

RENTAL APPLICATION

TOP PORTION FOR LANDLORD/MANAGER USE ONLY

Member #: _____

OWNER/AGENT CONTACT INFO:

Name: _____

Phone: _____ Fax: _____ Date: _____

Email: _____

Screening Package Desired: _____

MANAGERS CHECKLIST: Visual Proof Of: ☐ Driver's Lic. ☐ State I.D. ☐ SS Card ☐ Other

APPLICANT INFORMATION (Use Other Side Whenever Necessary - Please Print Neatly)

Address for which you are applying

1st Applicant's Last Name	First Name	Middle	Phone
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Social Security Number	Date of Birth	Driver's License/State Issued	Email
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2nd Applicant's Last Name	First Name	Middle	Phone
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Social Security Number	Date of Birth	Driver's License/State Issued	Email
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List all other persons to reside with you, including relatives.

1. _____ 2. _____

3. _____ 4. _____

RESIDENCE HISTORY

Current Address	City	State	Zip	Landlord's Phone #	Dates of Occupancy
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Previous Address	City	State	Zip	Landlord's Phone #	Dates of Occupancy
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Previous Address	City	State	Zip	Landlord's Phone #	Dates of Occupancy
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EMPLOYMENT AND INCOME

1st Applicant's Current Employer's Address	Position	Monthly Income	Since	Supervisor/HR Name & Phone
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Previous Employer's Address	Position	Monthly Income	Date Employed	Supervisor/HR Name & Phone
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2nd Applicant's Current EmployersAddress	Position	Monthly Income	Since	Supervisor/HR Name & Phone
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Previous Employer's Address	Position	Monthly Income	Date Employed	Supervisor/HR Name & Phone
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Other Source(s) of income (e.g. Social security, Alimony, Child Support, etc.)	Monthly Income
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FINANCIALREFERENCES

Name of Financial Institution & Phone Number	Type of Account	Account # (optional)
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Name of Financial Institution & Phone Number	Type of Account	Account # (optional)
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I/We certify that to the best of my/our knowledge, all statements are true and complete. I/We further authorize Landlord/RealEstateManager to obtain credit reports, character reports, civil and/or criminal records, and rental history as needed to verify all the information put for this application. I/We are aware that an incomplete application causes delay in processing and may result in denial of tenancy. I/We understand that false, fraudulent or misleading information may be grounds for denial of tenancy and/or forfeiture of my rental or lease agreement.

Owner/Agent and Applicant are each advised to seek independent legal advice on matters arising from use of this form.

Signed _____ Signed _____ Date _____

AGENT _____ Title _____ Date _____

PERSONAL DATA

HAS ANY PERSON THAT WILL BE RESIDING AT THIS RESIDENCE:

Ever been evicted? ☐ No ☐ Yes If yes include month/yr & address: _____

Ever received a notice to pay rent or vacate and/or another unlawful detainer notice from a landlord? ☐ No ☐ Yes

If yes, describe circumstances: _____

Ever been convicted of a civil or criminal offense or have criminal charges pending? ☐ No ☐ Yes

Explain: _____

Are you required to register as a sex offender? ☐ No ☐ Yes

Filed for bankruptcy? ☐ No ☐ Yes

Are you a smoker? ☐ No ☐ Yes

Do have a waterbed or aquarium over 20 gallons? ☐ No ☐ Yes
If yes, proof of insurance is required.

For what date are you seeking occupancy? _____ Desired duration of lease? _____

Have you given notice of termination of tenancy to your current landlord? ☐ No ☐ Yes

Pet(s)? ☐ No ☐ Yes If yes, How many? _____ Type(s) _____ Weight(s) _____ Breed(s) _____

Spayed/Neutered? ☐ No ☐ Yes Licensed? ☐ No ☐ Yes Certified Service Animal? ☐ No ☐ Yes

VEHICLE INFORMATION

Written permission separate from this application must be obtained to park on premises.

Vehicle Make	Model	Year	Color	Plate #
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Vehicle Make	Model	Year	Color	Plate #
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Description of any other vehicles (boat trailer, truck, RV, motorcycle, etc.) you would like to keep on property.

Vehicle Make	Model	Year	Color	Plate #
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EMERGENCY / PERSONAL CONTACTS

Name	Relationship	Address	City	State	Zip	Phone #
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Name	Relationship	Address	City	State	Zip	Phone #
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Name	Relationship	Address	City	State	Zip	Phone #
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ADDITIONAL INFORMATION/COMMENTS

NON-REFUNDABLE PROCESS FEES \$ _____. In compliance with the Fair Credit Reporting Act and RCW 59.18.257(2), this is to inform you that a credit investigation involving the statements made on this application for tenancy at the above property is being initiated. If you are denied tenancy due to your credit report, you may obtain a free copy of your report from the bureau it was obtained from within 60 days of denial (Equifax, Experian or TransUnion). You also have a right to dispute the accuracy of the report and/or add a consumer statement to the report.

I/We certify that to the best of my/our knowledge, all statements are true and complete. I/We further authorize Landlord/Real Estate Manager to obtain credit reports, character reports, civil and/or criminal records, and rental history as needed to verify all the information put for this application. I/We are aware that an incomplete application causes delay in processing and may result in denial of tenancy. I/We understand that false, fraudulent or misleading information may be grounds for denial of tenancy and/or forfeiture of my rental or lease agreement.

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Signed _____ Signed _____ Date _____

AGENT _____ Title _____ Date _____



Reviewed 8/2007
Revised 8/2007