7.4.3 Text Controls

URS Step	Test Element	Expected Results	Observed (Actual) Results	Pass/Fail	Deviation #	Attach #
4.3.1	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "none." 3. Click OK. 4. If step 2 is true, enter uppercase and lowercase alpha characters in the field and change the focus. Attach a screenshot.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) states "none." 3. The Properties dialog box closes. 4. There is no red outline around the field and there is no discrepancy for the field in the discrepancy list.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____
4.3.2	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "none." 3. Click OK. 4. If step 2 is true, enter a number and change the focus. Attach a screenshot.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) states "none." 3. The Properties dialog box closes. 4. There is no red outline around the field and there is no discrepancy for the field in the discrepancy list.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

URS Step	Test Element	Expected Results	Observed (Actual) Results	Pass/Fail	Deviation #	Attach #
4.3.3	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "none." 3. Click OK. 4. If step 2 is true, enter an integer with leading zeros and change the focus. <u>Attach a screenshot.</u>	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) states "none." 3. The Properties dialog box closes. 4. The leading zeros remain, there is no red outline around the field, and there is no discrepancy for the field in the discrepancy list.	Same as Expected Result: Yes ☐　　No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____
4.3.4	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "none." 3. Click OK. 4. If step 2 is true, enter a floating-point number and change the focus. <u>Attach a screenshot.</u>	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) states "none." 3. The Properties dialog box closes. 4. The input remains unchanged, there is no red outline around the field, and there is no discrepancy for the field in the discrepancy list.	Same as Expected Result: Yes ☐　　No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

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4.3.5	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "none." 3. Click OK. 4. If step 2 is true, enter symbols and change the focus. Attach a screenshot.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) states "none." 3. The Properties dialog box closes. 4. There is no red outline around the field and there is no discrepancy for the field in the discrepancy list.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____
4.3.6	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "none." 3. Click OK. 4. If step 2 is true, enter alpha characters, numbers, symbols, and change the focus. Attach a screenshot.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) states "none." 3. The Properties dialog box closes. 4. There is no red outline around the field and there is no discrepancy for the field in the discrepancy list.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____
4.3.7	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "num." 3. Click OK. 4. If step 2 is true, enter a floating-point number with a comma (,) as the radix symbol and change the focus. Attach a screenshot.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) starts with "num." 3. The Properties dialog box closes. 4. The field converts the radix symbol to a decimal point.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

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| 4.3.8 | 1. For each text field, right-click the field and select Properties.

2. Check the field name for a formatting of "num."

3. Click OK.

4. If step 2 is true, enter inputs for the following combinations and change the focus (attach a screenshot of each scenario):

• Integer greater than 1000 with commas separating every thousands place (for example, "1,500")

• Floating-point number greater than 1000 with commas separating every thousands place and a period as the radix character (for example, "1,500.00")

• Floating-point number greater than 1000 with periods separating every thousands place and a comma as the radix character (for example, "1.500,00")

• Integer greater than 1000 with spaces separating every thousands place (for example, "1 500")

• Floating-point number greater than 1000 with spaces separating every thousands place with a comma as the radix character (for example, "1 500,00")

• Integer greater than 1000 with primes (`) separating every thousands place (for example, "1`500")

• Floating-point number greater than 1000 with primes (`) separating every thousands place (for example, "1`500,00") | 1. The Properties dialog box opens.

2. The fourth item in the Name property (items separated by a comma) starts with "num."

3. The Properties dialog box closes.

4. The field removes all characters for thousands places and while maintaining the radix character. | Same as Expected Result:
Yes ☐ No ☐
If 'No', explain below. | Pass ☐
Fail ☐ | Yes ☐
No ☐

#_____ | Yes ☐
No ☐

#_____ |

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URS Step	Test Element	Expected Results	Observed (Actual) Results	Pass/Fail	Deviation #	Attach #
4.3.9	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "num." 3. Click OK. 4. If step 2 is true, enter a floating-point number with less decimal places than defined in the STP instructions and change the focus. <u>Attach a screenshot.</u> 5. If step 2 is true, enter a floating-point number with more decimal places than defined in the STP instructions and change the focus. <u>Attach a screenshot.</u> 6. If step 2 is true, enter a floating-point number with the same number of decimal places as defined in the STP instructions and change the focus. <u>Attach a screenshot.</u>	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) starts with "num." 3. The Properties dialog box closes. 4. The field adds enough zeros to the end of the number to match the number of decimal places in the instructions. 5. The field rounds the input to the same number of decimal places defined in the instructions. 6. The field keeps the input the same.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

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4.3.10	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "num." 3. Check the field name for validation rules. 4. Click OK. 5. If steps 2 and 3 are true, enter a number for the following scenarios as applicable for the validation requirements defined in the instructions and change the focus after each input. <u>Attach a screenshot of each scenario.</u> • Enter a number lower the minimum threshold. • Enter a number equal to the minimum threshold. • Enter a number between the minimum and maximum thresholds. • Enter a number at the maximum threshold. • Enter a number higher than the maximum threshold.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) starts with "num." 3. The fifth item in the Name property is not "none." 4. The Properties dialog box closes. 5. Depending on the validity determined by the defined instructions, the field is either not outlined and does not display any discrepancy notes in the discrepancy lists for valid inputs, or outlined in red and does display a message in the discrepancy list that the input is out of range.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

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URS Step	Test Element	Expected Results	Observed (Actual) Results	Pass/Fail	Deviation #	Attach #
4.3.11	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "date." 3. Click OK. 4. If step 2 is true, enter a date with the following format and change the focus: dd mmm yyyy. 5. If step 2 is true, enter a date in the following formats and change the focus (attach a screenshot of each scenario): • mmm dd, yyyy • mmmm dd, yyyy • dd mmmm yyyy • mm/dd/yyyy • mm/dd/yy • mm-dd-yyyy • mm-dd-yy 6. If step 2 is true, enter a date in the following format where the day is greater than 12 (attach a screenshot of each scenario): • dd/mm/yyyy • dd-mm-yyyy • ddmmyyyy 7. If step 2 is true, enter a date in the following format where the day is less than or equal to 12 (attach a screenshot of each scenario): • dd/mm/yyyy • dd-mm-yyyy	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) starts with "date." 3. The Properties dialog box closes. 4. No change. 5. The field converts the input to the following format: dd mmm yyyy. 6. The field clears the input, outlines the field in red, and notes the field requires a valid date. 7. The field converts the input to the following format: dd mmm yyyy, but where dd = mm and mmm = the equivalent of dd.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

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URS Step	Test Element	Expected Results	Observed (Actual) Results	Pass/Fail	Deviation #	Attach #
4.3.12	1. For each text field, right-click the field and select Properties. 2. Check the field name for a formatting of "date." 3. Check the field name for a validation of a number. 4. Click OK. 5. If steps 2 and 3 are true, enter a date less than the number of days in the future defined in the validation from the service date and change the focus. Attach a screenshot. 6. If steps 2 and 3 are true, enter a date the same number of days in the future from the service date and change the focus. Attach a screenshot. 7. If steps 2 and 3 are true, enter a date more than the number of days in the future from the service date and change the focus. Attach a screenshot 8. If steps 2 and 3 are true, enter a date earlier than the service date and change the focus. Attach a screenshot.	1. The Properties dialog box opens. 2. The fourth item in the Name property (items separated by a comma) starts with "date." 3. The fifth item in the Name property is a number. 4. The Properties dialog box closes. 5. A message displays notifying the user that calibration is due soon, the field is not outlined, and there is no related discrepancy in the discrepancy list. 6. A message displays notifying the user that calibration is due soon, the field is not outlined, and there is no related discrepancy in the discrepancy list. 7. There is no outline around the field and there is no related discrepancy in the discrepancy list. 8. The field clears, the field has a red outline, and a discrepancy is listed for the field in the discrepancy list.	Same as Expected Result: Yes ☐ No ☐ If 'No', explain below.	Pass ☐ Fail ☐	Yes ☐ No ☐ #_____	Yes ☐ No ☐ #_____

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