Planning   1. Inspection ID   _1_   Date _28/11/2023_

2. Team

Moderator _Lourens_   _____

Author   _____   _____

Reviewers (1) _Journe_   (4) _____

(2) _Lourens_   (5) _____

(3) _Pim_   (6) _____

3. Documents

Work products (1) _Source code_   (4) _____

(2) _Docs_   (5) _____

(3) _____   (6) _____

References (1) _Requirements_   (2) _____

Checklists (1) _Java checklist_   (3) _____

(2) _____   (4) _____

4. Meetings

	Date	Location	Start	End
Orientation	28/11/2023	CMI	17:00	18:00
Review Meeting	01/12/2023	Online	16:00	18:00

5. Planning Objectives

☑ References obtained for work product.

☑ Checklists obtained for work product.

☑ Moderator is trained in Formal Technical Review procedure.

☑ Team members agree to proposed times/dates.

☑ Moderator's quick review yields less than 5 major issues.

☑ Reviewers understand responsibilities and are committed.

6. Planning Effort   _10_   minutes

Orientation   7. Prep. Goals   _20_ min/pkg x _16_ pgs. = _± 100_ prep.min/reviewer

8. Orientation   ☒ Reviewers understand scope and purpose of work product.

   Objectives   ☒ Reviewers understand checking process, checklists, and references.

                 ☒ Work product, references, checklists and checking forms provided.

9. Orient. effort _60_ minutes x _3_ participants = _180_ minutes

Preparation   10. Inspection ID _1_   11. Document _Core /systems. java1_
                   12. Reviewer ID _1_   13. Reviewer name _Lawrenj_

14. Critical, Severe and Moderate Issues

Num	Location	Severity	Chk/Ref	Description
1		Crit.	2.2	Parameters not checked
2		Sev.	3.1	No destructor
3		Mod.	10.1	No header comment
4		Mod.	10.2	No declaration comments

15. Effort _30_ minutes   16. Issues _1_   _1_   _2_   _____   _____

Totals   critical   severe   moderate   minor   author Q's

17. Preparation   ☒ Work product has been completely checked.
    Objectives   ☒ All critical, severe and moderate issues are noted on this form.
                   ☒ All minor issues and author questions are noted on the work product.

Review　　　　　　　　　　Aggregate Checking Data

Meeting　　　　　　　R1　　R2　　R3　　R4　　R5　　　　Total

18. Prep. Effort　　___ + ___ + ___ + ___ + ___ = _____ minutes

19. #Critical Iss.　___ + ___ + ___ + ___ + ___ = _____ issues

20. #Severe Iss.　 ___ + ___ + ___ + ___ + ___ = _____ issues

21. #Moder. Iss.　 ___ + ___ + ___ + ___ + ___ = _____ issues

22. #Minor Iss.　　___ + ___ + ___ + ___ + ___ = _____ issues

22. #Author Q's　 ___ + ___ + ___ + ___ + ___ = _____ questions

23. Consolidated list of critical, severe and moderate issues

Num	Location	Severity	Chk/Ref	Description
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

24. Review Meeting　　o All reviewers present. List absent reviewer ID's: _____

　　　Objectives　　　o All reviewers prepared sufficiently for meeting.

　　　　　　　　　　　o All issues noted by Scriber and understood by Author for rework.

　　　　　　　　　　　o Any problems with inspection process have been noted.

25. R.M. effort　　　_____ minutes **x** _____ participants **=** _____ minutes