

Meeting Minutes: Group 2

Date: 2nd January 2025

Time: 06:00pm to 06:45pm

Location/Platform: Online _ Teams

Chair: Dhia Daly

Note taker: Dhia Daly

Attendees: Li Jiaqi, Nada Bin Sebayel, Chahal Chetak, Aveyard Nick

Discussion Items

Quick recap regarding the assignment brief.

Creating the GitHub repository: After reviewing the aspects of this task, one team member

Creating the Entity Relationship Diagram: Went through the task's requirement in the assignment brief and the expected outcome.

Creating the DB (MS Access Platform & MySQL platform)

The team will review collectively the proposed databases then finalize them to move to the next steps (quarry generation).

Introductions

This is the first meeting we had as a team for this group assignment.

Project Updates

No updates since no previous meeting.

Any other business (AOB)

We'll have a meeting after the 7th of January to finalize the DB on both platforms and define the next steps

Action Plan

Action Item	Who	When
<i>Create Github repository</i>	<i>Nada</i>	<i>4th January</i>
<i>Send Email to Neil regarding the content of the DB</i>	<i>Dhia</i>	<i>ASAP</i>
Create Entity relationship Diagram	Dhia	4th January

Create MS Access DB (First Draft)	Aveyard & Dhia	7th January
Create MySQL DB (First Draft)	Jaqi & Chetak	7th Januar