

“PM Course Practical Task Requirements”

➤ Task Requirements:

- Find and prepare your own Dataset file [Excel or CSV] and the Dataset should:
 - Contain two tables
 - Contain at least five columns
 - Have numeric columns
 - Have a **Date** column

- Then Apply the following changes to your dataset using Power BI Tool:
 1. Combine the two tables with each other. **[1 grades]**
 2. Change the Data Type of any column that has a Decimal value to be an Integer or if your dataset doesn't have any decimal column then change the type of any text column (UPPER, LOWER...). **[0.5 grade]**
 3. Divide the “**Date**” column into three columns then rename the columns to “**Year**,” “**month**”, and “**Day**”. **[0.5 grade]**
 4. Add a new column by yourself and rename it to “**anything you prefer**” which will contain a calculation of another numeric column (s) by applying a meaningful operation [multiplication, division...]. **[0.5 grade]**
 5. Add a new column by yourself and rename it to “**anything you prefer**” which will merge two columns with each other. **[0.5 grade]**
 6. Create a **Report** consisting of two pages which should contain the following charts:
 - **Bar Chart** between any two reasonable fields [on the first page] **[0.5 grade]**
 - **Pie Chart** between any two reasonable fields [on the first page] **[0.5 grade]**
 - **Line Chart** between any two reasonable fields [on the second page] **[0.5 grade]**
 7. Add a title for your report “**Practical Task Report**” **[0.5 grade]**
 8. Apply a Report-level filter on any field (using Basic Filtering) **[1 grade]**
 9. Create a measure **NOT** a quick measure using the SUM function that calculates the total of any numeric column with a meaningful measure name and uses it in any new Chart. **[1 grades]**.
 10. Save your report in PDF format. **[0.5 grade]**.

Discussion template

(You should bring this template with you on discussion time and fill it with the required information)

Student Name	Student ID	Grade