will use in the project.
- * Decision about the **frameworks** (for implementation purposes) that the team will use in the project.

General Items

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- * We will need a **Trello board** created for this project and team for managing the project goal steps. Actions and other details will be posted and updated there steps by steps within the assigned time. One member of our team will need to create and invite other team members.
- * We will need to create threads/ channel for general discussion and project feature discussion in the workplace and need to do all communications there. The team will use the project and discussion that we will be indicating the taken work steps there. One assigned member needs to create and invite team members (using NSU mail addresses).
- * We will need a **GitHub** account for this project. One team member will create a repository in GitHub and invite the rest of the team members.
- * We will need **GitHub Wiki** pages to document project details, and it will be on the same repositories' wiki.

* We will allocate two members out of four team members to check coding standards. They should come up with at-least 2 coding standards.

* We will allocate other two members to check documentation tool(s). They should come up with at-least 1/2 tools (with brief summary of the usage, advantages and disadvantages, issues and solutions) for source code and its documentation.